June 1, 2005

To Whom It May Concern:

It is with a great deal of pleasure that I am writing this Letter of Recommendation for Dorothy Florendo. Dorothy has been substitute teaching for our rotation team for the past year. During this time Dorothy has worked with a team of three other teachers. Dorothy has shown the highest standards possible to our team. She has been able to follow our lessons and maintain high behaviour expectations of our students. In addition, she has planned and taught 5th and 6th reading/language arts lessons, and taught science, math and social studies lessons as well.

Dorothy demonstrated a great willingness to be a flexible team member, by adapting to last minute schedule changes, addressing individual student needs, and contacting parents when necessary. As a team member, she was energetic, intelligent, and responsible. These characteristics made her a respected member of the team and staff.

I highly recommend Dorothy Florendo and I strongly feel she would be a valuable asset to any school staff.

Sincerely,

[Signatures]

Juliet Gomez
Science Team Teacher

Paula Smith
Social Studies Team Teacher

Diane Mortimer
Math Team Teacher