

Tips on Syllabi Preparation

"The New Faculty Survival Guide: Syllabus Preparation" reviews the purpose of course syllabi and offers a "checklist" and suggestions for syllabi content. It is available to faculty new and "old" at:

<http://www.csun.edu/~newfac/Syllabus.html>

Additionally, Prof. Amir Hussain, formerly of CSUN and now of the Department of Theological Studies at Loyola Marymount University, has graciously allowed me to share his attached statement on the assumptions that he and his students may mutually hold for each other: such a statement may be included in a course syllabus as a means of communicating behavioral expectations and establishing a healthy classroom environment.

Please share this email with faculty for their review and information. If you have any questions, please feel free to contact me by email or by phone at ext. 5934.

Thanks and best wishes,
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Faculty Development Director