### Name of Club/Organization:

### President (or similar officer) Name:

<table>
<thead>
<tr>
<th>Phone Number</th>
<th>CSUN ID #</th>
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CSUN Email Address:

The use of computers for communication and networking has been extended to University recognized student organizations. Technology extended to University Recognized clubs and organizations includes:

- access to an electronic mail account;
- opportunity to develop a “homepage” linked to the University homepage; and
- assistance in accessing this technology from the Matador Involvement Center

The use of this technology by student organizations must be consistent with the mission of the organization as stated in its constitution and bylaws on file in the Matador Involvement Center. Personal, business or any other non-authorized use of an organization’s email, homepage or other technology is a violation of this privilege and may result in disciplinary action taken against the student group. Such action could result in the suspension of access to these particular services or in the revoking of the group’s recognition status.

Having thoroughly read the above statement as well as all campus policies that govern Information Technology Resources located at [http://www.csun.edu/policy/](http://www.csun.edu/policy/), I hereby seek official use of the organization account. I affirm by my signature below that members (and initiates) will be educated as to the content of this document and the aforementioned policies. I also realize, and have educated my organization to the fact, that any violation of the campus policies could result in my organization’s loss of this privilege as well as having an affect on the status of our University recognition.

### President (or similar officer) Signature: Date:

### University Advisor Signature: Date:

Primary User Name

Primary User CSUN email address

Request Email Alias

### CSUN Portal Login

Primary User Phone Number

Account Number/or Login ID

### Official Use Only

**Received by:** Date:

**Request Sent to ITR Date:**

**By Whom:**

**Received by ITR and sent to requestor** Date:

**Account Number or Login ID:**

**Email Alias**