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Section 1: Introduction

Overview

The California State University, Northridge (CSUN) Department of Police Services is committed to assisting all members of the California State University, Northridge (CSUN) community in providing for their safety and security. As part of this responsibility, this document has been compiled in compliance with federal law (the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act); the 2008 Revision to the Higher Education Opportunity Act and California Education Code section 67380 which informs members of the community of institutional policies concerning campus security (including University Police law enforcement authority, crime reporting policies, alcohol and drug use, crime prevention, sexual assault and other matters of related importance); and the Violence Against Women Reauthorization Act of 2013 (VAWA) which amends the Jeanne Clery Disclosure of Campus Security and Campus Crime Statistics Act, commonly known as the Clery Act, under the Campus Sexual Violence Elimination Act provision (i.e., Campus SaVE Act).

This report contains statistics for the previous three years concerning reported crimes that occurred on campus; in certain off-campus buildings or property owned or controlled by California State University, Northridge; and on public property within or immediately adjacent to and accessible from, the campus. This report is available to the CSUN community both online at http://www.csun.edu/sites/default/files/clery-report.pdf and in person. If you would like to receive a hard copy of the report, you can stop by the CSUN Department of Police Services at the corner of Darby and Prairie or you can request that a copy be mailed to you by calling the Records Unit at 818-677-5343 or email erika.breazile@csun.edu.

Notice of the availability of this report is made by October 1st of each year to enrolled students by email and to current employees by a notice included with the September pay warrants. Notice to prospective students is made with information included with application materials by the Admissions and Records office. An email notice is sent to students annually by the Vice President of Student Affairs directing them to the “University Notice of Required Disclosures” page at http://www.csun.edu/admissions-records/your-right-to-know which includes information about the Annual Security Report and other important required disclosures, summary descriptions and information to obtain a detailed copy of each disclosure. Notice to prospective employees is made by information provided on the Office of Human Resources web site for Recruitment Services at http://www.csun.edu/careers/employee-notices and on the Faculty Openings page at http://www.csun.edu/faculty-affairs/faculty-openings.

The Office for Student Affairs annually reports to the CSUN Department of Police Services all judicial referrals alleging liquor, drug and weapons law violations. Further, the Director of Student Housing and Conference Services ensures that all such violations occurring in on-campus housing are reported to the Office of Student Affairs. The Athletic office also reports judicial referrals alleging liquor, drug and weapons law violations.
Statement of Policy for Addressing Campus Law Enforcement Authority and Jurisdiction

CSUN Department of Police Services’ Officers are vested with full law enforcement powers of arrest and meet or exceed training authority extends throughout the state, including concurrent jurisdiction with the Los Angeles Police Department on the adjacent streets in the surrounding community. Department of Police Services’ Police Officers enforce California State University policies, California state laws as well as Federal laws.

It is the policy of the CSUN Department of Police Services to comply with applicable federal, state and local laws. In keeping with this requirement, a memorandum of agreement (MOA) has been crafted with the Los Angeles Police Department to meet the requirements of the Kristen Smart Campus Safety Act of 1998. This law mandates that university police departments enter into written agreements with local law enforcement agencies in order to clarify operational responsibilities for investigation of Part 1 violent crimes occurring on campus. The Act was amended in 2015 to include violent crime reporting procedures within the university as well as the forwarding of said reports to the local law enforcement agency with which the campus has an operational agreement or MOU (i.e., LAPD – Devonshire Division). The CSUN Department of Police Services also has a letter of agreement with the Los Angeles Sheriff’s Office (LASO) to provide a formal mechanism for the Department of Police Services to request assistance to augment university police resources. This assistance would normally be requested for such situations as demonstrations, marches, rallies, parties, dances or other situations as determined by the Chief of Police.

The Department prepares and submits a monthly Uniform Crime Report to the California Department of Justice and the Federal Bureau of Investigation. The Department also enters reported stolen vehicles and property with serial numbers into the National Crime Information Center computer, allowing for recovery throughout the United States.

As an active member of the criminal justice system, the Department of Police Services interacts and cooperates with other state and local law enforcement agencies. Cases are filed with both the Los Angeles City Attorney and the Los Angeles County District Attorney. Information may also be given to the Office of the Vice President for Student Affairs for internal judicial process involving students.

The University requests that all crimes or suspected crimes occurring on campus be reported accurately and promptly to the Department of Police Services when the victim of a crime elects not to or is unable to make such a report. Crimes occurring on University properties leased by MiniMed Inc. should be reported to the Los Angeles Police Department. Crimes occurring on University properties leased by Northridge Academy High School should be reported to the Los Angeles Unified School District Police or the Los Angeles Police Department.

Two investigators are assigned full-time to follow up on crime and incident reports. They are responsible for follow-up investigations, apprehending suspects, recovering property, preparing cases for filing, and making crime prevention recommendations or referring people to the Department of Police Services Crime Prevention Unit to reduce the chance of criminal activity.

There are very limited circumstances in which investigators of the Department of Police Services may remove reports of crime that have been determined as “unfounded.” “Report Unfounded” shall only be indicated within the department’s records management system when:
• The crime or incident alleged in the original report did not occur, or did not occur in the Department’s jurisdiction.

• The same crime or incident has been reported more than once. (The most accurate and thorough crime report shall be retained. Any additional report should be unfounded).

• "Specific intent" is a necessary element of the original crime, and the district attorney, city attorney or Investigations Unit commander determines that investigative efforts have failed to prove that specific intent exists. **NOTE:** Even if the incident, absent the element of specific intent, is still a crime, the original report shall be reclassified to that crime.

All reported Clery crimes determined as “unfounded” and subsequently withheld from the reported crime statistics are disclosed within Section 7 (Crime Statistics) of this Annual Security Report.

**Statement of Policy for Reporting Crimes and Other Emergencies**

Criminal actions and other emergencies occurring on campus should be reported immediately to the Department of Police Services by calling (818) 677-2111, dialing 911 from campus phones, “blue light” emergency telephone, yellow TTY enabled emergency call box, in person at the Department of Police Services facility located at the corner of Prairie and Darby, or by contacting a police officer on patrol. A confidential "We Tip" line is also available at (818) 677-TIPS (8477). Crimes should be reported to the CSUN Department of Police Services for the purpose of making timely warning reports to the community and for disclosure in the annual crime statistics.

The Department will respond by taking the following action(s) as necessary:

• Dispatch a police officer(s) and/or the Los Angeles City Fire Department to the scene of the reported incident

• Investigate the incident

• Take appropriate action(s) to identify, apprehend, and prosecute the person(s) responsible

• Notify or request the assistance of other law enforcement and/or other agencies and university resources when necessary

• Take action(s) and/or make appropriate notifications

**CRIME LOG:**

Should a victim or witness choose not to file a crime or incident report with the Department of Police Services whereby victim and witness personal information is obtained, the victim and/or witness may choose to complete a confidential anonymous “Clery Act Crime Incident Report Form” (located at http://www.csun.edu/police/forms/clery-incident-report-form.pdf) in which no personal identifying information is documented. Crimes reported in this manner will not be investigated by the Department of Police Services or reported to the California Department of Justice, nor the Federal Bureau of Investigation.

Crimes reported confidentially to Campus Security Authorities (CSAs) require that CSAs complete the “Clery Act Crime Incident Report Form” (located at http://www.csun.edu/police/forms/clery-incident-report-form.pdf)). This form is forwarded to the Department of Police Services and the crime statistic will be included in the Annual Security Report as the University is required by the federal Clery Act to report certain types of crimes (including certain sex offenses) in statistical reports. However, while the University will report the type of incident in the annual crime statistics report known as the Annual Security Report, victim names/identities will not be revealed. Crimes that are reported to a Campus Security Authority as confidential will not be investigated by the Department of Police Services or reported to the California Department of Justice, nor the Federal Bureau of Investigation. It is important to note that most CSAs have an independent obligation to report sexual misconduct, dating or domestic violence, or stalking incidents to the campus Title IX Coordinator.

All University employees except physicians, licensed counselors, sexual assault victim’s advocates must report to the Title IX Coordinator all relevant details about incidents of which they become aware. The University will need to determine what happened – and will need to know the names of the victim(s) and the perpetrator(s), any witnesses, and any other relevant facts, including the date, time and specific location of the incident.

Refer to page 72 of this report, Section 5 – “Statement Addressing Campus Security Authorities (CSAs),” for a list of the CSAs at CSUN; and pages 34 through 39 and 50, Section 5 – “Summary of Reporting Options and Confidentiality,” for additional details on confidential reporting.

University counselors and medical practitioners are encouraged to inform the persons being counseled or treated medically of procedures to report crimes on a voluntary, confidential basis if and when the counselor or treatment professional deems appropriate.

Incidents of sexual assault may be reported to the Department of Police Services on a voluntary, anonymous and confidential basis as provided for by California law. The Anonymous Sexual Assault Report form is available at the Department of Police Services web site or at the link below. Filing this form will NOT result in a criminal investigation. The Department of Police Services will only utilize the report for the compilation of statistical records for assaults that occur on the CSUN campus. The information (except the victim’s name, if provided and he/she has requested confidentiality) however will be provided to the Title IX Coordinator in accordance with Federal law. A person who has been assaulted may fill out this form him/herself and send it to the Department of Police Services or may ask a third party (such as a friend or counselor) to do so.
If an individual requests that his/her identity be kept confidential, his/her name will not become a matter of public record and the police will not report the individual’s identity to anyone else at the University, including the Title IX Coordinator. University Police will, however, report the facts of the incident itself to the Title IX Coordinator being sure not to reveal to the Title IX Coordinator your name/identity, or compromise their own criminal investigation.


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### Section 2: Campus Facilities and Security

#### Statement of Policy for Addressing Security and Access

The CSUN Department of Police Services provides 24-hour patrol of university property including academic and administrative buildings, parking lots, and residence halls. All state laws and applicable federal codes are enforced on the campus. Security and safety conditions on campus are continually evaluated by members of the Department of Police Services, Environmental Health and Safety, and Physical Plant Management.

Officers patrol the campus on a regular basis and are responsible for reporting and investigating crimes, issuing traffic citations, responding to medical emergencies, traffic accidents, reports of fire, as well as other incidents that require police assistance.

Most campus educational facilities are open to the public during business hours. Certain facilities, including buildings, offices, and other areas of the campus may be restricted as to hours or access requirements. These restrictions are posted at each location. Access to campus residence buildings operated by Residential Life is restricted to residents, their guests, and university officials. Access to University Park Apartments is controlled by electronic card-keys.

#### Maintenance of Campus Facilities

Facilities and landscaping are maintained in a manner that minimizes hazardous conditions. The CSUN Department of Police Services regularly patrols the campus and reports malfunctioning lights and other unsafe physical conditions to Physical Plant Management for correction.

Under the direction of Environmental Health and Safety, members of the campus community, including representation from the Department of Police Services, conduct a bi-annual night safety walk. The purpose of this walk is to find safety concerns that appear on the campus at night. Documentation is made of the findings and repairs/corrections are initiated and tracked through to completion.

The campus community is encouraged to report any safety concerns, exterior lighting, or emergency telephone malfunctions to Physical Plant Management at 818-677-2222 or to the Department of
Police Services at 818-677-2111. In University housing areas the housing maintenance department should be notified at 818-677-2234.

Statement of Policy for Addressing Safety and Security Non-Campus

The Los Angeles Police Department, 10250 Etiwanda Ave., Northridge, CA 91325 (Devonshire Division 818-832-0633/818-756-9033 TTY) is the primary responding law enforcement agency to the Meridian Pointe apartments formerly known as the Northridge Campus Residence, non-campus fraternities, sororities, and other student organizations located within the city of Los Angeles. The Department of Police Services requests crime reports and statistics about crimes occurring at these locations from the Los Angeles Police Department. The Department of Police Services may also respond to crimes in progress at these locations, depending upon the nature of the crime and the proximity to the campus. Crime reports and statistics for these locations are maintained by the Los Angeles Police Department; however, they are included in this report as required by law.

