

**FACULTY SENATE MEETING** – Approved 4/2/15  
**Minutes of Meeting of March 5, 2015**  
Jack and Florence Ferman Presentation Room

Acting Faculty President Swenson called the meeting to order at 2:03 p.m.

The Secretary called the roll. Senators not present were: Jessica Baty-McMillan, Nanci Carr (excused) Kenya Covington (excused), Marcella DeVeaux (excused), Shane Frehlich (excused), Rodica Kohn, Benjamin Mallard (excused), Nathaniel Mills (excused), Jeanine Minge, Jose Paez, Julie Pearce, Martin Pousson, Jared Rappaport (excused), Rosa Rivera Furumoto, Joshua Schwartz (excused), Whitney Scott, Merril Simon (excused), Michael Summers, Kathleen Young (excused), Tiffany Zaich (excused)

The Faculty Senate Minutes for February 26, 2015 were approved as distributed.

**1. Announcements**

- a. Swenson announced that Faculty and Senate elections will begin on Wednesday, March 11<sup>th</sup> and conclude on Wednesday, March 25<sup>th</sup>. All full-time faculty and senators will receive an email next week with a link to the election ballots.
- b. The Honored Faculty Reception will be on Monday, May 18, 2015, 1:30-3:30pm in the USU Grand Salon.
- c. Michaud provided an update on Shane Frehlich's health and mentioned a number of ways to help Shane and his family. They can sign-up to bring a meal to his family, join the bone marrow donor registry, and/or they can help with child care by signing-up on the Care Calendar. Senators may contact the Senate Office for more information.
- d. Michaud announced that the Center for Southern California Studies in the College of Social and Behavioral Science will present *The 2015 Envisioning California Lecture: Los Angeles As a Model of Urban Resilience*, on Tuesday, March 17<sup>th</sup> from 6:00-7:30pm in the USU Grand Salon. California State Senator Fran Pavley (District 27) will be a member of the panel.
- e. Kim announced that two South Korean mothers of the 2014 Seoul Ferry victims will visit CSUN on Friday, March 6<sup>th</sup> at 9:00am in Manzanita Hall 211.
- f. Quinonez-Skinner announced that the Oviatt Library and the Bonita J. Campbell Endowment for Women in Science and Engineering will present *STEM: Education Challenges and Career Opportunities*, a networking opportunity and mixer, on Thursday, March 12<sup>th</sup> from 5:00-8:00pm at the Orange Grove Bistro.

**2. William M. Plater Award For Leadership in Civic Engagement Presented to Provost Harry Hellenbrand**

George Mehaffy, Vice President for Academic Leadership and Change at AASCU

Dr. George Mehaffy, Vice President for Academic Leadership and Change at AASCU, came to CSUN to present Provost Hellenbrand with the William M. Plater Award for Leadership in Civic Engagement. The Plater Award is designed to recognize the critical role of the chief academic officer in advancing the civic mission of the campus through curricular reform, public advocacy, accountability for institutional citizenship, faculty development and recruitment, and partnerships with community organizations.

Provost Harry Hellenbrand accepted the award, receiving a standing ovation.

3. **Policy Item** – **Educational Policies Committee/Graduate Studies Committee**

Larry Becker, Chair of EPC

Mary-Pat Stein, Chair of GSC

**Action Item** – [CSUN Syllabus Policy](#)

Stein reported that EPC and GSC considered the feedback from the Senate and made a few editorial revisions to the policy to make the language clearer. Also, the name of the policy was changed from “Written Syllabi Policy” to “CSUN Syllabus Policy.” Stein mentioned that this policy lists the minimum requirements for the course syllabus. The Center for Innovation and Engaged Learning Opportunities (CIELO) hosts a website that includes “best practices.”

**MSP** to unanimously approve the policy revisions.

4. **Policy Item** – **Educational Policies Committee**

Larry Becker, Chair of EPC

**Action Item** – [CSUN Faculty Authored Material Policy](#)

Becker said that, based on feedback from the Senate, one revision was made to Section 2.2 to clarify the language. Senators were reminded that this policy applies to works authored by any CSUN faculty member, who has a personal financial interest. Also, where the existing policy requires independent departmental peer review approval, EPC added that the review committee members must be tenured faculty.

A few comments were raised having to do with the composition of the department peer review committee. A Senator wanted to know what criteria will be used by the department peer review committee to gain approval to use the faculty authored material. Becker said that the committee should only determine if the work’s level and content is appropriate for the courses in which it will be used and whether it will impose an unreasonable financial burden on students required to purchase the materials.

**MSP** to approve the policy revisions.

5. **Senate Reports**

a. **President’s Report** – President Dianne Harrison

President Harrison reported on the following items:

1. **Congratulations** – President Harrison congratulated Provost Hellenbrand on receiving the William M. Plater Award.
2. **Emergency Alert** – Several alerts were sent out notifying the campus community that there were shots fired in a nearby neighborhood. The CSUN police and the Los Angeles police are currently searching for the suspect. The President stressed that people should stay away from the University Park Apartments area until further notice and encouraged employees to ensure that their contact information was current for campus emergency alerts.

3. **Impaction** – The impaction town hall meetings are an opportunity to educate the community and clarify information about impaction. The feedback will be considered in our final impaction plan to be submitted to the Chancellor’s Office for approval. We will implement the impaction tools as minimally as possible to achieve an enrollment reduction of 1% per year for the next four years.
4. **CSU Hill Day in Washington, D.C.** – The focus of the CSU was consistent with previous years, and specifically in strong support of Pell grants for our students. Additional issues discussed included the need for the National Science Foundation to offer grants to HSIs and other minority serving institutions and reformulation of work study money to ensure that it gets to the neediest students. An alumni reception was held in New York City; over 300 alumni from all over the CSU attended (approximately 10-15 students from CSUN).
5. **Annual Super Sunday** – President Harrison and Vice President William Watkins visited two local churches to enlist the support of their congregations and families to help prepare their young people for college and support their efforts to graduation.
6. **The Oviatt Library Learning Commons** – President Harrison congratulated Dean Mark Stover and others from CSUN on the Library Learning Commons for being selected as the 2015 Best Public Project Award of the San Fernando Valley.
7. **State of the City Address** – President Harrison shared that on Tuesday, April 14<sup>th</sup>, CSUN will host Mayor Eric Garcetti’s State of the City address at the Valley Performing Arts Center.

b. **Provost’s Report** – Provost Harry Hellenbrand

Provost Hellenbrand reported on the following items:

1. Faculty will start receiving the campus-based equity salary increases very soon. The data is now being keyed into the payroll system.
2. We need to take a closer look at our graduate programs and think about admitting students only after they have taken the requirements for getting into the program. We also need to look at courses that have high repeat rates and evaluate why this is happening. The Provost felt that if we can work on these issues, we could free up FTES for state residents and not have to use impaction criteria for one or two years.

c. **CFA Report** – CFA President Nate Thomas

Link to written report: <http://www.csun.edu/sites/default/files/cfareport030515.pdf>

In Thomas’s absence, Swenson asked Senators to send any questions about the CFA Report to Nate Thomas.

The meeting was adjourned at 2:51 p.m.

Submitted by:

Terri Lisagor, Secretary of the Faculty

Heidi Wolfbauer, Recording Secretary