

SENATE EXECUTIVE COMMITTEE MINUTES – Approved 2/25/2016**January 28, 2016****University Hall, Room 277**

Members Present: Hoggan, Li, Lisagor, Michaud, Schmidt-Levy, Schutte, Schwartz, Spector, Swenson, Willingham, Wolfbauer (Recording Secretary)

Members Absent:

Guests: E. Adams, L. Becker

Faculty President Swenson called the meeting to order at 1:03 p.m.

1. Approval of SEC Minutes

MSP to approve the [SEC minutes for the October 29, 2016](#) as revised.

2. Announcements

- a. Spector announced that the 2015-16 Freshman Reading book is, *So You've Been Publicly Shamed*, by Jon Ronson. In late March (after the paperback comes out), copies will be available to faculty and staff willing to talk about the story with at least one freshman student.
- b. The Senate Office is now accepting nominations for faculty awards; the deadline is February 19, 2016.
- c. Michaud announced that Faculty Development will host Dr. Todd Zakrajsek from UNC – Chapel Hill who will speak about, *Three Research-Based Findings and Two Activities That will Change the Way You Teach*. Dr. Zakrajsek's presentation is on Tuesday, February 16th, 10am – 12:30pm at the Northridge Center.
- d. Michaud announced that the calendar for Black History Month is now available.
- e. Schmidt-Levy said that Eating Disorders Awareness Week is in February.

3. Faculty President's Report – Adam Swenson

Swenson reported on the following topics:

- a. The Building Naming Committee selected, and President Harrison approved, temporary names for the new extended education building and the new building on Reseda. They will be called the Extended University Commons and the Reseda Annex.
- b. The Retention and Graduation Task Force has had several meetings and a retreat.

- c. The Teacher Education Council has been revived and they are discussing the challenges facing LAUSD and California, and the need for properly trained teachers.
 - d. At the President's Extended Cabinet meeting on December 7: 1) Tom Backer gave a presentation on Understanding Philanthropy in Los Angeles and it was noted that there will be a series of seminars and presentations on LA philanthropy in February; 2) It was mentioned that the Students of Color Coalition presented a list of recommendations to the campus administration that were very reasonable; 3) Colleges have been asked to use the EAB resources to target specific groups; and 4) We are still working with the Chancellor's Office to clarify issues with regard to impaction and to discuss the distributional impacts.
 - e. Chico State passed a vote of no confidence in their President and other Vice Presidents on their campus. The Chancellor has sent a consultant to meet with them.
 - f. Swenson read a note from Chancellor White about our recent Open Presidential Searches resolution. The Chancellor appreciates our efforts to offer ideas to help improve our process of selection.
 - g. The Chief Diversity Officer search is moving along and we hope to have finalists on campus during the 2nd week of February.
 - h. Swenson said that the Faculty Retreat was successful and thanked the Retreat Planning Committee for their work.
 - i. The President has postponed the signing of the Emeritus Policy for Lecturers until the section on Rights and Privileges has been updated. PP&R is working on this.
4. **Faculty Elections – Nominations for Faculty Officers, Statewide Academic Senators, Senators-at-Large and Standing Committee Representatives**

Spring 2016 faculty elections will be held in March for faculty officers, CSU Statewide Academic Senators, and Senators-at-Large. Nominations were taken for these positions and additional nominations will be taken at the next Senate meeting and by petition. Nominations for Senate-elected positions on the Standing Committees were also taken. The Senate Office will contact the nominees to see if they are willing to run for these positions.

5. **Set Date for Faculty Governance Orientation**

The date for the Faculty Governance Orientation was set for Monday, May 24, 2016 at 12:00 p.m. at the Orange Grove Bistro.

6. **Senate Executive Committee Member Opening**

With the necessity to replace and elect new faculty officers last semester, we are currently short one Senate Executive Committee member.

MSP to declare the SEC position open and to hold an election at the next Senate meeting.