The Department of Police Services is the primary responding agency for the non-campus CSUN San Fernando Solar Observatory in Sylmar. Crimes at other University owned or operated locations, including the Aquatic Center in Castaic, and classes held at non-campus locations are the responsibility of the law enforcement agency in those areas. Statistics for these locations are included in this report under "non-campus property."

Section 3: Security Awareness and Crime Prevention Programs

Statement of Policy for Addressing Security Awareness and Crime Prevention Programs

SAFETY AWARENESS & PREVENTION PROGRAMS:

Safety awareness and prevention programs are designed to inform the campus community about safety procedures and encourage the campus community to be responsible for their own security and the security of others. 155 such programs were presented to the campus and surrounding communities throughout the 2014 calendar year. Prevention programs related to sexual violence/misconduct can be found on pages 64-67 of this report.

- Hazing Awareness (2)
- Child Safety Seat Installation (17)
- Theft Prevention (02)
- Counterfeiting Awareness (02)
- Harassing Messages (02)
- General Crime Prevention & Personal (17)
Written information on these and other topics is available from the Department of Police Services. Additionally, crime prevention information is available in separate publications available at the police department or on the Department’s website [http://www.csun.edu/police/](http://www.csun.edu/police/).

Other programs in crime prevention include:

- **Amber Light Patrol** – Parking enforcement officers patrol parking lots and structures with their amber lights on to be visible to those who need assistance with vehicle lock-outs and jumpstarts. *Wallet cards are available at the Department of Police Services.*

- **Personal Safety Escort Program** – Personal Safety escorts are provided to locations on campus during hours of darkness. For a night safety escort, please call 818-677-5042 or 5048.

  *There were 10,345 safety escorts in 2014.*
• “What to Do If you are Sexually Assaulted or Raped” Wallet Card – provides important information and victim support resources. These cards are provided during crime prevention presentations and events, upon request, or by visiting the Department of Police Services.

• Security Surveys – Departments can request a security survey be conducted and the Department of Police Services will evaluate the concerns and make recommendations.

• STOP—Security Tracking of Office Property – A cost effective theft deterrent and recovery program for computers and electronic equipment. Increases the chance of your property being returned if lost or stolen (818) 677-5820.

• “We Tip Hotline”- Anonymously report suspicious or criminal activity. 818-677-TIPS (8477).

• Bicycle Registration - Free registration increases the chances of property being returned to the registered owner.

• Matador Bicycle Compound - a fully enclosed and more secure location to park bicycles on campus.

Cyclists are given access to the bicycle compounds located in the B3, B5 and G3 parking structure and in Student Housing. For more information and to enroll in the program, call 818-677-3946 or visit the Department of Police Services at the corner of Darby Avenue & Prairie Street.

Safety workshops are offered throughout the year on topics such as pepper spray, women’s and men’s self-defense, identity theft, residential security, and alcohol and drug awareness and prevention.

### Statement of Policy for Addressing Alcohol and Illicit Drugs

**UNIVERSITY ALCOHOL AND ILLICIT DRUGS POLICY (#900-06):**

**PURPOSE:**

Consistent with its mission of enabling students to reach their educational goals, California State University, Northridge is committed to creating a campus environment that is free from both the illegal and the harmful use of alcohol and drugs. Such an environment supports the welfare of the entire campus community and creates a positive context for both learning and work.

The purpose of this policy is to delineate University policy concerning alcohol and drugs, provide procedural guidelines, communicate the consequences of failing to adhere to established policies, and provide guidance as to available resources. This policy is a significant component of the University’s overall compliance with the Drug-Free Schools and Campuses Regulations, which implement the Drug-Free Schools and Communities Act of 1989.
The CSUN Drug Free Schools and Campuses Act policy can be found at: https://www.csun.edu/sites/default/files/drugfree-campus_brochure.pdf

The University respects the right of individuals within the University community to determine whether to engage in the lawful consumption of alcohol under circumstances authorized by this policy. Members of the campus community, particularly students, who elect not to use alcoholic beverages, or not to include alcohol as a part of sponsored events and activities, will be fully supported in that choice. The use of alcohol or other legal drugs in a manner that undermines a campus climate of civility, collegiality, reasoned debate, and adherence to the policies contained herein is not consistent with the values of California State University, Northridge, and will not be tolerated.

DEFINITIONS:

The term "alcohol" includes: alcohol, spirits, liquor, wine, beer, and every liquid or solid containing alcohol, spirit, wine, or beer, and which contains one-half of 1 percent or more of alcohol by volume and which is fit for beverage purposes either alone or when diluted, mixed or combined with other substances (Business and Professions Code, Sections 23004). The term "illicit drug" includes any dangerous drug, restricted drug, or narcotic as those terms are used in California statutes, and all substances regulated under federal law through the Controlled Substances Act, including but is not limited to marijuana, cocaine derivatives, heroin, "crack," amphetamines, barbiturates, LSD, PCP, and substances typically known as "designer drugs" such as "ecstasy" and "eve."

POLICY:

I. Prohibited Use of Alcohol & Illicit Drugs:

Except as permitted by this policy, the manufacture, possession, distribution, sale, or use of alcohol, illicit drugs or drug-related paraphernalia, and the misuse of legal pharmaceutical drugs on-campus, or off-campus while on university business or participating in University sponsored functions, is prohibited. CSUN Department of Police Services will enforce California underage drinking laws as well as Federal and California drug laws regarding the illegal sale, possession, and use of drugs. Drugs and drug-related paraphernalia may be possessed or used as permitted by law and campus policy, or when lawfully permitted for the purpose of research or instruction.

II. Authorized Use of Alcohol:

The University Corporation ("TUC") is licensed by the California Department of Alcoholic Beverage and Control to purchase, serve, and sell alcohol both on and off campus. Consistent with this policy, the Executive Director of the University Corporation or designee shall determine the permitted uses of the Corporation's license and shall approve all policies and procedures concerning the use of alcohol at TUC operated facilities and catered events, including the University Student Union. The Vice President for Student Affairs has jurisdiction over Residential Life and Conference Services and the University Student Union and, consistent with this policy, shall approve all alcohol-related policies established by these departments.

The possession, distribution, or use of alcohol within the private living spaces of the University Park Apartments and the University Village Apartments is permitted only as provided in the approved
policies of Student Housing (a copy of the handbook may be located at http://housing.csun.edu/pdf/student_handbook.pdf). The possession, distribution, or use of alcohol at events within the University Student Union that are not under the supervision or being catered by TUC is permitted only as provided in the approved policies of the University Student Union Facilities Use Policy. Other than as provided above, the possession, distribution, sale, and use of alcohol in campus facilities, or off-campus at University sponsored activities, is prohibited unless approved by the appropriate dean or director and the responsible division administrator as follows:

1. The Provost and Vice President for Academic Affairs or designee shall consider all requests concerning the use of alcohol by academic departments and programs and by on-campus groups comprised primarily of faculty or academic personnel.

2. The Vice President for Student Affairs or designee shall consider all requests concerning the use of alcohol at events and activities sponsored by Student Affairs departments and programs, student organizations, or any on-campus event comprised primarily of students.

3. The Vice President for University Advancement or designee shall consider all requests concerning the use of alcohol by departments within University Advancement, as well as requests for use of alcohol at any University sponsored fundraising or development related event either on or off-campus.

4. The President's Chief of Staff shall consider all requests concerning the use of alcohol at events and activities sponsored by the Office of the President.

5. The Vice President for Administration and Finance or designee shall consider all requests concerning the use of alcohol at events and activities sponsored by departments within Administration and Finance and by the Department of Intercollegiate Athletics. The Director of Intercollegiate Athletics shall develop procedures concerning the use and sale of alcohol at Athletic sponsored events and venues and shall implement said procedures as approved by the Vice President for Administration and Finance.

6. The TUC Executive Director or designee shall consider all requests concerning the use of alcohol by off-campus groups.

7. Request involving activities that fall into more than one of the areas described above shall be considered and must be approved by each appropriate administrator.

III. Guidelines for the Approved Use of Alcohol:

Approval to use alcohol at an on or off-campus event is conditioned on the sponsoring entity's agreement to adhere to the following guidelines:

There shall be a designated "Responsible Event Representative" who will:

- be responsible for the timely submission and processing of the Request for Use of Alcohol Form.
• attend the approved event and,
• ensure compliance with this policy.

1. The possession, distribution, sale, and use of alcohol shall be in accordance with all relevant laws and University policies.

2. The consumption of alcoholic beverages must be at or in the approved location.

3. Attendance at the event shall be limited to invited participants only.

4. At all events where alcoholic beverage is served, free, non-alcoholic beverages and food must also be available free of charge. Similarly, where alcohol is available for purchase, non-alcoholic beverages and food must be available for purchase.

5. Alcoholic beverages may not normally be consumed in offices or other campus facilities or locations while in academic or administrative use.

6. All persons serving alcohol shall have completed a server intervention training program. (Contact the Office of the Vice President for Student Affairs for assistance in locating server training programs).

7. Alcoholic beverages shall not be served from kegs, pony kegs or a similar common source.

8. Except as provided below, the sale of alcohol shall be limited to locations under the supervision of campus units possessing an alcoholic beverage license issued by the California Department of Alcoholic Beverage Control. These units include TUC and the University Student Union.

9. A single event license from the Department of Alcohol Beverage Control is required for any event outside the supervision and jurisdiction of TUC when alcohol will be:

• for sale, or
• served, consumed, or otherwise disposed of in any area open to the public (See Business and Professions Code, Section 23399.1). Such events will typically involve an outside party that contracts for the use of University facilities through the office of University Licensing.

IV. Sale of Alcoholic Beverages in Conjunction with Athletic Events:

The sale of alcoholic beverages in conjunction with any athletic events held in any university owned or operated facility is prohibited.
V. Alcohol Advertising:

The advertising of alcoholic beverages on campus is permissible but should not encourage any form of alcohol abuse nor place emphasis on quantity and frequency of use. Any such advertising must comply with the Guidelines for Beverage Alcohol Marketing, which is provided in CSU Executive Order 966, Alcohol Beverage Sales and Advertising http://www.calstate.edu/eo/EO-966.html. Any alcohol promotional materials connected with a University event shall require the approval of the appropriate division administrator as identified under Section II, Authorized Use of Alcohol, above. Student newspapers are encouraged to follow the provisions of the Guidelines for Beverage Alcohol Marketing for any advertising messages for alcoholic beverage companies/distributors.

PROCEDURES:

The following procedures must be followed for all events involving the possession, distribution, sale, or use of alcohol in situations where approval of a division administrator is required. Note that this procedure is not required when conducting events at facilities operated by TUC or in accordance with the approved policies of Residential Life and Conference Services or the University Student Union.

I. Pre-event Consultation:

If it has been determined that alcohol is appropriate and desirable at an event, a Responsible Event Representative must be designated. The Responsible Event Representative must thoroughly review this policy and determine the actions that must be taken to insure compliance with the guidelines and legal requirements contained in this policy. Questions may be directed to the Office of the Vice President for Student Affairs. The Responsible Event Representative should contact the appropriate dean or director to seek preliminary approval to use alcohol at the event before initiating the completion of the Request for Use of Alcohol form. Representatives of student clubs and organizations must seek the tentative approval of the Office of Student Development and International Programs.

