

## **Bylaws: Theory Section Revised 1988, 1997, 2005**

### **I. Preamble**

The purpose of the Theory Section is to support scholarship in social theory within sociology and related disciplines. The Section sponsors an annual program (in conjunction with the annual meeting of the American Sociological Association). It also sponsors a newsletter, awards scholarly prizes, supports the teaching of theory in sociology, and supports and occasionally sponsors additional scholarly meetings. The Section seeks to be a forum where a variety of theoretical approaches can meet and where the full range of theoretical questions can be addressed.

### **II. Membership and Dues**

The membership of the Section is open to any member of the American Sociological Association, without regard to the classification of his or her membership status, who wishes to participate in the Section and who pays annual Section dues.

Dues shall be set by Section officers in accord with the requirements of the American Sociological Association.

### **III. Annual Meeting**

An Annual Business Meeting of section members shall be held in conjunction with the Annual Meeting of the American Sociological Association. At least 25 section members shall be present to constitute a quorum.

### **IV. Officers of the Section**

The officers of the Section shall be the Chair, the Chair-Elect, the Past Chair, the Secretary-Treasurer, and six voting Section Council members. Two voting Council members shall be graduate students. In addition, the Newsletter Editor and the Web Site Editor shall be non-voting members of the Council. Officers shall be drawn from members of the Theory Section.

Except as specified in the last paragraph of this subsection, the terms for all section offices, other than Chair and Past Chair, shall commence on the first day after the conclusion of the meeting of the American Sociological Association that directly follows an officer's election to office.

The Chair-Elect will serve a one-year term in this office and will automatically become Chair in the year following his or her term as Chair-Elect. The Chair will serve a one-year term in this office. Following this term, the Chair shall serve a one-year term as Past Chair. Except as specified in the last paragraph of this subsection, the Chair and Past Chair will succeed to these offices on the first day after the conclusion of the annual ASA meeting during which they served, respectively, as Chair-Elect and Chair.

The Secretary-Treasurer will serve a three-year term in this office.

The six voting Section Council Members will each serve a three-year term in this office. The terms of Section Council Members will be staggered such that two newly-elected Section Council Members rotate onto Section Council each year, while two Section Council Members, having completed their three-year terms, rotate off.

The Editors of the Section Newsletter and Sociological Theory shall serve as non-voting members of the Section Council.

No member can hold two elective Theory Section offices simultaneously, and no member can succeed himself or herself in the same elective office. If an officer is elected to another Theory Section office, his or her prior office shall be declared vacant.

If the offices of Secretary-Treasurer or Section Council Member become vacant prior to the expiration of an elected term, they shall be filled for the unexpired term through appointment by the Chair, subject to confirmation by the other Theory Section officers within two months of the appointment. If the office of the Chair becomes vacant prior to the expiration of an elected term, the Chair-Elect shall complete the term of the Chair, serving as both Chair-Elect and Acting Chair, before succeeding to a one-year term as Chair. If the office of Past Chair becomes vacant, the Chair shall appoint a Past Chair from among previous Section Chairs to serve the unexpired term, subject to confirmation by other Theory Section officers within two months of the appointment. If the office of the Chair-Elect becomes vacant, the Chair shall appoint an Acting Chair-Elect who will serve the remainder of the Chair-Elect term but will not succeed automatically to the office of Chair. If the Chair-Elect vacancy occurs between the conclusion of the ASA meeting and the following election of section officers, that election shall also include the election of a new person to serve as Chair for the term that begins at the conclusion of the ASA meeting that immediately follows. If the Chair-Elect vacancy occurs between the annual election and the ASA meeting, a special election shall be held at the Section Business Meeting to select the person who will become Chair following the ASA meeting.

## **V. Distribution of Powers and Responsibilities**

The officers of the Theory Section are vested in principle with the power to carry out all necessary operations for the Section, acting in accord with Section Bylaws.

The officers shall make decisions either at the annual Section Council Meeting by a majority vote of officers in attendance; or, in the period between annual meetings, by any method (e.g., mail, e-mail, conference phone call) that allows all officers a chance to vote, provided that a quorum of at least seven officers participates in the vote.

Questions that are interpreted by the officers to be matters of new program development or policy shall be brought before the Section membership, at the time of the annual Business Meeting, for discussion. The officers may decide by majority vote to bring these and other Section issues to a vote of the Section members in attendance at the Business Meeting.

The Chair will determine the program of the Theory Section for the American Sociological Association meeting that is held during the year in which his or her term as Chair expires. In setting this program, he or she may seek the advice of an *ad hoc* Section Program Committee, which he or she may choose to appoint.

The Secretary-Treasurer will maintain minutes of annual Council and Business Meetings of the Section and will also maintain an updated version of the Section Bylaws, depositing copies of all such documents with the Executive Office of the American Sociological Association.

Any decision of the Section officers shall be brought to the next Business Meeting for ratification if requested by at least three officers. Any action of the Section or its officers, including changes of the Bylaws, may also be raised for reconsideration by means of a written petition of 10 percent of the members of the Section or by twenty-five members of the Section, whichever is less. Each such petition will then be brought to discussion and, where necessary, to a vote at the next scheduled section Business Meeting. Motions receiving majority support at the Business Meeting will be adopted, except in the case of motions requiring changes in Bylaws. Proposed Bylaw modifications remain subject to the procedure for changing Bylaws stipulated in the following paragraph.

## **VI. Amendment of Bylaws**

The power to change Section Bylaws belongs to the full membership of the Section. Changes in Bylaws require a majority vote of members voting in a mail balloting by Section members. Changes approved in Bylaws become effective at the conclusion of the ASA meeting that directly follows their adoption by the Section membership.

