CSUN | CALIFORNIA STATE UNIVERSITY NORTHRIDGE

Extra Unit Authorization for Undergraduate Students Fall 2017

Through September 15, 2017, students on probation may enroll in a maximum of 13 units, students in good standing may enroll in a maximum of 16 units, and graduating seniors may enroll in up to 19 units. Undergraduate students wishing to attempt additional units must obtain the required signatures of approval outlined below on this form. **This form, with all necessary signatures, must be filed with Admissions and Records BEFORE adding extra units. Extra Unit Authorization forms will be processed starting with the Nonrestrictive Registration period on July 10, 2017.**

PRINT CLEARLY ***(form will not be accepted if illegible)***

Name: _____ **CSUN Student ID:** _____

Term: _____ Year: _____ Major: _____

Phone: _____ CSUN email: _____ **@my.csun.edu**

Alternate email: _____ **@**

Fill in the following information. Circle your class level: FR SO JR SR 2nd BA/BS

Have you applied for graduation? _____ If yes, when do you expect to graduate? _____

How many hours do you work each week? _____ How many units are you currently enrolled in? _____

How many additional units are you requesting? _____

CSUN GPA _____ Cumulative GPA _____ Number of units completed toward your degree _____

Additional planned course work:

Department	Course Number	Course Title	Units

Students on Probation – Maximum 13 units

Undergraduate students on probation or on an Academic Performance Agreement are first required to seek academic advisement and signature approval from their Student Services Center/EOP Satellite (SSC/EOP) or Advising Resource Center/EOP (ARC/EOP) if undeclared **and** then the Associate Vice President of Undergraduate Studies. You will be notified of the decision. If approved, pick up this form from Undergraduate Studies (UN 215) and take it to Admissions and Records.

[ ] Recommend approval for _____ additional units, total of _____ units. [ ] Recommend denial.

SSC/EOP Director: Signature_____ Print Name_____ Date _____

[ ] Approved for _____ additional units, total of _____units. [ ] Request denied.

Associate Vice President of Undergraduate Studies: _____ Date _____

Students in Good Standing – See introduction above for maximum number of units allowed and deadlines.

Undergraduate students requesting to take more than their designated unit limit must obtain the signature of the Associate Dean for their major or the Associate Vice President (AVP) of Undergraduate Studies if their major is Exploratory (formerly Undecided/Undeclared), and submit the signed form to Admissions and Records.

[ ] Approved for _____ additional units, total of _____units. [ ] Request denied.

_____ Date _____

Associate Dean of Major **or**
AVP of Undergraduate Studies (for Exploratory majors)