II. Secure a License, if Required:

A special event license is not required when the sale and/or consumption of alcohol occurs at events and locations under the supervision of TUC. If the event is not being conducted under this supervision, and alcohol will be available for sale and/or the event is open to the public, a single event license must be secured through the California Department of Alcohol Beverage Control (http://www.abc.ca.gov).

III. Preparation of Request for Use of Alcohol Form:

1. Complete all sections of the Request for Use of Alcohol form, including appropriate attachments. Submit the signed form to unit dean or director for approval.

2. Next, the completed and signed form must be submitted to the appropriate division administrator (i.e., Vice President, the President's Chief of Staff, Executive Director TUC) for approval at least 10 working days prior to the event. Requests from outside entities shall be submitted to the TUC Executive Director for approval.

IV. Approval & Form Distribution:

Upon determining that the event has been properly organized and will be conducted in accordance with this policy, the appropriate division administrator is authorized to sign the
Request form granting approval for the use of alcohol. The Responsible Event Administrator shall immediately forward a copy of the approved request form to the University Risk Manager and the Director of Police Services. It is recommended that a copy of the approved Request form be maintained on the premises of the event.

RESPONSIBILITIES:

I. Legal Requirements:

All local, state, and federal laws concerning the manufacture, possession distribution, sale, or trafficking of illicit drugs as well as all local, state and federal laws concerning the sale, possession, consumption or distribution of alcohol are applicable to individuals while on University property and are enforceable on and off-campus by the Department of Police Services. Relevant state laws may be found in the Health and Safety Code.

1. It is unlawful to furnish, sell, or give alcohol to persons under the age of 21.

2. It is unlawful to furnish alcohol to an obviously intoxicated person.

3. No individual or establishment may sell or distribute liquor on or off university property without a license from the Department of Alcoholic Beverage Control.

4. It is unlawful for any person under the age of 21 to purchase alcohol or possess it in public.

5. No person may be in a public place or drive while under the influence of alcohol. A person with a blood alcohol level of .08% or higher, or a level of .05% or higher for individuals under age 21, is presumed under the influence.

6. It is unlawful to possess open alcoholic beverages in a vehicle.

7. All local, state, and federal laws concerning the manufacture, possession, distribution, sale, or trafficking of illicit drugs are applicable to individuals while on University property and are enforceable on and off-campus by the Department of Police Services.

II. Disciplinary Sanctions:

In addition to legal sanctions, students who violate University policies on alcohol and drugs are in violation of the Student Conduct Code and may be subject to discipline pursuant to Executive Order 1098. (http://www.calstate.edu/eo/EO-1098-rev-6-23-15.html). While a minor first infraction may result in a warning, subsequent infractions will result in substantial sanctions up to and including expulsion.

While students possessing legally prescribed marijuana may be free from criminal prosecution under California law, they are, nonetheless, required to adhere to the Student Conduct Code. Students who are in possession of legally prescribed cannabis are not exempt from the University’s prohibition against the manufacture, possession, or use of marijuana on campus, or off campus while on university business or participating in University sponsored functions.
1. Residents living on campus in residential facilities are subject to community standards of conduct. Repeated violation of alcohol and other drug policies in residential facilities constitutes a breach of the housing lease, which could result in the imposition of various sanctions, up to and including the cancellation of the lease agreement.

2. Student athletes are subject to strict prohibitions against the unauthorized use of alcohol and other drugs while on or off-campus and in any way that influences performance or preparations therefore. Violation of the policies and standards of student conduct as issued by the Department of Intercollegiate Athletics constitutes grounds for disciplinary action as determined by the Department, up to and including the termination of status as an athlete. For further information about the rules of student conduct, contact the Director of Intercollegiate Athletics.

3. Members of social fraternities and sororities are governed by national, local and campus policies concerning the use of alcohol and other drugs both on and off campus. Guidelines concerning the use of alcohol, and the sanctions for violation of said guidelines, are supervised and administered by the Office of Student Development and International Programs (http://www.csun.edu/osid).

Employees who violate University policies on alcohol and other drugs shall be subject to warning or discipline, up to and including termination, in accordance with the processes administered by the Office of Human Resource Services or the Office of Faculty Affairs.

RESOURCES:

As a learning-centered institution, California State University, Northridge believes that all members of the campus community should have accurate and complete information on the effects of alcohol and illicit drugs. Information concerning the health risks associated with the abuse of alcohol and other drugs is available in the Alcohol and Other Drugs Resource Handbook, which can be accessed on line at: http://www.csun.edu/studentaffairs/studentconduct/Handbook.pdf. In addition, referral and other program assistance is available through the following on campus resources.

Klotz Student Health Center:

a. Appointment Line: 818-677-3666
b. Health Promotion: 818-677-3685
c. ALERT (Alcohol, Tobacco and other drugs, Learning Education and Research) Program: (818) 677-4779

University Counseling Services: 818-677-2366

Department of Police Services:

a. Emergency Assistance: 818-677-2111
b. Crime Prevention Unit: 818-677-2764
Student Housing & Conference Services:

Advice & Programming: 818-677-2160

Fraternity & Sorority Life:
Advice, Programming & Event Registration: 818-677-5111

Further Information:
For further information, contact the Office of the Vice President for Student Affairs at 818-677-2391.

California State University, Northridge complies with the requirements of the Higher Education Act, section 120 (a) - (d) with:

- Informational brochures for all students and employees that articulate Campus Drug (describes the campus as a Drug-free Workplace) and Campus Alcohol Policies.

- Policies that are published in the University catalogue and the schedule of classes each year.

- Campus-wide peer education program, “Alive and Well” offers substance abuse prevention education (in classrooms, residence halls and student organizations), a designated driver program, and special programs for students who violate campus alcohol and drug policy.

- Campus-wide symposiums and forums often with high profile speakers and panel members.

- Specific targeted prevention programming for athletes, residential students, international students and students participating in fraternities and sororities.

- Alcoholics Anonymous for recovering alcoholics and referral to other self-help groups through the Klotz Student Health Center, University Counseling Services and the Employee Assistance Program.

- Individual counseling and referral for substance abuse problems through University Counseling Services (students) and the Employee Assistance Program (employees).

Education Code Sections – Enforcement Authority Given (Misdemeanor)

89031:

The trustees may establish rules and regulations for the government and maintenance of the buildings and grounds of the California State University. Every person who violates or attempts to violate the rules and regulations is guilty of a misdemeanor.
89035:

Wherever in this code a power is vested in the trustees, the trustees by majority vote may adopt a rule delegating such power to any officer, employee or committee as the trustees may designate. The rule shall prescribe the limits of such delegation.

The CSU Trustees have established rules and regulations for the government and maintenance of the buildings and grounds of the CSU, and those regulations apply system-wide as specified within Title 5, California Code of Regulations sections 42350 through 42356. Authority has been delegated by the trustees to the campus presidents to issue directives governing the use and maintenance of campus buildings and grounds that are consistent with those regulations.

Statement Regarding Firearms and Weapons

UNIVERSITY WEAPONS POLICY (#800-01):

Any person who brings or possesses a firearm on the grounds of the university, without the prior written permission of the Department of Police Services Chief of Police, or as otherwise provided by law, is in violation of state law (California Penal Code, Section 626.9) and university regulations, and is punishable by imprisonment, university disciplinary action, or both. Additional California weapon laws affecting the possession of firearms, dirks, daggers, knives, batons, clubs, BB guns, etc. on California State University property are delineated within California Penal Code sections 626 through 626.11, 25400, 25850, and 26350.


POLICY:

It is illegal, without permission of the Chief of Police of California State University, Northridge, for anyone except duly appointed law enforcement personnel, to bring or possess a firearm upon the grounds or buildings of the University including the grounds and buildings of the University enterprise and auxiliary organizations.

PURPOSE:

The purpose of this policy is to regulate the possession/use of firearms on the campus of California State University, Northridge.

PROCEDURES:

Persons seeking permission to possess a firearm on the campus of California State University, Northridge must contact the Department of Police Services, at the corner of Prairie and Darby Streets, and complete a “Request for Permission to Bring or Possess a Firearm on Campus” form. This form will be reviewed by the Chief of Police as a basis for initiating a review of the request. The review may also require a personal interview.
RESPONSIBILITIES:

The Chief of Police is the President's designee for authorizing possession of a firearm on campus.

REFERENCES:

California Penal Code, Section 626.9 (h).

FORMS:

Request for Permission to Bring or Possess a Firearm on Campus.

FURTHER INFORMATION:

More information on this policy may be obtained from the Department of Police Services by calling 818-677-2201.

Section 4: Timely Warning, Emergency Response & Evacuation

Statement of Policy for Addressing Timely Warning – Campus Alert Bulletins

The purpose of a timely warning advisory is to alert the campus community to the occurrence of a crime that poses an ongoing serious threat to the campus community and/or to heighten safety awareness of students. The Chief of Police (or her designee in her absence) will make a decision, in consultation with other administrative personnel as needed, whether to disclose the incident through a Campus Crime Alert Bulletin.

The circumstances of any particular situation coupled with the Department of Police Services evaluation of the situation/threat potential will dictate the need and manner for the issuance of a Campus Crime Alert Bulletin. However, in general, whenever there has been a report of a violent crime, a major property crime or other significant criminal event on or in some instances adjacent to campus and the Chief of Police or her designee is of the opinion that the crime poses an ongoing serious threat to the campus community, a Campus Crime Alert Bulletin will be issued. Campus Crime Alert Bulletins are usually distributed for the following Uniformed Crime Reporting Program (UCR)/National Incident Based Reporting System (NIBRS) classifications: criminal homicide, robbery, burglary, and major incidents of arson. Cases of aggravated assault and sex offenses are considered on a case-by-case basis, depending on the facts of the case and the information known by the Department of Police Services. For example, if an assault occurs between two students who have a disagreement, there may be no on-going threat to the CSUN community members and a Campus Crime Alert Bulletin would not be distributed. In cases involving sexual assault, they are often reported long after the incident occurred; thus there is no ability to distribute a “timely” warning notice to the community. Sex offenses will be considered on a case by case basis depending on when and where the incident occurred, when it was reported, and the amount of information known by the Department of Police Services.
It shall be the responsibility of the Department of Police Services Crime Prevention Officer or Public Information Officer or their designee to write the Campus Crime Alert Bulletin for the Chief’s approval and is typically distributed by the following methods/senders shown in the chart below.

The crime alert will include the following information, if available:

a. Description of the incident (type of crime, time, date and location)
b. Physical description of the offender
c. Composite drawing or photograph of the offender
d. Connection to previous reported incidents
e. Description of injuries or use of force, if relevant
f. Crime Prevention Tips
g. Emergency contact information (phone numbers and web sites)
h. Date the campus crime alert bulletin was issued

<table>
<thead>
<tr>
<th>System to Use</th>
<th>Primary Message Creator</th>
<th>Backup Message Creator</th>
<th>Authority for approving &amp; sending messages</th>
<th>Primary Message Sender</th>
<th>Backup Message Sender</th>
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<td>PRIMARY DISTRIBUTION</td>
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<td>Email</td>
<td>Detective Sergeant</td>
<td>Captain, Special Services</td>
<td>Chief of Police, Captain of Patrol Operations, Captain of Special Services</td>
<td>Records Administrator</td>
<td>Records Supervisor</td>
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<tr>
<td>Twitter/Facebook</td>
<td>Detective Sergeant</td>
<td>Captain, Special Services</td>
<td>Chief of Police, Captain of Patrol Operations, Captain of Special Services</td>
<td>University Advancement Facebook and Twitter Administrators; Dept. Police Services Facebook Administrator</td>
<td>Dept. Police Services Admin. Assistant</td>
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<tr>
<td>SECONDARY DISTRIBUTION</td>
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<tr>
<td>Posters/Flyers</td>
<td>Detective Sergeant</td>
<td>Captain, Special Services</td>
<td>Chief of Police, Captain of Patrol Operations, Captain of Special Services</td>
<td>Dept. Police Services Personnel</td>
<td>Community Service Assistants; Residential Life Assistants; Building Marshals</td>
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<td>Student Newspaper</td>
<td>Detective Sergeant</td>
<td>Captain, Special</td>
<td>Chief of Police, Captain of Special Services</td>
<td>Dept. Police Services Public Information</td>
<td>Captain of Special Services</td>
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The Campus Crime Alert is typically distributed by some or all of the following methods: postings of the Crime Alert Bulletin on social media web sites such as Twitter, Facebook, direct distribution of flyers by Department of Police Services Personnel to the campus community, email, posting to the campus student newspaper, *The Daily Sundial*, Matador Information Network Display (MIND) Screens, on the CSUN Home Page, and other campus websites.

