



Diploma Name Change Request

Use this form to request a change to your "Diploma Name." **If the name that appears on your University record is the same as the name you would like on your diploma, you do not need to submit this form.**

The FIRST and LAST name must be the SAME as the name on your University records. Middle names may vary in length. For example, if your record reflects an initial for your middle name, you may indicate your full name for diploma printing purposes. Print or type your name as you wish it to appear on your diploma and include any appropriate diacritical marks (~, ^, ` , etc.).

To change your diploma name, fill in the required information below. Print clearly.

Name: _____

CSUN ID (9-digit):

Anticipated Date of Graduation: Fall Year: _____

Spring Year: _____

Summer Year: _____

Diploma Name: Clearly indicate the position of diacritical / accent marks to avoid misspellings.

First Name: _____ Middle Name or Initial: _____

Last Name: _____

I certify the above information is true and accurate. I authorize Admissions and Records to make the changes requested in this document.

Student's Signature: _____

Date: _____

OFFICE USE ONLY

Processed (Y/N) _____ Date _____ By _____ Comments _____