

## A Message...

### From the Chief of Police & Director of Police Services

The 353-acre campus of California State University, Northridge is sited in the heart of the San Fernando Valley. This is a densely populated area in which the California State University, Northridge Department of Police Services takes many steps to help all members of the community pursue their educational goals as free as possible from the effects of criminal activity.

Although there are many pleasures associated with urban living, universities today share many of the same problems that exist in the city which the university resides. California State University, Northridge is no exception and sometimes we experience unwanted crime.

The information contained in this guide is designed to inform you of the police and security support services and programs that have been developed to provide an environment supportive of educational, professional and extracurricular activities. We hope that this information is useful to you and that you will follow the crime prevention advice and suggestions.

No police department can function effectively without the assistance of a responsible community. We need your help and cooperation – in this manner we can work together for a safe campus.

*Anne P. Glavin*

Chief of Police & Director of Police Services  
California State University, Northridge

## Helpful Phone Numbers for the Department of Police Services

All phone numbers are (818) area code

<b>24-hour Police Dispatch/Emergency</b>	<b>9-1-1</b>
24-hour Non-Emergency (or if using your cell phone)	677-2111
Matador Patrol	677-4997
Personal Safety Escorts*	677-5042 / 5048
Crime Prevention & Community Relations Unit	677-7922 /5820
Threat Management Unit	677-3901
Parking Division Citation Information, Citation Appeals	677-2157
Transportation Programs	677-3946
Lost and Found	677-3946
Investigations Unit	677-3826
Records Unit To Request a Copy of a Police Report	677-3224
Livescan Fingerprinting & Notary Services	677-2113
Emergency Preparedness	677-5973
Office of the Chief of Police	677-2201

\*Safety escorts are offered Monday through Thursday from dusk to 11:00pm

Visit us online at: [www-admn.csun.edu/police](http://www-admn.csun.edu/police)  
Find us on Facebook too! [www.facebook.com/csunpolice](http://www.facebook.com/csunpolice)

### To Report an Emergency:

- From campus phone dial 911 or (818) 677-2111
- Give your name, telephone number and location
- Give clear and accurate information
- Be prepared to supply suspect and vehicle description if available
- Don't hang up! Follow the instructions given by the dispatcher

# DEPARTMENT OF POLICE SERVICES



An Accredited Law Enforcement Agency

Partnerships

Dignity



Integrity

Excellence

## A Guide To Support Services and Programs

University Police Mission Statement:

*"The men and women of the California State University, Northridge Police Department are dedicated to excellent police service through partnerships that reduce crime, create a safe environment, build trust and enhance the quality of life in our academic community in an effective, responsive and professional manner."*



The Department of Police Services is an Accredited law enforcement agency with several major services: University Police, Emergency Management and Preparedness, Parking and Transportation, Livescan Fingerprinting, and Matador Patrol student safety escort program. The University Police Department, a Division of the Department of Police Services, provides 24-hour patrol of the university property, buildings, parking lots and housing facilities utilizing vehicle, motorcycle, bicycle and foot patrols. All laws and codes of the State are enforced on the campus including regulations the university establishes to administer the campus community.

Officers are responsible for responding to all requests for police assistance including reported crimes in progress, medical and fire emergencies, traffic collisions and other calls for service. Officers also provide service related help such as motorist assistance, crime prevention information and security related advice and assistance.

University police officers are State peace officers vested with full law enforcement authority including arrest authority. Officers meet training requirements mandated by the California Commission on Peace Officer Standards and Training as well as training designed to meet the needs of the university community.

Detectives assigned to the Investigations Division are assigned full-time to follow up on crime reports. They are responsible for preparing cases for filing with the Los Angeles District Attorney or Los Angeles City Attorney's offices, apprehending suspects, recovering property, and making crime prevention recommendations.

The Department prepares and submits a monthly Uniform Crime Report to the California Department of Justice and publishes the annual Clery Report. The Department also enters reported stolen vehicles and property with serial numbers into state and federal law enforcement databases, allowing for recovery throughout the United States.