Campus Crime Alert Bulletins shall be provided to students and employees in a manner that is timely, that withholds the names of victims as confidential and that will aid in the prevention of similar occurrences.

**Notification to the University Community About an Immediate Threat**

When the CSUN Department of Police Services receives and confirms information that there is an emergency or dangerous situation that poses an immediate threat to the health or safety of some or all of the members of the CSUN community, the university will and without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency. The CSUN Department of Police Services will determine the appropriate segment or segments of the campus to receive the message if the emergency is limited to a particular segment of the campus. The mobilization of the CSUN Crisis Action Team and/or the activation of the Emergency Operations Center and emergency operations plan will commence.

The CSUN Crisis Action Team includes the President, Provost, Vice President for Academic Affairs, Vice President for University Advancement, Vice President for IT and CIO, Vice President for Administration and Finance, Vice President for Student Affairs and Dean of Students, TUC Executive Director, Chief of Police, Associate Vice President for Marketing & Communications, and President’s Chief of Staff or their designates. The Crisis Action Team is responsible for the management of the emergency and coordination of the response.
Our emergency communications systems will be used to immediately notify the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students, staff or faculty occurring on the campus, unless issuing a notification will, in the judgment of the first responders (including but not limited to: CSUN Department of Police Services, Los Angeles Police Department, Los Angeles Fire and Emergency Medical Service) compromise the efforts to assist a victim or to contain, respond to or otherwise mitigate the emergency. As per the Campus Integrated Communication Protocol which supplements the CSUN Emergency Operations Plan, the Marketing and Communications Department, University Advancement is responsible for crafting and sending the message and some or all of the systems described below will be used to communicate the threat to the CSUN community or to the appropriate segment of the community.

These methods of communication include:

- **Mass Communication System:** CSUN has a mass emergency communication system that can send messages to all faculty, staff and students. The Blackboard Connect system allows California State University, Northridge administration or emergency response personnel the ability to send all students, staff and faculty time-sensitive information about unforeseen events and emergencies using voice, email and text messaging. Additionally this system sends a full screen alert to campus computers which are connected to the CSUN server. The system can be used to broadcast pertinent information and provide details on appropriate response. The following individuals are trained in sending a message via the Blackboard Connect mass notification system: Christina Villalobos, Police Services; Jenny Novak, Police Services; Carmen Chandler, University Advancement; Greg Nicols, Information Technology, Francesca Vega, Governmental Affairs; Jeffrey Noblitt, Marketing and Communications; Lieutenant Mark Benavidez, Police Services; Captain Fred Fernandez, Police Services; Captain Scott VanScoy, Police Services; Chief Anne Glavin, Police Services; and Department of Police Services Dispatchers.

- **The campus CSUN Phone Messaging System** allows CSU Northridge administration or emergency response personnel the ability to simultaneously send an audio and text message to the campus VOIP phones. The following individuals are trained in sending a message via the CSUN Phone Messaging System: Greg Nicols, Information Technology; Janice Johnson, Information Technology; Eric Senesac, Information Technology; Jenny Novak, Police Services; Christina Villalobos, Police Services; and Randy Renaldo, President’s Office.

- **Campus Carillon Outdoor Public Broadcasting System:** The Carillon is an outdoor public broadcast system. It is intended to alert persons who are outdoors and is not designed to be heard inside buildings. Real-time messages and emergency instructions can be broadcast. The following individuals are trained in broadcasting emergency messages via the Campus Carillon Public Address Broadcast system: Christina Villalobos, Police Services; Jenny Novak, Police Services; Lieutenant Mark Benavidez, Police Services; Captain Fred Fernandez, Police Services; Captain Scott VanScoy, Police Services; Chief Anne Glavin, Police Services; Jeff Noblitt, University Advancement; Carmen Chandler, University Advancement; Jeff Craig, Physical Plant Management.
• **Emergency Signage:** Emergency signage may be placed by members of the CSUN Department of Police Services and Parking and Transportation along the campus perimeter and within the campus to alert the community to campus evacuations, closures, partial closures or testing of emergency communications. The signs include the LED message boards, the electronic marquee on Zelzah Avenue and metal signs on mounted on display stands and strategically placed around the campus.

• **CSUN Home Page:** Another source for emergency information is the CSUN home page: http://www.csun.edu. During a critical incident or emergency, information will be prominently displayed on the home page (csun.edu). The following individuals are trained to post emergency messages on the CSUN Home Page: Kimon Rethis, University Advancement and Peter Medina, University Advancement.

• **CSUN Campus Status Information:** You may call toll free numbers during a campus emergency or critical incident for information on the status of the campus; i.e., if the campus is closed, if classes have been cancelled, or other status announcements. The following individuals are trained to update the message on the Campus Status Information Phones: Janice Johnson, Information Technology; Greg Nicols, Information Technology; Kit Espinosa, Police Services; and Christina Villalobos, Police Services.

  • Faculty and Staff: 866-535-2786
  • Students and Community: 866-515-2786

• **CSUN Social Media Sites:** The CSUN Facebook and Twitter Social Media sites will be updated with emergency information as appropriate. The following individuals are trained to post emergency messages on the CSUN Facebook and Twitter social media sites: Peter Medina, University Advancement; Kimon Rethis, University Advancement; and Christina Villalobos, Department of Police Services.

• **CSUN Matador Information Network Display (Mind):** This system provides the campus community with information via large (42") flat screen monitors. In an emergency, the Department of Police Services has the ability to override the system and it will be used to post the emergency messages and updates. Currently this system is in 16 locations which are: Student Health Center, Matador Bookstore, Jerome Richfield Hall, Manzanita Hall, Oviatt Library, Bayramian Hall, Student Housing, Sierra Hall, University Hall, Sequoia Hall, Sierra Center, University Student Union and Satellite Student Union. The following individuals are trained to update the message on the Mind Screens: Ken Premo, Associated Students; Kit Espinosa and Christina Villalobos, Department of Police Services.

• Face to Face Communications may be used in the event that some or all of the above systems fail during an emergency due to unforeseen conditions.

Using some or all of the methods of communication listed above and below, adequate follow up information will be sent to the community.
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<tr>
<th>System to Use</th>
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<td><strong>Primary Distribution</strong></td>
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<tr>
<td>Blackboard Connect</td>
<td>Chief of Police, CSUN Public Information Officer</td>
<td>Media Relations Coordinator, Police Services</td>
<td>Chief of Police, Captain of Patrol Operations, Captain of Special Services</td>
<td>CSUN PIO, Emergency Manager, Police ServicesPIO, Media Relations Coordinator, Information Technology</td>
<td>Chief of Police, Captain of Patrol Operations, Captain of Special Services, Patrol Operations Lieutenant, Police Dispatchers</td>
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<tr>
<td>Connect</td>
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<td>Public Information Officer</td>
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<td>Emergency Notification System</td>
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<td>CSUN Phone Messaging System</td>
<td>Chief of Police, CSUN Public Information Officer</td>
<td>Media Relations Coordinator, Police Services</td>
<td>Chief of Police, Captain of Patrol Operations, Captain of Special Services</td>
<td>CSUN PIO, Emergency Manager, Police ServicesPIO, Media Relations Coordinator, Information Technology</td>
<td>Information Technology, Emergency Manager, Police PIO</td>
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<td>Public Information Officer</td>
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<td><strong>Secondary Distribution</strong></td>
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<td>Campus Carillon Outdoor Public</td>
<td>Chief of Police, CSUN Public Information Officer</td>
<td>Media Relations Coordinator, Police Services</td>
<td>Chief of Police, Captain of Patrol Operations, Captain of Special Services</td>
<td>CSUN PIO, Emergency Manager, Police ServicesPIO, Media Relations Coordinator, Information Technology</td>
<td>Information Technology, Physical Plant Captain of Patrol Operations, Captain of Special Services</td>
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<tr>
<td>Broadcasting System</td>
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<td>Public Information Officer</td>
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<td>Emergency Signage</td>
<td>Chief of Police, CSUN Public Information Officer</td>
<td>Captain of Police Services, Captain of Special Services</td>
<td>Chief of Police, Captain of Patrol Operations, Captain of Special Services</td>
<td>Dept. Police Services Parking &amp; Transportation Officers</td>
<td>Dept. Police Services Personnel</td>
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Parents and those in the neighboring communities will have access to emergency information via the CSUN Home Page, CSUN Social Media Sites, the Students and Community 866-515-2786 information line, and through the mass communication system if the student has entered the parents phone number as one of their emergency notification contact numbers.

REPORTING AN EMERGENCY

- When you call 911 from a campus phone to report an emergency, you will be connected with the CSUN DEPARTMENT OF POLICE SERVICES DISPATCH CENTER.

- Call from a SAFE location.

- Stay CALM.

- Carefully EXPLAIN the problem and the location.

- DO NOT HANG UP until you are instructed to do so by the dispatcher.

To report an emergency from your cellphone call 818-677-2111. You will be connected directly to the CSUN Department of Police Services dispatch center.
Emergency Blue Light Phones and TTY Call Boxes: To report an emergency, faculty, staff and students can utilize the emergency blue light and yellow TTY enabled call boxes. Emergency phones are to be used for incidents in which police, fire or medical assistance is needed. These phones are automatically lit after dark and flash when in use to draw attention.

The blue light phones are equipped with speaker phones and automatically dial 911. Press the button next to the word “EMERGENCY” to be connected to the Department of Police Services Dispatcher. The yellow TTY call boxes are equipped with a small keyboard that enables the caller to type messages directly to the Department of Police Services dispatcher.
Missing Student Notification Policy

Student Housing and Conference Services
Administrative Protocol/Procedure

Subject: Missing Student Reports
Written By: Sam Lingrosso
Approved By: Tim Trevan
Effective Date: January 13, 2010
Revised: July 18, 2014

PURPOSE:
This protocol is to outline the institutional process that responds to any report of a missing student who resides on campus.

California State University, Northridge takes student safety very seriously. To this end, individuals having reason to believe that a student who resides in on-campus housing has been missing, he or she should immediately notify the CSUN Department of Police Services at 818-677-2111. CSUN Police will initiate an investigation in accordance with the department’s missing person policy and will undertake the emergency contact procedures as appropriate.

Missing student reports should be made directly to the Department of Police Services. However, these reports may also be made to the Residential Life Office in Pacific Willow Hall (Building 6) in the Department of Housing and Conference Services, or the Associate Vice President/Dean of Students in University Hall 310. If the missing person report is made to staff or organizations other than CSUN Police Services, the entity must contact Police Services immediately.

