

Name: ALBERTO CANDEL

Department: Mathematics

Guidelines:

- Propose nine (9) furlough days to be observed on or before December 23, 2009.
- The furlough days must be on academic work days (in yellow below) and may not be on vacation or holiday days (in blue below).
- Faculty with Saturday or Sunday schedules may propose one or more of their Saturday or Sunday workdays.
- You may propose no more than two days in a monthly pay period (see exception below).
- You may propose no more than one day in a week although consecutive days from different weeks are allowed (e.g., Friday and the following Monday) (see exception below).
- You may identify one monthly pay period in which you take four consecutive days in that month.
- If your schedule changes, you may submit a revised furlough plan.

Please Circle Proposed Furlough Days (to be completed by Faculty Member and submitted to Dean or Appropriate Administrator by Friday, August 21, 2009):

Fall 2009 Semester:




Aug. 2009						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Sep. 2009						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Oct. 2009						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Nov. 2009						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Dec. 2009						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

-  Academic Work Days
-  Holidays
-  Saturday Classes

Alberto Candel
Signature of Faculty Member

8/18/09
Date

Approved Furlough Days (to be completed by Dean or Appropriate Administrator no later than Friday, September 4, 2009)*:

Approve All: Yes: No:

Approved as Otherwise Identified:

If approving less than all proposed days, identify which days are approved. If some or all proposed days are not approved and different furlough days are designated, explain in writing on a separate sheet why this is necessary for the operational needs of the campus.

APPROVED: Jerry Stinner
Signature of Dean or Appropriate Administrator

8/27/09
Date

*Original to Faculty Member
*Copy retained in the office of the Dean or Appropriate Administrator