We are located at the corner of Darby Ave. & Prairie St., just west of the B3 parking structure.

## CRIME PREVENTION PROGRAMS -----

The Crime Prevention and Community Relations Unit provides programs that serve to raise the level of safety awareness and reduce the risk of criminal victimization in the campus community. In addition to customized programs, some of the programs and services offered to the community include:

- **The Basics of Pepper Spray Defense** – pepper spray demonstration and a canister of spray included (\$6)
- **Identity Theft** - "Has Your Identity Been Compromised?"
- **Basic Residential Security** - "How To Make Your Home a Safer Place"
- **S.T.O.P. Program** - theft deterrent and recovery program for electronic devices such as laptops, MP3 players, etc. (\$10 per item)
- **Bicycle Registration Program** (FREE) and use of the **Matador Bicycle Compound** (FREE)- a fully enclosed, more secure location to park your bicycle while on campus.

Police Services also co-presents with Human Resources, "Dealing with Workplace Violence," an interactive two-part program designed to help staff recognize red flags of threatening situations and know how to use CSUN's systems for response.

## 9-1-1 EMERGENCY PHONES -----

The campus has over 75 locations in which Blue Light phones are available to assist you in reaching police for emergency situations. The deaf and hard of hearing may contact police by using one of the yellow TTY-enabled emergency call boxes.

To reach University Police in an emergency, please dial 9-1-1 from campus phones. For non-emergency incidents or to report a crime, please dial (818) 677-2111. When using a cell phone, please call (818) 677-2111 to ensure your call is routed directly to CSUN police.

Our anonymous "We Tip Hotline" is (818) 677-TIPS.

## COMMUNITY POLICING PROGRAM -----

The mission of the Community Policing Team is to deliver police services that include crime prevention and problem-solving in partnership with our housing community. The primary goal of the two officer team is to enhance the safety of all students and staff within the housing community.

## KEEPING CONNECTED-----

There are a variety of ways to keep connected with the Department of Police Services about programs, services, special events, news and criminal activity trends. Sign up to receive the Daily Crime Log, visit our website, sign-up for Nixle Alerts, and check out our Facebook page.

## OTHER UNITS THAT PROVIDE ASSISTANCE -----

The **PARKING & TRANSPORTATION SERVICES DIVISION** is responsible for enforcement of parking regulations, arranging guest parking, providing motorist assistance, including the "Amber Light" nighttime program for lock-outs and jump starts, staffing the information booths and selling daily parking permits. Parking Enforcement Officers patrol the campus ensuring the safe and legal use of parking areas. The Transportation Unit provides several transportation programs and services for all members of the university.

The **COMMUNITY SERVICES ASSISTANTS**, known as the "**Matador Patrol**," are students that provide free evening personal safety escorts to students, faculty and staff (M-Th. From dusk-11 p.m.). For a personal safety escort call: (818) 677-2111.

The **THREAT MANAGEMENT UNIT** is charged with evaluating all reported incidents of workplace violence, domestic violence or fear of violence, conducting extensive investigations into incidents and taking appropriate steps to reduce or eliminate hazards to personal safety and/ or property damage.

The **EMERGENCY PREPAREDNESS UNIT** is responsible for the development and implementation of the campus emergency management program, strategies and initiatives, and training of the campus community. The unit also provides training to all levels of campus administration in compliance with county, state, and federal mandates.

The **CRIME PREVENTION AND COMMUNITY RELATIONS UNIT** works within and beyond the campus to raise the level of awareness as to the function, services and accomplishments of the department by looking for opportunities to enhance partnerships and provide services to CSUN and the Northridge community. This unit is also responsible for public information dissemination.

The **LIVESCAN FINGERPRINTING & NOTARY SERVICES UNIT** provides electronic fingerprinting services to the CSUN campus and the San Fernando Valley. Notary services are offered for \$10.00 per signature.

