LETTER TO PARENTS
Ms. Kangal

Welcome back to school! My name is Ms. Kangal. I will be your instructor for seventh grade World History. I am looking forward to an exciting and engaging year of exploring history of western civilizations. This letter will cover what you should expect out of my class this semester and how to prepare, behave and manage yourself for the coming term.

For most of us history is boring and fact that need it to be memorize. Many students do not realize that these boring facts shape our lives today. I will do my best to make class fun, interesting and educational.

Classroom Rules
1. Be on time
2. Be courteous
3. Be prepared
4. Bring supplies and texts to class every day
5. Please participate

If I feel any of these rules are violated, I will propose the following outline for such consequences corresponding with increasing numbers of occurrences and degree of severity:

1. Warning
2. One-on-one communication
3. Quality time
4. Call home
5. Parent/Teacher conference
6. Suspension

Course Outline
Introduction
Week 1-2  Unit 1: Course introduction, class rules and getting to know each other
          Links to the Ancient World
          A Changing World View

Week 3-    Unit 1: Links to the Ancient World
          Empires of the Ancient World

Week 4-5   Unit 2: The Growth of Islam
          The Roots of Islam
Week 6 - 7  Unit 2: The Growth of Islam
          The Empire of Islam
Week 8-9  Unit 3: Sub Saharan Africa
          West Africa
Week 10-11  Unit 3: Sub-Saharan Africa
           Central and Southern Africa
Week 12-13  Unit 4: Asian Civilizations
           Three Empires
Week 14  Unit 4: Asian Civilizations
           China and Japan
Week 15  Course Review
Week 16-  FINAL EXAM

Textbook Policy
All students will be assigned one textbook to take it home and each seat will be assigned one textbook to remain in the classroom. Textbook will be reviewed for condition at beginning of semester and randomly checked throughout the semester. It is important to keep the textbook in the condition it was handed to you. If the book is severely damaged or lost, you will be required to pay a fee $ 79.85 to replace it. The textbook we will be using for this class is title Across the Centuries by Armento and Cordova.

Homework Policy
I realize that you have five other classes you must also attend. Therefore, I will be giving homework three times a week. Each assignment takes approximately 10-15 minutes and will be giving on Monday, Wednesday and Friday. Due date of each homework is the day after the assignment is given unless otherwise stated. In the case of absences, homework assignments are due the day you return to class.

Library Policy
This class will visit the school library at the end of the every chapter. Study guides will be handed out prior to all our class visits to the library. They must be completed. Your teacher is going to collect the study guides randomly .They will be worth 50 points of your grade. Please make good use of the time in library.
Make-up Test Policy
If you are absent the day that exam giving, please notify me as soon as possible. You will be able to take the make up exam the day you return.

Grading Policy
Grading will break down as follows:
✓ 100%-90% = A
✓ 89%-80% = B
✓ 79%-70% = C
✓ 69%-60% = D
✓ 59%-0% = F

All grading will be on a point system and grade will be determined by the percentage total amount of points accumulated by the student throughout the grading period. Basic assignments are as follows:
✓ Tests (400 points): There will be three tests and one final exam.
✓ Group Project (50 points): I will distribute a list of appropriate titles to work in groups later in the semester, which will consist of a small presentation and a paper.
✓ Homework (100 points)
✓ Library Study Guide (50 points)
✓ Quizzes (100 points): There will be ten quizzes randomly given during the semester.

I hope you will enjoy being in my class this semester.

Please sign this slip and have your parent and/or guardian sign it.
You ONLY have to return the slip to me.
Student’s Signature

Parent’s Signature  Date

Teacher’s Signature