CODE ON THE ASSOCIATED STUDENTS VICE PRESIDENT

I. NAME: This Code shall be known as Code 288b, the Code on the Associated Students Vice President.

II. AUTHORITY: This Code receives its authority under Article V, Section 4 of the Associated Students Constitution.

III. PURPOSE: The purpose of this Code is to outline and define the duties and responsibilities of the Vice President.

IV. STANDARDS OF IMPLEMENTATION: This Code shall be effective when approved by a majority of the total voting membership of the Associated Students Senate.

V. AMENDMENTS: This Code shall be amended when approved by a majority of the total voting membership of the Associated Students Senate.

VI. APPOINTMENT, TENURE AND RESPONSIBILITY:

A. The Vice President shall be elected, from the same ticket as the President, in compliance with the Code on Elections and the A.S Constitution.

B. Should the position be vacated during the term, the President shall post an announcement of the vacancy for two (2) weeks as stated in the A.S. Constitution (Article VI, Section 2). Applicants shall be interviewed and from the eligible candidates, the President shall select an appointee. The appointee must be approved by a majority of the total voting membership of Senate.

C. The term of office for the Vice President shall be from the first day following the end of the Spring semester up to, and including, the last day of the Spring semester, concurrent with the Associated Students President’s term of office. Should the office be vacated during the term, the new appointee’s tenure of office shall end with the term of the A.S. President.

D. The Vice President shall be responsible for the execution of all duties assigned by the Associated Students President.
VII. **DUTIES:**

A. The Vice President shall be a voting member at all Senate meetings.

B. The Vice President shall preside over the Senate meetings in the absence of the President.

C. The Vice President shall serve as a member of the AS President’s Cabinet.

D. The Vice President shall chair the Council of Chairs, pursuant to the Code on the Council of Chairs.

E. The Vice President shall coordinate reports from University Committees.

F. The Vice President shall have the authority to supervise Sub-Cabinet Directors if assigned by the Associated Students President.

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H. The Vice President or his/her designee shall be the Senate representative to the Banquet committee.

I. The Vice President shall be a member of the A.S. Personnel Board.

J. The Vice President shall lead any special projects as deemed by the President.

VIII. **REGULATIONS:** The Vice President shall, in execution of his/her responsibilities, uphold the policies of:

A. The United States Constitution

B. The State of California

C. California State University, Northridge

D. Associated Students, Inc.
IX. **PARLIAMENTARY AUTHORITY:** All meetings called by the Vice President shall be conducted according to parliamentary law as set forth in Robert’s Rules or Order, Newly Revised.

X. **ENABLING CAUSE:** This Code shall supersede all Codes written before July 21, 2009.

Senate approved on: 12-3-02  
Amended on: 5-15-07  
Amended on: 7-21-09