CONTACT PROCEDURES:
At the beginning of each academic year, CSUN will inform students residing in on-campus housing that CSUN will notify a parent, guardian or an individual selected by the student not later than 24 hours after the time the student is determined to be missing. This information will remain confidential only to be used during a missing person investigation by campus officials and law enforcement and it may not be disclosed outside a missing person’s investigation, and will include the following:

- Students have the option of annually identifying an individual to be contacted by CSUN when they sign up for a housing contract.

- If the student is under 18 years of age, and not an emancipated individual, CSUN is required to notify a custodial parent or guardian and any other designated contact within 24 hours after the time that the student is determined to be missing in addition to any additional contact person designated by the student.
When CSUN Police makes a determination that a student who is the subject of a missing person report has been missing for more than 24 hours and has not returned to the campus, University Police Services will initiate the emergency contact procedures in accordance with the student's confidential contact designation and will also notify local law enforcement that has jurisdiction in the area the student went missing. This will be done within 24 hours, regardless of whether or not the student had a confidential contact, is above the age of 18 or is an emancipated minor.

POLICE SERVICES ACTIONS:
The Department of Police Services has a law enforcement missing persons policy that is followed in all such cases. The department may release a photo of the missing student as a tool to assist in locating the individual and may seek information and/or assistance from a variety of campus resources during the course of the investigation.

Statement of Policy for Addressing Emergency Preparedness

The responsibility for a campus emergency management program as required in California State University "Executive Order 1056 "California State University Emergency Management Program" (http://www.calstate.edu/eo/EO-1056.html) has been delegated to the Department of Police Services. The Department is responsible for the implementation and maintenance of an emergency management program on campus and the development and implementation of programs and projects in emergency planning, training, response, and recovery.

CSUN has developed an Emergency Operations Plan (EOP) which addresses the planned response to emergency/disaster situations associated with natural disaster, technological incidents and national security emergencies. The EOP is designed to meet State (SEMS) and Federal (NIMS) requirements. Incorporating the principles of the Incident Command System (ICS), the EOP provides emergency responders with procedures, guidelines such as shelter-in-place and evacuation, and methods of documentation to effectively manage emergencies. University departments are responsible for developing Emergency Action Plans as well as Business Continuity plans for their staff and areas of responsibility.

The University conducts exercises each year, which have included table top exercises, functional and field exercises, and tests of the emergency notification systems on campus. These tests, which may be announced or unannounced, are designed to assess and evaluate the emergency response plans and capabilities of the institution. Evaluations, after action and corrective action reports will include when the tests occurred, whether they were announced or unannounced and an assessment, and an evaluation of emergency plans and capabilities are completed after each drill. CSUN will publish a summary of its emergency response and evacuation procedures in conjunction with at least one drill or exercise each calendar year.

The CSUN Department of Police Services supervisors and officers have received training in ICS and responding to critical incidents on campus. When a serious incident occurs that causes an immediate
threat to the campus, the first responders to the scene are usually the CSUN Department of Police Services and if determined necessary by the Chief of Police or her designee, mutual aid will be provided by the Los Angeles Police Department, Los Angeles Sheriff’s Department and/or the Los Angeles Fire Department.

These agencies will typically work together to respond to and manage the incident. Depending on the nature of the emergency, other CSUN Departments and other city, state or federal agencies could also be involved in response to the incident.

Further information about the emergency response and evacuations procedures for CSUN is available at the CSUN Department of Police Services website at [http://www.csun.edu/emergency/](http://www.csun.edu/emergency/).

**SHELTER IN PLACE – WHAT IT MEANS TO SHELTER IN PLACE**

Sheltering in place provides protection from external hazards, minimizes the chance of injury and/or provides the time necessary to allow for a safe evacuation. This should be done by selecting a small, interior room if possible, with no or as few windows as possible. When authorities issue directives to shelter-in-place, do not walk outdoors: take refuge indoors immediately.

A shelter-in-place order may be issued for several reasons:

- Active Shooter
- Severe weather
- Hazardous materials
- Civil Unrest
- Hostage situation

Or any situation where it is best for you to stay where you are to avoid any outside threat.

When this occurs:

1. Remain CALM.
2. Faculty should recommend to students and others not to leave and go outside.
3. If you are in dorm rooms, remain there.
4. Select a small interior room with no or as few windows as possible.
5. Close and lock all windows, exterior doors, and any other openings that lead to the outside.
6. Stay away from all windows, doors.
7. Plant Operations personnel or trained Crisis Coordinators should shut down all building ventilation fans and air conditioners, when and if appropriate.
8. If you are told there is danger of explosion, close the window shades, blinds, or curtains.
9. Select interior room(s) above the ground floor, with the fewest windows or air vents.
10. Room(s) should have adequate space for everyone to be able to sit down comfortably.
11. Avoid overcrowding by selecting several rooms when necessary.

For severe weather and civil unrest:

1. Stay inside and move away from windows.
2. Close and lock all exterior doors and offices.
3. For extreme weather, relocate to lower levels in the building.
For external chemical, biological or radiological incidents:
1. Stay inside and move to an inner corridor or office.
2. Plant Operations personnel or trained Crisis Coordinators may shut down all building ventilation fans and air conditioners, when necessary and appropriate.
3. Since many chemical agents are heavier than air and tend to hold close to the ground, move to higher levels of the building if possible to reduce the transfer of contaminated air from outside to inside.
4. Remain alert for instructions and updates as they become available from the emergency personnel and university administrators.

GENERAL EVACUATION PROCEDURES

At the sound of a fire alarm or if you are instructed to evacuate, leave your work area immediately and proceed to the nearest exit, and leave the building. If you are the first to recognize a fire situation, activate the alarm, evacuate to a safe location using the nearest exit, and notify CSUN Department of Police Services by dialing 818-677-2111.

1. Remain Calm
2. Do NOT use elevators: use the stairs.
3. Assist the physically impaired. If he/she unable to exit without using an elevator, secure a safe location near a stairwell, and immediately inform CSUN Department of Police Services or the responding Fire Dept. of the individual's location.
4. Proceed to a clear area at least 150 feet from the building. Keep all walkways clear for emergency vehicles.
5. Make sure all personnel are out of the building.
6. Do not re-enter the building.

Section 5: Sexual Misconduct, Dating and Domestic Violence, and Stalking and Response

Statement of Policy for Addressing Sexual Misconduct, Dating and Domestic Violence, and Stalking Prevention and Response

The California State University does not discriminate on the basis of sex, gender, or sexual orientation in its education programs or activities. Title IX of the Education Amendments of 1972, and certain other federal and state laws, prohibit discrimination on the basis of sex, gender, or sexual orientation in employment, as well as all education programs and activities operated by the University (both on and off campus), and protect all people regardless of their gender or gender identity from sex discrimination, which includes sexual harassment and sexual misconduct. (CSU Executive Order 1095 - http://www.calstate.edu/EO/EO-1095-rev-6-23-15.html)

As a result, California State University, Northridge issues this statement of policy to inform the community of our comprehensive plan addressing sexual misconduct, educational programs, and
procedures that address sexual misconduct, domestic violence, dating violence, and stalking, whether the incident occurs on or off campus and when it is reported to a University official. In this context, California State University, Northridge prohibits the offenses of domestic violence, dating violence, sexual misconduct and stalking and reaffirms its commitment to maintain a campus environment emphasizing the dignity and worth of all members of the university community. For complete copies of California State University system policies governing sexual misconduct, domestic violence, dating violence, and stalking, visit [website].

The University has established a Coordinated Community Response Team. The team consists of members from Student Affairs, Human Resources, Police Services, Judicial Affairs, the Title IX Coordinator, the campus Clery Compliance Officer, campus Housing, clergy, select faculty and staff, and students. The team meets quarterly and is responsible for developing, reviewing, and revising protocols, policies and procedures for addressing violence against men and women on campus.

A. Definitions

There are numerous terms used by California State University, Northridge in our policy and procedures. These definitions are set forth in California State University Executive Orders No. 1096 and 1097, and may be located at [website], and [website].

**Sex Discrimination** means an adverse action taken against an individual because of gender or sex (including sexual harassment, sexual misconduct, domestic violence, dating violence, and stalking) as prohibited by Title IX; Title IV; VAWA/Campus SaVE Act; California Education Code § 66250 et seq.; and/or California Government Code § 11135. See also Title VII of the Civil Rights Act of 1964, the California Fair Employment and Housing Act (Cal. Govt. Code § 12940 et seq.), and other applicable laws. Both men and women can be victims of Sex Discrimination.

**Sexual Harassment**, a form of Sex Discrimination, is unwelcome verbal, nonverbal or physical conduct of a sexual nature that includes, but is not limited to sexual misconduct, sexual advances, requests for sexual favors, and indecent exposure, where:

a. Submission to, or rejection of, the conduct is explicitly or implicitly used as the basis for any decision affecting a student’s academic status or progress, or access to benefits and services, honors, programs, or activities available at or through the University; or

b. Such conduct is sufficiently severe, persistent or pervasive that its effect, whether or not intended, could be considered by a reasonable person in the shoes of the student, and is in fact considered by the student, as limiting the student’s ability to participate in or benefit from the services, activities or opportunities offered by the University; or

c. Submission to, or rejection of, the conduct by a University employee is explicitly or implicitly used as the basis for any decision affecting a term or condition of employment, or an employment decision or action; or
d. Such conduct is sufficiently severe, persistent or pervasive that its effect, whether or not intended, could be considered by a reasonable person in the shoes of the University employee or third party, and is in fact considered by the University employee or third party, as intimidating, hostile or offensive.

Sexual Harassment also includes acts of verbal, non-verbal or physical aggression, intimidation or hostility based on gender or sex-stereotyping, even if those acts do not involve conduct of a sexual nature.

**Sexual Misconduct** means all sexual activity between members of the CSU community must be based on affirmative consent. Engaging in any sexual activity without first obtaining affirmative consent to the specific activity is sexual misconduct, whether or not the conduct violates any civil or criminal law.

Sexual activity includes, but is not limited to, kissing, touching intimate body parts, fondling, intercourse, penetration of any body part, and oral sex. It also includes any unwelcome physical sexual acts, such as unwelcome sexual touching, sexual assault, sexual battery, rape, and dating violence. When it is based on gender, domestic violence and stalking also constitute sexual misconduct. Sexual misconduct may include physical force, violence, threat, or intimidation, ignoring the objections of the other person, causing the other person’s intoxication or incapacitation through the use of drugs or alcohol, or taking advantage of the other person’s incapacitation (including voluntary intoxication). Men as well as women can be victims of these forms of sexual misconduct. Sexual activity with a minor is never consensual when the Complainant is under 18 years old, because the minor is considered incapable of giving legal consent due to age.

**Affirmative Consent** means an informed, affirmative, conscious, voluntary, and mutual agreement to engage in sexual activity. It is the responsibility of each person involved in the sexual activity to ensure that s/he has the Affirmative Consent of the other participant(s) to engage in the sexual activity. Lack of protest or resistance does not mean Affirmative Consent, nor does silence mean Affirmative Consent. Affirmative Consent must be voluntary, and given without coercion, force, threats or intimidation.

The existence of a dating or social relationship between those involved, or the fact of past sexual activities between them, should never by itself be assumed to be an indicator of Affirmative Consent. A request for someone to use a condom or birth control does not, in and of itself, constitute Affirmative Consent.

Affirmative Consent can be withdrawn or revoked. Consent to one form of sexual activity (or one sexual act) does not constitute consent to other forms of sexual activity. Consent given to sexual activity on one occasion does not constitute consent on another occasion. There must always be mutual and affirmative consent to engage in sexual activity. Consent must be ongoing throughout a sexual activity and can be revoked at any time, including after penetration. Once consent is withdrawn or revoked, the sexual activity must stop immediately.

