Extra Unit Authorization for Undergraduate Students
Fall 2017

Through September 15, 2017, students on probation may enroll in a maximum of 13 units, students in good standing may enroll in a maximum of 16 units, and graduating seniors may enroll in up to 19 units. Undergraduate students wishing to attempt additional units must obtain the required signatures of approval outlined below on this form. This form, with all necessary signatures, must be filed with Admissions and Records BEFORE adding extra units. Extra Unit Authorization forms will be processed starting with the Nonrestrictive Registration period on July 10, 2017.

PRINT CLEARLY (form will not be accepted if illegible)

Name: ____________________________  CSUN Student ID: __________________________

Term: ____________________________  Year: ____________________________  Major: __________________________

Phone: ____________________________  CSUN email: ____________________________  @my.csun.edu

Alternate email: ____________________________  @ __________________________

Fill in the following information. Circle your class level: FR  SO  JR  SR  2nd BA/BS

Have you applied for graduation? ________  If yes, when do you expect to graduate? ________

How many hours do you work each week? ________  How many units are you currently enrolled in? ________

How many additional units are you requesting? ________

CSUN GPA ________  Cumulative GPA ________  Number of units completed toward your degree ________

Additional planned course work:

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<tr>
<th>Department</th>
<th>Course Number</th>
<th>Course Title</th>
<th>Units</th>
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Students on Probation – Maximum 13 units

Undergraduate students on probation or on an Academic Performance Agreement are first required to seek academic advisement and signature approval from their Student Services Center/EOP Satellite (SSC/EOP) or Advising Resource Center/EOP (ARC/EOP) if undeclared and then the Associate Vice President of Undergraduate Studies. You will be notified of the decision. If approved, pick up this form from Undergraduate Studies (UN 215) and take it to Admissions and Records.

[ ] Recommend approval for ________ additional units, total of ________ units.  [ ] Recommend denial.

SSC/EOP Director: Signature__________________________  Print Name__________________________  Date __________

[ ] Approved for ________ additional units, total of ________ units.  [ ] Request denied.

Associate Vice President of Undergraduate Studies: ________________________________  Date __________

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Students in Good Standing – See introduction above for maximum number of units allowed and deadlines.

Undergraduate students requesting to take more than their designated unit limit must obtain the signature of the Associate Dean for their major or the Associate Vice President (AVP) of Undergraduate Studies if their major is Exploratory (formerly Undecided/Undeclared), and submit the signed form to Admissions and Records.

[ ] Approved for ________ additional units, total of ________ units.  [ ] Request denied.

__________________________  Date ______________

Associate Dean of Major or
AVP of Undergraduate Studies (for Exploratory majors)