## **VII. Elections and Voting**

The positions of Chair-Elect, Secretary-Treasurer, and Section Council Member will be filled by a vote of the full Section membership. An election to fill positions that will be vacant following the conclusion of each year's ASA meeting will be held annually and shall be carried out in cooperation with the American Sociological Association and coordinated to its schedule.

The annual ballot for the election of new members to the Section Council will take the form of an unpaired listing of four candidates, from which Section members may vote for two. The two candidates receiving the highest overall vote totals will be elected to Section Council.

## **VIII. Newsletter**

In conformity with ASA guidelines, the Section shall sponsor a Newsletter. Oversight of the Newsletter shall be the responsibility of a Newsletter Advisory Board, which shall consist of three members: the Section Chair, the Past Chair, and one Section Council Member, designated by the Chair to serve a renewable one-year term as Head of the Advisory Board.

The Newsletter Editor shall be appointed for a three-year term. When a vacancy in the Editor position is anticipated, the Newsletter Advisory Board will appoint a new Editor, after seeking applications by persons interested in filling the Editor position. The Advisory Board shall publicize the search for applicants substantially in advance of the selection of a new Editor.

The Newsletter Editor is responsible for publishing information likely to be of interest to section members, including material relating to the business of the section, to meeting programs, to section awards, etc. The Editor is encouraged to solicit contributions that further the goals of the section.

No elected Section officer shall serve concurrently as Newsletter Editor.

## **IX. Committees**

The Section shall have four standing committees. Other committees shall be appointed on an *ad hoc* basis by the Chair with the approval of other officers, or by a majority vote of the officers.

Members of all committees will be members of the Theory Section.

Membership on all standing committees will be for a one-year term that begins at the conclusion of the annual ASA meeting.

No Section member may serve concurrently on more than one standing committee. No standing committee shall have more than one Section officer among its members in any one year. No more than one committee member may serve two consecutive terms on the same standing committee.

The four standing committees shall be as follows:

1. Committee on Nominations. This will be a committee of five members, four of whom will be elected each year at the Section Business Meeting. A list of candidates for this committee will be developed at the Council Meeting by Section officers and then offered to the Business Meeting. This list may be supplemented at the Business Meeting before it votes on members for the Committee on Nominations.

The fifth member of the Committee on Nominations will be the officer who becomes Past Chair following the ASA meeting.

The officer who becomes Section Chair following the ASA meeting (i.e., the Chair-Elect at the time of the meeting) shall designate one of the four elected members of the Committee on Nominations as Committee Chair.

The task of the Committee is to propose, in advance of the Section elections, two candidates for each officer position that will vacant as of the end of the following's year's ASA annual meeting.

2. Theory Prize Committee. This will be a committee of five members. Two members will be elected each year at the Section Business Meeting. Three members, including the Committee Chair, will be appointed by the officer who becomes Section Chair following the ASA meeting (the Chair-Elect).

The task of the Theory Prize Committee is to evaluate submissions for, and where appropriate to award, an annual prize. The purpose of this prize is to recognize outstanding work in theory, to communicate the principle that theory is plural and broadly defined, and to promote the interest of the Theory Section. This prize is to be awarded only to exceptional work. At its discretion, the Theory Prize Committee may also award Honorable Mentions.

In any two year period, the Theory Prize will be given for a book in the even-numbered calendar year, and for an article, chapter, or published or publicly-presented paper in the odd-numbered calendar year. Each year, only titles from the four years prior to the award year are eligible for the Theory Prize.

The Chair of the Theory Prize Committee shall have the responsibility of announcing the prize competition (in the Section Newsletter and in ASA Footnotes) and taking other appropriate measures to generate a list of nominees for the prize. The Chair shall be given latitude in determining procedures for selection of the prize winner.

The Theory Prize Award will be commissioned by the Committee Chair, in consultation with the Section Chair, and charged to Section funds.

3. Graduate Student Prize Committee. This will be a committee of five members, who will be appointed, at or near the time of the ASA meeting, by the officer who becomes Section Chair following the annual meeting (the Chair-Elect). The Chair-Elect will designate one member of this Committee as Committee Chair.

The task of the Committee is to evaluate submissions for, and where appropriate to award, an annual prize. The purpose of the prize is to recognize distinguished work in the theory area by a graduate student.

This work may take the form of either: (a) a paper published or accepted for publication; (b) a paper presented at a professional meeting; or (c) a paper suitable for publication or presentation at a professional meeting.

The Chair of the Graduate Student Prize Committee shall have the responsibility of announcing the prize competition (in the Section Newsletter and in ASA Footnotes) and taking other appropriate measures to generate a list of nominees for the prize. The Chair shall be given latitude in determining procedures for selection of the prize winner. In a year when the Committee deems no nominated work suitable for the prize, this award may be withheld.

The graduate student prize will take the form of an award of up to \$500 for reimbursement of travel expenses for attendance at the annual ASA meeting. The graduate student prize may also include a certificate or similar form of recognition determined by the Committee Chair in consultation with the Section Chair.

The graduate student prize will be called the Edward Shils-James Coleman Memorial Award.

4. Membership Committee. This will be a committee of three members, who will be appointed, at or near the time of the ASA meeting, by the officer who becomes Section Chair following the annual meeting (the Chair-Elect). The Chair-Elect will designate one member of this committee as Committee Chair.

The task of this Committee is to develop and execute measures to maintain and promote membership in the Theory Section.