Affirmative Consent cannot be given by a person who is incapacitated. A person is unable to consent when s/he is asleep, unconscious or is incapacitated due to the influence of drugs, alcohol or
medication so that s/he could not understand the fact, nature or extent of the sexual activity. A person is incapacitated if s/he lacks the physical and/or mental ability to make informed, rational decisions.

Whether an intoxicated person (as a result of using alcohol or other drugs) is incapacitated depends on the extent to which the alcohol or other drugs impact the person’s decision-making ability, awareness of consequences, and ability to make informed judgments. A person’s own intoxication or incapacitation from drugs or alcohol does not diminish that person’s responsibility to obtain Affirmative Consent before engaging in sexual activity.

A person with a medical or mental disability may also lack the capacity to give consent.

Sexual activity with a minor (a person under 18 years old) is not consensual, because a minor is considered incapable of giving consent due to age.

It shall not be a valid excuse that a person affirmatively consented to the sexual activity if the Respondent knew or reasonably should have known that the person was unable to consent to the sexual activity under any of the following circumstances:

- The person was asleep or unconscious;
- The person was incapacitated due to the influence of drugs, alcohol or medication, so that the person could not understand the fact, nature or extent of the sexual activity;
- The person was unable to communicate due to a mental or physical condition.

It shall not be a valid excuse that the Respondent believed that the person consented to the sexual activity under either of the following circumstances:

- The Respondent’s belief in Affirmative Consent arose from the intoxication or recklessness of the Respondent;
- The Respondent did not take reasonable steps, in the circumstances known to the Respondent at the time, to ascertain whether the person affirmatively consented.

Applicable California Penal Code Sections for Consent definition: 261, 262, 286, 288a, or 289.

**Sexual Assault** is a form of Sexual Misconduct and is an attempt, coupled with the ability, to commit a violent injury on the person of another because of that person’s gender or sex.

Applicable California Penal Code Sections for Sexual Assault Crimes: 243.4, 261-269, 286 - 289

**Sexual Battery** is a form of Sexual Misconduct and is any willful and unlawful use of force or violence upon the person of another because of that person’s gender or sex.

Applicable California Penal Code Sections for Sexual Battery: 243.4

**Rape** is a form of Sexual Misconduct, and is non-consensual sexual intercourse that may also involve
the use of threat of force, violence, or immediate and unlawful bodily injury or threats of future retaliation and duress. Any sexual penetration (by an object or body part), however slight, is sufficient to constitute rape. Sexual acts including intercourse are considered non-consensual when the person is incapable of giving consent because s/he is incapacitated from alcohol and/or drugs, is under 18 years old, or if a mental disorder or developmental or physical disability renders the person incapable of giving consent. The accused’s relationship to the person (such as family member, spouse, friend, acquaintance or stranger) is irrelevant. (See complete definition of Consent below.)

Applicable California Penal Code Sections for Rape: 261, 262

Applicable California Penal Code Sections for Statutory Rape: 261.5

**Acquaintance Rape** is a form of Sexual Misconduct committed by an individual known to the victim. This includes a person the victim may have just met; i.e., at a party, introduced through a friend, or on a social networking website. (See above for definition of Rape.)

**Domestic Violence** is abuse committed against someone who is a current or former spouse, current or former cohabitant, someone with whom the abuser has a child, someone with whom the abuser has or had a dating or engagement relationship, or a person similarly situated under California domestic or family violence law. Cohabitant means two unrelated persons living together for a substantial period of time, resulting in some permanency of relationship. Factors that may determine whether persons are cohabiting include, but are not limited to (1) sexual relations between the parties while sharing the same living quarters, (2) sharing of income or expenses, (3) joint use or ownership of property, (4) whether the parties hold themselves out as husband and wife, (5) the continuity of the relationship, and (6) the length of the relationship.

Applicable California Penal Code Sections for Domestic Violence: 273.5, 243(e)(1), 273d, 273a, 368, 422

**Dating Violence** is abuse committed by a person who is or has been in a social or dating relationship of a romantic or intimate nature with the victim. This may include someone the victim just met; i.e., at a party, introduced through a friend, or on a social networking website.

**Stalking** means a repeated course of conduct directed at a specific person that would cause a reasonable person to fear for his/her or others’ safety, or to suffer substantial emotional distress.

Applicable California Penal Code Sections for stalking: 646.9

**B. Procedures for Reporting a Complaint**

The University has procedures in place that serve to be sensitive to those who report sexual misconduct, domestic violence, dating violence, and stalking, including informing individuals about their right to file criminal charges as well as the availability of medical, counseling and support services, and additional remedies to prevent contact between a complainant and an accused party, such as housing, academic, transportation and working accommodations, if the victim requests them and if reasonably available, regardless of whether the victim chooses to report the crime to the CSUN Department of Police Services or local law enforcement. Students and employees should contact the University’s Title IX Coordinator, Susan Hua, (818) 677-2077, 18111 Nordhoff Street, Northridge, CA
The victim should consider seeking medical attention as soon as possible on-campus at Klotz Student Health Center, or off-campus at Northridge Hospital Medical Center, Olive View Medical Center, Reseda Medical Clinic or Valley Urgent Care Center. In California, evidence may be collected even if you chose not to make a report to law enforcement. If you report to the Department of Police Services about sexual violence, the police are required to notify the victim that their name will become a matter of public record unless confidentiality is requested. If the victim requests that their identity be kept confidential, their name will not become a matter of public record and the police will not report their identity to anyone else at the University, including the Title IX Coordinator. The Department of Police Services will, however, report the facts of the incident itself to the Title IX Coordinator being sure not to reveal to the Title IX Coordinator the victim’s name/identity, or compromise its own criminal investigation.

It is important that a victim not bathe, douche, smoke, change clothing or clean the bed/linen/area where they were assaulted if the offense occurred within the past 96 hours so that evidence as may be necessary to the proof of criminal activity may be preserved. In circumstances of a sexual assault, if victims do not opt for forensic evidence collection, health care providers can still treat injuries and take steps to address concerns of pregnancy and/or sexually transmitted disease. Victims of sexual misconduct, domestic violence, stalking, and dating violence are encouraged to also preserve evidence by saving text messages, instant messages, social networking pages, other communications, and keeping pictures, logs or other copies of documents, if they have any, that would be useful to University investigators or police. Although the university strongly encourages all members of its community to report violations of this policy to law enforcement, it is the victim’s choice whether or not to make such a report and victims have the right to decline involvement with the police.

The University’s Title IX Coordinator will assist any victim with notifying local police if they so desire. The Department of Police Services may also be reached directly by calling 818-677-2111, or in person at 9222 Darby Ave, Northridge, CA 91325. Additional information about the Department of Police Services may be found online at: http://www.csun.edu/police. If you have been the victim of domestic violence, dating violence, sexual misconduct, or stalking, you should report the incident promptly to the Title IX Coordinator, Susan Hua [18111 Nordhoff Street, Northridge, CA 91330-8208, University Hall, Room 285, email: susan.hua@csun.edu, phone: (818) 677-2077] and Department of Police Services (if the victim so desires). The University will provide resources to persons who have been victims of sexual misconduct, domestic violence, dating violence; or stalking, and will apply appropriate disciplinary procedures to those who violate this policy. The procedures set forth below are intended to afford a prompt response to charges of misconduct assault, domestic or dating violence, and stalking, to maintain confidentiality and fairness consistent with applicable legal requirements, and to impose appropriate sanctions on violators of this policy.

As time passes, evidence may dissipate or become lost or unavailable, thereby making investigation, possible prosecution, disciplinary proceedings, or obtaining protection from abuse orders related to the incident more difficult. If a victim chooses not to make a complaint regarding an incident, he or she nevertheless should consider speaking with University Police or other law enforcement to preserve evidence in the event that the victim changes her/his mind at a later date.
Summary of Reporting Options and Confidentiality

The University encourages victims of Sex Discrimination, Sexual Harassment, Sexual Misconduct, Dating or Domestic Violence, or Stalking to talk to someone about what happened – so they can get the support they need, and so the University can respond appropriately. Whether – and the extent to which – a University Employee may agree to maintain confidentiality (and not disclose information to the Title IX Coordinator) depends on the Employee’s position and responsibilities at the University. The following information is intended to make persons aware of the various reporting and confidential disclosure options available so that everyone can make informed choices. The University strongly encourages victims to talk to someone identified in one or more of these groups.

Certain University Employees, described below, are required by law to maintain near or complete confidentiality; talking to them is sometimes called a “privileged communication.” University law enforcement employees may maintain the victim’s identity as confidential, if requested by the victim, but will report the facts of the incident to the Title IX Coordinator, including the identity of the perpetrator. Most other University employees are required to report all details of a Sexual Misconduct, Dating or Domestic Violence, or Stalking incident (including the identities of both the victim and alleged perpetrator) to the Title IX Coordinator so the University can take immediate action to protect the victim, and take steps to correct and eliminate the cause of Sexual Misconduct, Dating or Domestic Violence, or Stalking.

The CSUN Department of Police Services, the Title IX Coordinator, University-employed physicians, professional counselors, sexual assault and domestic violence counselors and advocates, and certain other University Employees are required to explain to persons reporting Sexual Misconduct, Dating or Domestic Violence, or Stalking their rights and options with respect to confidentiality.

Privileged and Confidential Communications

Physicians, Psychotherapists, Professional Counselors, Licensed Clinical Social Workers, and Clergy

Physicians, psychotherapists, professional licensed counselors, licensed clinical social workers, and clergy who work or volunteer on or off Campus, who provide medical or mental health treatment or counseling and are acting in that role as part of their employment (and those who act under their supervision, including all individuals who work or volunteer in these centers and offices) may not report any information about an incident of Sexual Misconduct, Dating or Domestic Violence, or Stalking to anyone else at the University, including the Title IX Coordinator, without the victim’s consent. A person can seek assistance and support from physicians, psychotherapists, professional licensed counselors, licensed clinical social workers, and clergy without triggering a University investigation that could reveal the person’s identity or the fact of the person’s disclosure. However, see limited exceptions below regarding when these practitioners must report to local law enforcement agencies. These practitioners should explain these limited exceptions, if applicable.

Sexual Assault and Domestic Violence Counselors and Advocates

Sexual assault and domestic violence counselors and advocates who work or volunteer on or off Campus in sexual assault centers, victim advocacy offices, women’s centers, gender equity centers, and health centers and who are acting in that role (including all individuals who work or volunteer in these centers and offices, as well as non-professional counselors or advocates, and those who act in that role under their supervision) may talk to a victim of Sexual Misconduct, Dating or Domestic Violence, or Stalking without revealing any information about the victim and the incident to anyone else at the University, including the Title IX Coordinator, without the victim’s consent. A person can seek assistance and support from sexual assault and domestic violence counselors and advocates without triggering a University investigation that could reveal the person’s identity or the fact of the person’s disclosure. However, see limited exceptions below regarding when these practitioners must report to local law enforcement agencies. These practitioners should explain these limited exceptions, if applicable.
IX Coordinator and law enforcement (police), without the victim’s consent. A victim can seek assistance and support from these counselors and advocates without triggering a University investigation or a law enforcement (police) investigation that could reveal his/her identity or that a victim disclosed an incident to them. However, see limited exceptions below regarding when sexual assault and domestic violence counselors and advocates must report to local law enforcement agencies. Counselors and advocates should explain these limited exceptions to victims, if applicable.

**Union Representatives** – A CSU employee/union representative is not required to report a possible violation of Executive Orders 1095, 1096 or 1097 if the information is provided to the union representative, acting in that role, in a confidential setting by a union member seeking advice about a possible violation or representation in a matter within the scope of representation. However, CSU employee/union representatives are **strongly encouraged** to report the information to the DHR Administrator or Title IX Coordinator.

