FIND IT ONLINE @ CSUN

Just about everything you need to know to register in classes each term is available online, as featured below and in the “Top 10 Registration Tips” on the reverse side. “Find It Online” is available in PDF at www.csun.edu/anr/forms.

Academics

- Academic Advising Centers (Undergraduates) - www.csun.edu/undergraduate-studies/academic-advisement
- Academic Advisors (Graduate Students) – www.csun.edu/research-graduate-studies/graduate-programs-introduction
- Degree Planning Guides – Preview your path to a bachelor’s degree at http://catalog.csun.edu/plans
- Academic Programs – www.csun.edu/academic
- MAP/DPR and My Plan to Graduate – Use these tools to check your degree progress and plan classes for future terms. See www.csun.edu/anr/degreeprogress
- Testing Center – www.csun.edu/testing
- Undergraduate Studies – www.csun.edu/undergraduate-studies

Class Search

- With your CSUN User ID and Password, log into the myNorthridge Portal at www.csun.edu and select the Academics tab. In the Academics Quick Links box, click Search for Classes.
- Anyone can view the CSUN Schedule of Classes at www.csun.edu/class-search. No login is required.

Financial Aid and Scholarships

www.csun.edu/financialaid

Money Matters

www.csun.edu/stufin

Visit the University Cash Services website for information about:

- How to Pay Your Tuition and Other Fees
- Installment Payment Plan
- Payment Schedule/Deadlines
- Photo ID Cards (online purchase also available)
- Refund Policy and eRefund

myNorthridge Portal @ www.csun.edu

- View and manage your academic, financial and personal information in one self-service stop. Includes access to the SOLAR Student Center, where you can update your mailing address.

Purchase Your Parking Permit

Purchase automobile parking online – no lines or credit card service fee! Log into myNorthridge and choose Financial Matters (tab) > Purchase Parking Permit

Student parking information is available at www.csun.edu/parking

Registration Guide

Use the Registration Guide at www.csun.edu/anr/soc for:

- Registration Calendars and FAQs
- Enrollment Preparation
- Enrollment Rules and Requirements
- Late Add-Drop Classes
- Final Exams
- myNorthridge and SOLAR How To Guides

Want to enroll in summer or winter term classes? See the Tseng College at http://tsengcollege.csun.edu

Additional Resources

- Community Engagement – www.csun.edu/csi
- Counseling Center – www.csun.edu/counseling
- CSUN App – www.csun.edu/it/csun-mobile-app
- Directory – www.csun.edu/peoplefinder
- Disability Resources and Educational Services – www.csun.edu/dres
- Educational Opportunity Program – www.csun.edu/eop
- Freshman Year Experience – www.csun.edu/fye
- How To Guides for Students (add/drop classes, etc.) www.csun.edu/anr/soc/guides
- Information Technology (IT) Help Center – www.csun.edu/it/need-help
- Learning Resource Center (LRC) – www.csun.edu/lrc
- Moodle FAQ – www.csun.edu/it/it-faqs-students
- National Center on Deafness (NCOD) – www.csun.edu/ncod
- Student Advising Centers/EOP Satellites – www.csun.edu/undergraduate-studies/academic-advisement
- Student Affairs – www.csun.edu/studentaffairs
- Student Forms – www.csun.edu/anr/forms
- Transferring In – www.csun.edu/afye/transfer.html
Top 10 Registration Tips

- **Activate your CSUN User ID and Password** to log into myNorthridge and the SOLAR Student Center where you can enroll in classes, pay tuition and other fees, view personal checklists and alerts, update your mailing address and more. For help, see [www.csun.edu/it/user-id-and-password](http://www.csun.edu/it/user-id-and-password).

- **Check your CSUN email regularly** for important notices about your enrollment and other student business. All students receive a CSUN Gmail account when they apply for admission.

- **Clear holds** that may block your enrollment in classes. Resolve all registration holds before you enroll. Log into myNorthridge and look for holds in the “Incomplete Tasks” section of My Checklist. For help, see [www.csun.edu/anr/soc/guides/viewholds.html](http://www.csun.edu/anr/soc/guides/viewholds.html).

- **Make every unit count!** Select classes with the degree planning tools. Review the Degree Planning Guide for your major, check completed and incomplete requirements with DPR (Degree Progress Report), and use interactive MAP (My Academic Planner) and My Plan to Graduate (MPG) to plot future classes that meet degree requirements. These tools offer general guidance only, so consult your academic advisor each semester. Learn more at [www.csun.edu/anr/degreeprogress](http://www.csun.edu/anr/degreeprogress).

- **Get advised before enrolling.** Make an appointment with an academic advisor in the College of your major, listed at [www.csun.edu/undergraduate-studies/academic-advisement](http://www.csun.edu/undergraduate-studies/academic-advisement). If “undecided” or “undeclared,” make an appointment with the Advising Resource Center/EOP, phone (818) 677-2108.

- **Plan alternate class schedules** in case your first choices are unavailable. Use Class Search to find other sections of the same class. Learn more at [www.csun.edu/anr/soc/guides/ClassSearch.html](http://www.csun.edu/anr/soc/guides/ClassSearch.html). For a print-only “Schedule Planning Worksheet,” go to [www.csun.edu/anr/forms](http://www.csun.edu/anr/forms) and look under “S.”

  You can **wait list** for closed classes during Nonrestrictive Registration and in the first week of fall or spring classes, but choose your units wisely. See [www.csun.edu/anr/soc/guides/waitlist.html](http://www.csun.edu/anr/soc/guides/waitlist.html).

- **Organize your calendar.** Note your enrollment appointment start date, registration periods, first and last day of instruction, tuition and fee payment deadlines, etc. Registration dates are published in the Registration Calendar at [www.csun.edu/anr/bulletin](http://www.csun.edu/anr/bulletin).

- **Check for co-requisites** when adding classes. Write down the class and section numbers of courses you need to take concurrently (e.g., lecture + lab). Course requirements display in Class Search under Class Notes and in the course description. Learn more with the guide “Add Co-requisite Classes” at [www.csun.edu/anr/soc/guides/corequisite.html](http://www.csun.edu/anr/soc/guides/corequisite.html).

- **Obtain permission for restricted classes.** Request a permission number from the instructor or department before attempting to enroll in a course that requires consent (restricted). See the guide “Add a Class Using a Permission Number” at [www.csun.edu/anr/soc/guides/permission.html](http://www.csun.edu/anr/soc/guides/permission.html).

- **Plan your enrollment** within the maximum unit load. Unit limits, which may vary by term and registration period, are published at [www.csun.edu/undergraduate-studies/enrollment-limits](http://www.csun.edu/undergraduate-studies/enrollment-limits). To exceed the limit, complete the “Extra Unit Authorization” form available at [www.csun.edu/anr/forms](http://www.csun.edu/anr/forms) and request the appropriate signatures as indicated on the form.

- **Manage your finances.** Check your account balance whenever you adjust your schedule. To avoid disenrollment, pay before the deadlines. Log into myNorthridge and select the Financial Matters tab. In the My Financial Obligations box, select View Account Information. For help, see the guide at [www.csun.edu/anr/soc/guides/studentaccount.html](http://www.csun.edu/anr/soc/guides/studentaccount.html). The "Fee Payment Schedule" (due dates) is also published by University Cash Services under Student Payment Information at [www.csun.edu/stufin](http://www.csun.edu/stufin).

**Troubleshoot** registration with the Registration Guide!

You’ll find registration FAQs, calendars, late add-drop procedures and more at [www.csun.edu/anr/soc](http://www.csun.edu/anr/soc).