7. **Policy Item** – Educational Policies Committee
Larry Becker, Chair of EPC; Elizabeth Adams, Undergraduate Studies

First Reading – [Basic Skills Policy](#)

Adams reported that this policy revision is a result of CSU Executive Order (EO) 1100. EO 1100 requires that students earn a "C" or better in all of the Basic Subject courses (Analytical Reading and Expository Writing, Critical Thinking, Mathematics, and Oral Communication) at every CSU campus. This has been a requirement at other CSU and community college campuses. The revision to our Basic Skills Policy incorporates this new requirement and the new policy must be in place by Fall 2016. While revising the policy, EPC decided that students who are GE-ready in writing can use their first full year to take the 115 writing class. Adams said that we may see about 150 students who will need to retake their stretch class, and about 500 students who may need to retake their GE math course, so this will have resource implications.

There were no recommended revisions. **MSP** to forward to the Senate for a first reading.

8. **Committee Appointments and Nominations**

- a. Appoint a Faculty Member to the Educational Policies Committee and Nominations for Senator at-Large to Replace Janet Oh

SEC members selected a faculty member to replace Janet Oh on EPC. An additional faculty member was recommended should their first choice not accept the appointment. Also, nominations were taken to replace Janet Oh as a Senator-at-Large. Additional nominations will be taken from the full Senate and an election will take place at the February 18th Senate meeting.

- b. Appoint a Faculty Member to serve on the Technology Infrastructure and Services Committee (TISC)

SEC members selected three faculty names to forward to Provost Li for his consideration as a faculty appointment to the Technology Infrastructure and Services Committee.

- c. Appoint a Faculty Member for Each Five-Year Review Committee to Evaluate Vice President Hilary Baker and Vice President William Watkins

SEC members volunteered to serve on the Five-Year Review Committees; Diane Schwartz will serve on VP William Watkins' review committee and Jerry Schutte will serve on VP Hilary Baker's review committee.

9. **Provost's Report** – Provost Yi Li

Provost Li reported on the following topics.

- a. Provost Li met with the junior faculty in the Oviatt Library. They discussed reassigned time and other library-related issues.
- b. Tomorrow Chancellor White and Executive Vice Chancellor Blanchard will visit the campus. Provost Li is interested in learning their view on 4-year graduation.

- c. Provost Li and other administrators had a very encouraging meeting with the CSUN Students of Color Coalition. Provost Li read a few of their recommendations that relate to faculty such as the need for diversity inclusion and equity training, better student awareness, and more inclusion of students with color on the search committees. We plan to work very hard to provide search training so our faculty hire pools are more diverse.
- d. CSUN has one of the highest Student Academic Performance (SAP) scores so it is recommended that we move from 80% to 50%; therefore, we will look into this.

10. Review of Standing Committee Minutes

Academic Technology (10/2, 11/6 – no policies; an Affordable Learning Solutions Resolution will be considered by SEC next week.)

Educational Equity (EEC needs support in getting their agenda and minutes on their website.)

Educational Policies (10/7, 10/21, 11/4, 11/18, 12/12 – no new policies. The Basic Skills policy was sent forward and EPC is working on their standard operating procedures.)

Educational Resources (9/1, 10/6 – no policies)

Graduate Studies (10/13, 11/10 – no policies; they are struggling with issues in regard to Lecturers on MS thesis committees and compensation.)

Library Committee (10/7 – no policies; they are continuing to discuss their charge and possible revisions to their mission statement, starting with a policy change form.)

Personnel Planning and Review (9/16, 9/30, 10/28, 11/18, 12/2 – no new policies; President Harrison has postponed the signing of the Emeritus Policy for Lecturers until PP&R has updated the section on rights and privileges.)

Meeting adjourned at 4:25 p.m.

Submitted by: Terri Lisagor, Secretary of the Faculty
and Heidi Wolfbauer, Recording Secretary