The University will be unable to conduct an investigation into a particular incident or pursue disciplinary action if a victim chooses to: (1) speak only to a physician, professional counselor, clergy member, sexual assault counselor, domestic violence counselor or advocate; and, (2) maintain complete confidentiality. Even so, these individuals will assist victims in receiving other necessary protection and support, such as victim advocacy, disability, medical/health or mental health services, or legal services, and will advise victims regarding their right to file a complaint with the University and a separate complaint with local or University police. If a victim insists on confidentiality, such professionals, counselors, and advocates may not be able to assist with: University academic support or accommodations; changes to University-based living or working schedules; or adjustments to course schedules. A victim who at first requests confidentiality may later decide to file a complaint with the University or report the incident to the police, and thus have the incident fully investigated. These counselors and advocates can provide victims with that assistance if requested as well as explain that University policy and the law include protections against retaliation. They should also explain that the University will not only take steps to prevent retaliation when it knows or reasonably should know of possible retaliation, but will also take strong responsive action if retaliation occurs.

**EXCEPTIONS:** Under California law, any health practitioner employed in a health facility, clinic, physician’s office, or local or state public health department or clinic is required to make a report to local law enforcement if he or she provides medical services for a **physical condition** to a person who he or she knows or reasonably suspects is suffering from: (1) a wound or physical injury inflicted by a firearm; or (2) any wound or other physical injury where the injury is the result of assaultive or abusive conduct (including Rape, Sexual Assault, and Dating and Domestic Violence). This exception does **not** apply to sexual assault and domestic violence counselors and advocates. Health care practitioners should explain this limited exception, if applicable.

Additionally, under California law, **all** professionals described above (physicians, psychotherapists, professional counselors, clergy, and sexual assault and domestic violence counselors and advocates) are mandatory child abuse and neglect reporters, and are required to report incidents involving victims under 18 years of age to local law enforcement. These professionals will explain this limited exception, if applicable.

Finally, some or all of these professionals may also have reporting obligations under California law to: (1) local law enforcement in cases involving threats of immediate or imminent harm to self or others where disclosure of the information is necessary to prevent the threatened danger; or (2) to the
court if compelled by court order or subpoena in a criminal proceeding related to Sexual Misconduct, Dating or Domestic Violence, or Stalking. If applicable, these professionals will explain this limited exception.

**Reporting to University or Local Police**

If a victim makes a report of a sex offense as enumerated in California Government Code § 6254(f)(2) to the local police or CSUN Department of Police Services, the police are required to notify the victim that his/her name will become a matter of public record unless confidentiality is requested. If a victim requests that his/her identity be kept confidential, his/her name will not become a matter of public record and the police will not report the victim’s identity to anyone else at the University, including the Title IX Coordinator. University Police will, however, report the facts of the incident itself to the Title IX Coordinator being sure not to reveal to the Title IX Coordinator the victim’s name/identity, or compromise their own criminal/police investigation. The University is required by the federal Clery Act to report certain types of crimes (including certain sex offenses) in statistical reports. However, while the University will report the type of incident in the annual crime statistics report known as the Annual Security Report, victim names/identities will not be disclosed. Likewise, the University is required by state law to report certain types of crimes to local law enforcement (including certain sex offenses). However, the victim’s identity may not be disclosed to local law enforcement unless the victim consents after being informed of his/her right to have identifying information withheld. If a victim does not consent, the alleged assailant’s identity may also not be disclosed to local law enforcement.

**Reporting to the Title IX Coordinator and Other University Employees**

Most University Employees have a duty to report Sex Discrimination, Sexual Harassment, Sexual Misconduct, Dating and Domestic Violence, and Stalking incidents when they are on notice of them. When a victim tells the Title IX Coordinator or another University Employee about a Sexual Misconduct, Dating or Domestic Violence, or Stalking incident, the victim has the right to expect the University to take immediate and appropriate steps to investigate what happened and to resolve the matter promptly and equitably. *In all cases, the University strongly encourages victims to report Sex Discrimination, Sexual Harassment, Sexual Misconduct, Dating and Domestic Violence, and Stalking incidents directly to the Campus Title IX Coordinator.*

As detailed above in the Privileged and Confidential Communications section of this policy, all University Employees except physicians, licensed counselors, sexual assault counselors and advocates, and their staffs must report to the Title IX Coordinator all known details about any Sex Discrimination, Sexual Harassment, Sexual Misconduct, Dating or Domestic Violence, or Stalking incidents of which they become aware. The University will need to determine what happened – and will need to know the names of the person(s) involved, any witnesses, and any other relevant facts, including the date, time and specific location of the incident.

To the extent possible, information reported to the Title IX Coordinator or other University Employees will be shared only with individuals responsible for handling the University’s response to the incident. The University will protect the privacy of individuals involved in the incident except as otherwise required by law or University policy. A Sex Discrimination, Sexual Harassment, Sexual Misconduct, Dating or Domestic Violence, or Stalking report may result in the gathering of extremely sensitive information about individuals in the Campus community. While such information is
considered confidential, University policy regarding access to public records and disclosure of personal information may require disclosure of certain information concerning a report. In such cases, efforts will be made to redact the records, as appropriate, in order to protect the victim’s identity and privacy and the privacy of other involved individuals. Except as detailed in the section on Privileged and Confidential Communications above, no University Employee, including the Title IX Coordinator, should disclose the victim’s identity or the facts of the incident to the police without the victim’s consent or unless the victim has also reported the incident to the police.

If a victim requests of the Title IX Coordinator or another University Employee that his/her identity remain completely confidential, the Title IX Coordinator or University Employee will explain that the University cannot always honor that request and guarantee complete confidentiality. If a victim wishes to remain confidential or request that no investigation be conducted or disciplinary action taken, the University must weigh that request against the University’s obligation to provide a safe, non-discriminatory environment for all Students, Employees and Third Parties, including the victim requesting confidentiality. Under those circumstances, only the Title IX Coordinator will determine whether the victim’s request for complete confidentiality and/or no investigation can be honored under the facts and circumstances of the particular case, including whether the University has a legal obligation to report the incident, conduct an investigation or take other appropriate steps. Without information about a victim’s identity, the University’s ability to meaningfully investigate the incident and pursue disciplinary action against a perpetrator may be severely limited.

The Title IX Coordinator will inform the victim of the initiation of an investigation prior to starting an investigation and will, to the extent possible, only share information with people responsible for handling the University’s response to the incident. The Title IX Coordinator will remain mindful of the victim’s well-being, and will take ongoing steps, as warranted and appropriate, to protect the victim from retaliation or harm, and work with the victim to create a safety plan. Retaliation against persons reporting misconduct, whether by Students, Employees or Third Parties, will not be tolerated. The University and Title IX Coordinator will also:

- Provide Interim Remedies requested by the victim, if they are reasonably available, regardless of whether the victim chooses to report the incident to Campus or local police;
- Assist victims in accessing available victim advocacy, academic support, counseling, disability, medical/health or mental health services, and legal assistance both on and off Campus;
- Provide security and support, which could include issuing a no-contact order, helping arrange a change of Campus-based living or working arrangements or course schedules (including for the Respondent pending the outcome of the investigation), or adjustments for assignments, tests, or work duties; and
- Inform victims of their right to report a crime to University or local police – and provide assistance if desired.

The University will not require a victim who reports Sex Discrimination, Sexual Harassment, Sexual Misconduct, Dating or Domestic Violence, or Stalking to participate in any investigation or disciplinary proceeding if the victim does not wish to participate. The term “proceeding” within this report is defined as a series of activities or events which occur upon the report and/or investigation of a Clery reportable crime.
The University will not generally notify parents or legal guardians of a Sex Discrimination, Sexual Harassment, Sexual Misconduct, Dating or Domestic Violence or Stalking report unless the victim is under 18 years old or the person provides the University with written permission to do so.

Under California law, and pursuant to University policy, certain University Employees, including the Title IX Coordinator, are mandatory child abuse and neglect reporters and should explain to victims under 18 years of age that they may be required to report the Sexual Misconduct, Dating or Domestic Violence, or Stalking incident to the police. However, the identity of the person who reports and the report itself are confidential and disclosed only among appropriate agencies.

Because the University may be required to address the issue of Sex Discrimination, Sexual Harassment, Sexual Misconduct Dating or Domestic Violence, or Stalking Campus-wide, reports (including non-identifying reports) may also require the University to consider broader remedial action – such as increased monitoring, supervision or security at locations where the reported incident occurred; increased education, training and prevention efforts, including to targeted population groups; climate assessments/victimization surveys; and/or revision of policies and practices.

The Office of the Ombuds, if available on a specific Campus, provides confidential, neutral, and informal dispute resolution services, provides information about University policies and procedures, and makes referrals. However, in Sex Discrimination, Sexual Harassment, Sexual Misconduct, Dating or Domestic Violence, or Stalking cases, the Ombuds must report incidents to the Title IX Coordinator.

**NOTE:** If the University determines that the Respondent poses a serious and immediate threat to the Campus community, a designated Campus Security Authority under the Clery Act may be called upon to issue a timely warning to the community. Any such warning will not include any information that identifies the victim.

**Judicial Hearings on Campus - Procedures and Standards of Evidence**

When a report of domestic violence, dating violence, sexual misconduct or stalking is reported to the University, below are the procedures that the University will follow as well as a statement of the standard of evidence that will be used during any judicial hearing on campus arising from such a report:

<table>
<thead>
<tr>
<th>Incident Being Reported:</th>
<th>In accordance with California State University Executive Orders 1095, 1096 and 1097, the University will follow the below procedures for handling reports of Sexual Misconduct:</th>
<th>Evidentiary Standard</th>
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<tbody>
<tr>
<td>Sexual Misconduct</td>
<td>1. Depending on when reported (immediate vs delayed report), the University will provide</td>
<td>Sexual misconduct cases are referred to the Title IX Coordinator. The</td>
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</table>
complainant with immediate assistance from police and healthcare providers for their physical safety, emotional support and medical care.

2. All University employees, with the exception of those who have legally recognized confidentiality, have a duty to report incidents of sexual misconduct to the Title IX Coordinator.

3. The University's Title IX Coordinator will take immediate steps to meet with the complainant.

4. The Title IX Coordinator will also:
   - Provide the complainant with a copy of a written Notice of Rights and Options for Victims of Sexual Misconduct, Dating Violence, Domestic Violence and Stalking;
   - Assess immediate safety needs of the complainant and will offer interim remedies in order to immediately stop the alleged wrong-doing and/or reduce or eliminate negative impact.
   - Assist the complainant in accessing available victim advocacy, academic support, counseling, disability, medical/health or mental health services, and legal assistance both on and off campus;
   - Provide other security and support, which could include issuing a no-contact order, helping arrange a change of campus-based living or working arrangements or course schedules or adjustments for assignment, tests or work duties;
   - Inform the complainant of preponderance-of-the-evidence standard is the applicable standard for determining whether a violation of University policy prohibiting sexual misconduct occurred. In order to establish a fact under this standard, the investigator must find that its existence is more probable than its non-existence, i.e. that it is more likely than not to exist.
their right to report the incident to the CSUN Department of Police Services or local police and provide further assistance if they wish to do so; and

- Provide the complainant with written and verbal information regarding applicable University complaint procedures for investigating and addressing the incident of sexual misconduct, including inquiry, investigation and resolution.

5. The University will provide a "No trespass" (PNG) directive to accused party if deemed appropriate and will provide written instructions on how to apply for a Protective Order.

6. The University will enforce the anti-retaliation policy and take immediate and separate action against parties that retaliate against a person for complaining of sex-based discrimination or for assisting in the investigation.

