Wait List - Frequently Asked Questions to Assist Students

1. Can I wait list for multiple sections of the same course? Yes, but only up to a maximum of 13 wait-listed units.

2. Can I wait list in another section of a course for which I am already enrolled? Yes, but you will not be enrolled when a seat becomes available. You can either drop the section you’re enrolled in and wait list yourself for a different section in the hope that a seat becomes available, or remain enrolled in the section that already exists on your schedule.

3. If I wait list in 2 or more sections of a course and then I am subsequently enrolled into one of them by the wait list process, will I be dropped from the wait list of those other sections? Yes.

4. Can I wait list for a restricted course? Yes, but only if you obtain a permission number from the department or instructor first.

5. Does the wait list process check requisites? Yes, so you can wait list for a class when you’ve met prerequisites. You cannot wait list for a class that is a corequisite of another class (e.g., a lecture & a lab taken concurrently) unless you are repeating one of the two corequisite courses.

6. Can I wait list for a class that has a time conflict with a class I am already enrolled in? Yes, however, you will not be moved from wait listed to enrolled status until you clear the conflict from your schedule.

7. Wait list is available, but the wait list check box is missing. Why? The wait list option does not display when the wait list capacity is full or the class is restricted to students in cohorted courses (contact the department offering the course if you’re not sure).

8. Can I wait list for a class I want to repeat? Yes, however, you will not be moved from the wait list until the designated time period when enrollment in repeated courses is allowed.

9. Will I be notified when my wait list status changes? Yes, you will receive an email to your CSUN Gmail account either confirming enrollment or indicating a problem occurred when wait list attempted to enroll you.

10. I forgot my wait list position number. Where can I find it? Log into the myNorthridge portal and on the Home page, go to the Quick Links box, and click the “View My Class Schedule” icon.

11. Why is the class closed when it has available seats? Give it some time. When the wait list process enrolls the next eligible student (highest on the list) into the class, the status of available seats will be updated. Your wait list position number will also improve.

12. Will I have to pay tuition fees for wait listed classes? No. However, when your wait listed status changes to enrolled and your additional units result in higher tuition fees, you will be charged. You are responsible for paying tuition and other fees by the due date. You will receive an email, so check your student account summary to avoid disenrollment from classes.

13. If you are moved from the wait list into a class, it is your responsibility to drop the class (as you would any enrolled class) if you decide to not attend. Failure to officially withdraw will result in a “WU” grade, which counts as an “F” when calculating your GPA.