

**SENATE EXECUTIVE COMMITTEE MINUTES** – Approved 3/17/2016  
**February 25, 2016**  
**University Hall, Room 277**

**Members Present:** Dermendjian, Li, Lisagor, Michaud, Schmidt-Levy, Schutte, Schwartz, Spector, Swenson, Willingham, Wolfbauer (Recording Secretary)

**Members Absent:** Hoggan

**Guests:** E. Adams, L. Becker, S. Grant, P. Jennings, D. Lemus,

Faculty President Swenson called the meeting to order at 1:03 p.m.

**1. Approval of SEC Minutes**

**MSP** to approve the SEC Minutes for [January 28, 2016](#) and [February 4, 2016](#).

**2. Announcements**

- a. Trustee Rebecca Eisen will be visiting the campus on Thursday, March 3. She will meet with faculty leadership from 11:00 a.m. to 11:50 a.m.
- b. Nazaret Dermendjian was welcomed as a new member of the Senate Executive Committee.
- c. Schmidt-Levy, as liaison to the Extended Learning Committee, said she was invited to go on a tour of the new Extended Learning building.

**3. Faculty President's Report** – Adam Swenson

Swenson reported on the following topics:

- a. There will be a Transportation Summit on campus on March 3, 6:00 p.m. They will meet to discuss plans for public transportation in the San Fernando Valley and to push for CSUN to be a public transit hub. SEC members were encouraged to attend.
- b. Two finalists visited the campus for the Chief Diversity Officer position. Swenson thanked the SEC members for meeting with the candidates. President Harrison hopes to announce the new CDO by the end of this week.
- c. On February 8, Swenson and other administrators met with the Students of Color Coalition to discuss their list of recommendations. The conversation was very productive.
- d. The Senate Chairs met on February 11<sup>th</sup> and heard updates on the presidential search processes. Most campuses were reasonably happy with their process.

- e. UPBG met to discuss the budget and impact. Students with guaranteed admission will be notified soon. We will be getting a smaller share of the capital outlay budget, which will be about \$3 million short for our heating and hot water project. They also discussed some of the recommendations from the Task Force for Sustainable Models.
- f. The campus is planning for the possibility of a faculty strike. A new system-wide FAQ has been issued.
- g. Swenson is continuing to work with the Research and Grants Council of Faculty. They met to discuss university planning priorities related to research.

## 5. **Approval of Spring 2016 Election Ballots**

Two sample ballots were distributed to SEC for review. Online elections will begin on March 9<sup>th</sup> and conclude on March 23<sup>rd</sup>.

**MSP** to approve the Faculty and Senate election ballots.

## 6. **Volunteers to Serve on Faculty Award Committees**

SEC members were invited to serve on Faculty Award committees. Six members volunteered to serve – each on a different award committee.

## 7. **Discussion about Strengthening Governance: Creating an Ad Hoc Extended Executive Committee**

Swenson distributed a proposal for developing an ad hoc Extended Executive Committee. The purpose of this committee would be for standing committee chairs and others to formally communicate with each other and to discuss larger campus issues. Swenson said that it would provide an opportunity to have formal channels between SEC and the Council of Chairs, CFA, and AS. SEC members were against creating a formal committee, and felt that setting up another power structure that competes with SEC is not a good idea. However, the communication aspect is a good idea. SEC members provided other feedback that Swenson will take into consideration.

- 8. **Policy Item** – Personnel Planning and Review Committee  
Sheila Grant, Chair of PP&R; Daisy Lemus, Interim AVP Faculty Affairs  
Penny Jennings, Special Asst. to the Provost for Academic Personnel

### **First Reading** – Emeritus Status Policy (Section 650.3 and Section 650.4)

Lemus said that the intention of many of the changes to this policy is to make it as accurate and as fair as possible. Jennings walked SEC through the suggested policy changes with regard to criteria, procedures, rights and privileges, and rights and privileges extending to surviving life partners. The rationales for these changes are included under the Supporting Reasons section in the policy statement. SEC suggested a number of editorial revisions. SEC's top concerns about the policy are as follows: 1) eliminating the privilege of auditing courses, 2) policy is not clear about the Student Recreation Center membership being complimentary. (What other recreational facilities are available?), 3) the policy should be clear about who votes and serves on a Faculty Emeritus Committee, 4) concern about members of a Faculty Emeritus Committee not knowing the candidates who are being

considered, 5) (similar to #4) PP&R members do not know the candidates, so question whether they should they be included in the review process. (We should consider having PP&R only being part of an appeal process), and 6) it is unclear about what the rights and privileges of a retired faculty member are versus those of an emeritus faculty member.

SEC forwarded the policy to the Senate for a first reading.

9. **Policy Item** – Educational Policies Committee  
Larry Becker, Chair of EPC; Elizabeth Adams, Undergraduate Studies

**First Reading** – [Basic Skills Policy](#)

EPC made one editorial revision to the policy. SEC had no additional changes so recommended that the policy be forwarded to the Senate for a first reading.

10. **Provost's Report** – Provost Yi Li

Provost Li reported on the following topics.

- a. Provost Li attended a dinner with the Department of Science Education (Michael D. Eisner College of Education) and JPL to collaborate about robotics and to help get students interested in STEM. He also attended the Student Research Symposium Award Ceremony, and the KCSN Benefit Concert.
- b. The Admissions Planning Group has finalized a plan for impaction and the Provost will report to the President's Cabinet in a few weeks. Phase One will be to set a bar for an estimated 2% reduction with the goal being 1%. There will be a waiting list for Tier 1 and Tier 2 so they can adjust enrollments as needed.
- c. There will be a conference in April to have a conversation between 2-year and 4-year colleges with regard to student success, time to degree, diversity, safety, etc.

11. **Review of Standing Committee Minutes**

Educational Equity (10/12, 11/9, 12/14 – no policies; they are working on updating their website.)

Extended Learning (4/15, 11/18 – no policies)

Educational Resources (12/8 – no policies)

Graduate Studies (12/8 – no policies)

Library Committee (11/4 – no policies; they are continuing to discuss their charge and possible revisions to their mission statement and the Bylaws.)

Research and Grants (9/11, 10/9, 11/13, 12/11 – they are working on a drone policy that will require permission to use them on campus.)

**12. Set Agenda for March 10, 2016 Senate Meeting**

- First Reading – Emeritus Status Policy - Section 650.3 and Section 650.4 (PP&R)
- Action Item – Basic Skills Policy (EPC)
- Senate Reports

**13. Other Business**

Exceptional Service to Students Awards – Schmidt-Levy asked SEC members if they are interested in seeing any revisions that PP&R makes to the criteria for these awards. SEC said they would like to see the revisions.

Meeting adjourned at 4:10 p.m.

Submitted by: Terri Lisagor, Secretary of the Faculty and Heidi Wolfbauer, Recording Secretary