

**EXECUTIVE COMMITTEE MINUTES** – Approved 3/22/2012  
**February 23, 2012**  
**University Hall, Room 277**

**Members Present:** Chong, Frehlich, Jeppson, Knotts, Michaud, Oh, Schmidt-Levy, Schwartz, Stepanek (Chair), Taylor, Wolfbauer (Recording Secretary)

**Members Absent:** Rawitch

**Guests:** E. Adams, W. Smith, C. Spector

Faculty President Stepanek called the meeting to order at 1:34 p.m.

1. **Approval of SEC Minutes**

MSP to approve the [SEC Minutes of January 26, 2012](#) as corrected.

2. **Announcements**

- a. Stepanek added a few items to the agenda under Other Business: Report from EPC on UNIV 096EAW (Early Start class), Academic Program Consolidation Guidelines, and selecting a team to attend the Funding the Future of the CSU Symposium.

3. **University President Search Committee Update**

Stepanek reported that the Presidential Search Committee met on February 22 to interview candidates and select finalists to advance to the next level of consideration. Six candidates were interviewed and three names were forwarded to the Board of Trustees. The Committee decided it was not an option to have campus visits. A press release will go out very soon by the Chancellor's Office. The Board of Trustees will meet on March 19<sup>th</sup> and 20<sup>th</sup> to make their selection and the Chancellor will make an announcement about the selection of our next president shortly thereafter.

4. **Approve Spring 2012 Election Slate**

MSP to accept and finalize the Faculty and Senate election ballots. It was suggested we check to see if it is possible to randomize the names for future elections.

5. **Faculty Award Committee Volunteers**

The Executive Committee members were invited to serve on the faculty award committees. Six members volunteered to serve - one on each committee.

## 6. **Innovation and Leadership in Academic Technology Award Proposal**

Link to proposed award:

<http://www.csun.edu/senate/SEC/academic-technology-award022312.pdf>

Wayne Smith, Member of Academic Technology Committee

The Academic Technology Committee is proposing to add a new faculty award – Innovation and Leadership in Academic Technology Award. Smith provided examples of projects and work that may be recognized by this award. He mentioned that funding still needs to be obtained if this award gets approved. Some members felt a technology award was too narrow but liked the idea of faculty teamwork being recognized. After some discussion, it was suggested that technology and teamwork be infused into one or more of the other awards since many of the examples given in the proposal do fit into criteria of the existing awards. SEC suggested that ATC look at some of the existing awards and see if they can add language that covers the technology aspect.

## 7. **Resolution Opposing Implementation of Mandatory Early Start Programs**

Link to proposed resolution:

<http://www.csun.edu/senate/resolutions/mesresolution-draft022312.pdf>

Cheryl Spector, Director of Academic First Year Experiences

Spector said there is still an opportunity for the Faculty Senate to consider a resolution opposing the implementation of Mandatory Early Start (MES) Programs. Spector expressed several concerns with MES having to do with the writing course, the CSU English Council opposition, and financial and negative consequences to students. Adams said that the MES Program would pay for itself by running large sections on the math side but this could change depending on what we do on the writing side. Adams reported that the Chancellor said we must implement the MES Program so we have to move forward to have a course in place by March 5, 2012. EPC did not approve the writing course so administration must come up with an alternative solution. Stepanek provided some background on six resolutions previously passed by the ASCSU since this proposed resolution made reference to them. He added that most of the other CSU campuses seem to be on track towards offering a course this summer.

Spector said that she is aware that the campus must comply with the Chancellor's Executive Order but faculty do have the right to oppose or have concerns. After a long discussion, many of the SEC members agreed that there are concerns and that a resolution should be forwarded to the Senate for consideration. Spector was asked to revise the resolution to appropriately reflect the level of ASCSU opposition, financial consequence to the campus, and to make it clear that we are not opposed to the Program but are more concerned with specific items related to implementation. SEC members were asked to email Spector their feedback and suggested language. This topic will be discussed again at next week's SEC meeting.

## 8. **Review of Standing Committee Minutes**

Academic Technology (10/7 – no policies)

Educational Equity (9/12 – changes were made to the maternity leave form to clarify items in

the Collective Bargaining Agreement; 10/10, 11/14 – no policies; Frehlich mentioned that EEC is working on revising the committee charge.)

Extended Learning (11/16 – ELC will move forward again to change the CSUN Policy on Certificates.)

Educational Policies (9/28, 10/2 – no new policies)

Educational Resources (10/11, 11/8 – no policies)

Graduate Studies (12/13 – no policies)

Personnel Planning and Review Committee (12/15, 1/25 – no policies; PP&R is having open forums to discuss changes in RTP to require a scholarly artistic work plan and to clarify the definition of a refereed publication. A waiver was given to appoint a current administrator to assure temporary, transitional leadership of Academic Affairs without a full search. The title for this position will be “Acting Administrator of Academic Affairs.”)

Research and Grants (10/14 – The Provost will fund the Research, Scholarship, and Creative Activity Awards this year since the Chancellor’s Office had to suspend funding.)

## 9. **Other Business**

UNIV 096EAW (Early Start course) – Schwartz and Adams, both members of EPC, gave a report on why the Early Start course did not get approved by EPC. Some concerns raised by EPC for voting down the course had to do with lack of faculty support, the course itself (personal topic of essays), and opposition to Mandatory Early Start. Some EPC members brought up the troubles with enrollment this Spring as reasons for not approving the course. Adams said that there must be a course in place by March 5 so administration has to figure out what to do next.

Academic Program Consolidation Guidelines – this topic will be on the agenda next week. The Senate Chairs discussed this topic; several campuses are putting together guidelines.

Funding the Future of the CSU Symposium – CSU, Northridge will host this symposium on April 2-3, 2012. At the next SEC meeting, we will select a team to participate.

Meeting adjourned at 4:43 p.m.

Submitted by: Heidi Wolfbauer, Recording Secretary  
April Taylor, Secretary of the Faculty