7. The University’s Title IX Coordinator will thoroughly investigate any complaints of sexual misconduct in accordance with the applicable CSU Executive Order and collaboratively work to resolve those complaints. In those cases where a violation of university policy has occurred, the Title IX Coordinator ensures that disciplinary action has been imposed through the appropriate disciplinary process.

**Stalking**

The University will follow the below procedures in accordance with California State University Executive Orders 1095, 1096 and 1097:

1. Depending on when reported

Reports of stalking are referred to the University’s Title IX Coordinator and will proceed using the preponderance-of-the-evidence standard.
(immediate vs delayed report), the University will provide complainant with immediate assistance from police and healthcare providers for their physical safety, emotional support and medical care.

2. All University employees, with the exception of those who have legally recognized confidentiality, have a duty to report incidents of stalking to the Title IX Coordinator.

3. The University’s Title IX Coordinator will take immediate steps to meet with the complainant.

4. The Title IX Coordinator will also:
   - Provide the complainant with a copy of a written Notice of Rights and Options for Victims of Sexual Misconduct, Dating Violence, Domestic Violence and Stalking;
   - Assess immediate safety needs of the complainant and will offer interim remedies in order to immediately stop the alleged wrong-doing and/or reduce or eliminate negative impact.
   - Assist the complainant in accessing available victim advocacy, academic support, counseling, disability, medical/health or mental health services, and legal assistance both on and off campus;
   - Provide other security and support, which could include issuing a no-contact order, helping arrange a change of campus-based living or working arrangements or course schedules or adjustments for assignment, tests or work duties;
<table>
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<tr>
<th><strong>Dating Violence</strong></th>
<th>1. Depending on when reported (immediate vs delayed report), the University will provide complainant with immediate assistance from police and healthcare providers for their physical safety, emotional</th>
<th>Dating violence cases are referred to the Title IX Coordinator. The preponderance-of-the-evidence standard is the applicable standard for determining whether a</th>
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<td><strong>5.</strong> The University will provide a &quot;No trespass&quot; (PNG) directive to accused party if deemed appropriate and will provide written instructions on how to apply for a Protective Order.</td>
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<tr>
<td><strong>6.</strong> The University will enforce the anti-retaliation policy and take immediate and separate action against parties that retaliate against a person for complaining of stalking or for assisting in the investigation</td>
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<td><strong>7.</strong> The University’s Title IX Coordinator will thoroughly investigate any complaints of stalking in accordance with the applicable CSU Executive Order and collaboratively work to resolve those complaints. In those cases where a violation of university policy has occurred, the Title IX Coordinator ensures that disciplinary action has been imposed through the appropriate disciplinary process.</td>
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<td><strong>Inform the complainant of their right to report the crime to the CSUN Department of police Services or local police and provide further assistance if they wish to do so; and</strong></td>
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<tr>
<td><strong>Provide the complainant with written and verbal information regarding applicable University complaint procedures for investigating and addressing the incident of stalking, including inquiry, investigation and resolution.</strong></td>
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</table>

**5.** The University will provide a "No trespass" (PNG) directive to accused party if deemed appropriate and will provide written instructions on how to apply for a Protective Order.

**6.** The University will enforce the anti-retaliation policy and take immediate and separate action against parties that retaliate against a person for complaining of stalking or for assisting in the investigation.

**7.** The University’s Title IX Coordinator will thoroughly investigate any complaints of stalking in accordance with the applicable CSU Executive Order and collaboratively work to resolve those complaints. In those cases where a violation of university policy has occurred, the Title IX Coordinator ensures that disciplinary action has been imposed through the appropriate disciplinary process.

**Dating Violence**

1. Depending on when reported (immediate vs delayed report), the University will provide complainant with immediate assistance from police and healthcare providers for their physical safety, emotional.
2. All University employees, with the exception of those who have legally recognized confidentiality, have a duty to report incidents of dating violence to the Title IX Coordinator.

3. The University’s Title IX Coordinator will take immediate steps to meet with the complainant.

4. The Title IX Coordinator will also:
   - Provide the complainant with a copy of a written Notice of Rights and Options for Victims of Sexual Misconduct, Dating Violence, Domestic Violence and Stalking;
   - Assess immediate safety needs of the complainant and will offer interim remedies in order to immediately stop the alleged wrong-doing and/or reduce or eliminate negative impact.
   - Assist the complainant in accessing available victim advocacy, academic support, counseling, disability, medical/health or mental health services, and legal assistance both on and off campus;
   - Provide other security and support, which could include issuing a no-contact order, helping arrange a change of campus-based living or working arrangements or course schedules or adjustments for assignment, tests or work duties;
   - Inform the complainant of their right to report the incident to the CSUN Department of Police Services or local police and provide
5. The University will provide a "No trespass" (PNG) directive to accused party if deemed appropriate and will provide written instructions on how to apply for a Protective Order.

6. The University will enforce the anti-retaliation policy and take immediate and separate action against parties that retaliate against a person for complaining of dating violence or for assisting in the investigation.

7. The University’s Title IX Coordinator will thoroughly investigate any complaints of dating violence in accordance with the applicable CSU Executive Order and collaboratively work to resolve those complaints. In those cases where a violation of university policy has occurred, the Title IX Coordinator ensures that disciplinary action has been imposed through the appropriate disciplinary process.

Domestic Violence

1. Depending on when reported (immediate vs delayed report), the University will provide complainant with immediate assistance from police and healthcare providers for their physical safety, emotional support and medical care.

2. All University employees, with the exception of those who have

Domestic violence cases are referred to the Title IX Coordinator. The preponderance-of-the-evidence standard is the applicable standard for determining whether a violation of University policy prohibiting domestic violence occurred. In
legally recognized confidentiality, have a duty to report incidents of domestic violence to the Title IX Coordinator.

3. The University’s Title IX Coordinator will take immediate steps to meet with the complainant.

4. The Title IX Coordinator will also:
   - Provide the complainant with a copy of a written Notice of Rights and Options for Victims of Sexual Misconduct, Dating Violence, Domestic Violence and Stalking;
   - Assess immediate safety needs of the complainant and will offer interim remedies in order to immediately stop the alleged wrong-doing and/or reduce or eliminate negative impact.
   - Assist the complainant in accessing available victim advocacy, academic support, counseling, disability, medical/health or mental health services, and legal assistance both on and off campus;
   - Provide other security and support, which could include issuing a no-contact order, helping arrange a change of campus-based living or working arrangements or course schedules or adjustments for assignment, tests or work duties;
   - Inform the complainant of their right to report the incident to the CSUN Department of Police Services or local police and provide further assistance if they wish to do so; and
   - Provide the complainant with order to establish a fact under this standard, the investigator must find that its existence is more probable than its non-existence, i.e. that it is more likely than not to exist.
written and verbal information regarding applicable University complaint procedures for investigating and addressing the incident of domestic violence, including inquiry, investigation and resolution.

5. The University will provide a "No trespass" (PNG) directive to accused party if deemed appropriate and will provide written instructions on how to apply for a Protective Order.

6. The University will enforce the anti-retaliation policy and take immediate and separate action against parties that retaliate against a person for complaining of domestic violence or for assisting in the investigation.

7. The University’s Title IX Coordinator will thoroughly investigate any complaints of sexual domestic violence in accordance with the applicable CSU Executive Order and collaboratively work to resolve those complaints. In those cases where a violation of university policy has occurred, the Title IX Coordinator ensures that disciplinary action has been imposed through the appropriate disciplinary process.

C. Assistance for Victims: Rights & Options

Regardless of whether a victim elects to pursue a criminal complaint or whether the offense is alleged to have occurred on or off campus, the university will assist victims of sexual misconduct, domestic violence, dating violence, and stalking and will provide each victim with a written explanation of their rights. CSUN’s customized “Rights and Options for Victims of Sexual Misconduct, Dating Violence, Domestic Violence and Stalking” document is available at http://www.csun.edu/sites/default/files/Rights%20and%20Options%20-%20EO%201095.pdf (as set forth by Attachment C of California State University EO 1095 - http://www.calstate.edu/eo/EO-1095-rev-6-23-15.html).

In California, a victim of domestic violence, dating violence, sexual misconduct or stalking has the following rights: to be treated with fairness and respect for his or her privacy and dignity, and to be
free from intimidation, harassment, and abuse throughout the criminal or juvenile justice process and to be reasonably protected from the defendant and persons acting on behalf of the defendant.

California State University, Northridge complies with California law in recognizing orders of protection. To obtain a restraining order you will need to go to the court and fill out the necessary paperwork. The courts can issue protective orders, also known as restraining orders, directing an abuser to stop harassing and “keep away” from a victim or the victim’s children. These orders do not guarantee the abuser will cease and desist, but they will allow law enforcement to take action to remove and/or arrest the abuser.

Once you have obtained a protective order you should: carry a copy with you at all times, keep another copy in a safe place, leave copies at places where the restrained person is ordered not to go (i.e.: your work, the school/university where you and/or your children attend). All of these domestic violence protective orders are entered into the California Statewide Domestic Violence Restraining Order Registry. Law enforcement officers throughout the state may access the Registry to determine the existence of a protective order and enforce it.

Any person who obtains an order of protection form California or any reciprocal state should provide a copy to the CSUN Department of Police Services and the Office of the Title IX Coordinator, Susan Hua, Director (University Hall, Room #285). A complainant may then meet with a Detective from the Department of Police Services to develop a Personal Safety Plan, which is a plan for University Police and the victim to reduce risk of harm while on campus or coming and going from campus. This plan may include, but not limited to: escorts, alternate housing, special parking arrangements, changing classroom locations or allowing students to complete assignments from home, etc.

To obtain a copy of the Department of Police Services brochure on How to Obtain a Restraining Order, follow this link: http://www.csun.edu/sites/default/files/restrainingorder.pdf.

To the extent of the victim's cooperation and consent, university offices, including the Title IX Coordinator, Office of Greek Life, Athletics Office, Office of Student Affairs, Office of Residential Life and the International and Exchange Student Center, will work cooperatively to ensure that the complainant's health, physical safety, work and academic status are protected, pending the outcome of a formal university investigation of the complaint. For example, if reasonably available, the Title IX Coordinator may offer to assist a complainant with changes to academic, living, transportation or working situations in addition to counseling, health services, visa and immigration assistance, and assistance in notifying appropriate local law enforcement. Additionally, personal identifiable information about the victim will be treated as confidential and only shared with persons with a specific need to know who are investigating/adjudicating the complaint or delivering resources or support services to the complainant (for example, publicly available record-keeping for purposes of Clery Act reporting and disclosures will be made without inclusion of identifying information of about the victim, as defined in 42 USC 1395(a) (20).) Further, the university will maintain as confidential, any accommodations or protective measures provided to the victim to the extent that maintaining such confidentiality would not impair the ability of the institution to provide the accommodations or protective measures.

The CSUN Department of Police Services does not publish the name of crime victims nor house identifiable information regarding victims in the Department of Police Services’ Daily Crime Log or online. Victims may request that campus directory information on file be removed from public
CSUN employs a confidential Campus Sexual Assault Victim’s Advocate (also referred to as the Campus CARE Advocate) who is a full-time employee of Strength United and whose primary responsibility is rendering advice and assistance to victims of Sexual Misconduct. The Advocate is confidential, independent, and certified, as described below, and appointed based on experience and a demonstrated ability to effectively provide sexual violence victim services and response.

**Confidentiality**

The Advocate is an individual who has protection under state law to engage in privileged communications with victims of sexual violence. Because of their confidential nature, Advocates are not required to report Sexual Misconduct incidents to the University (e.g., to the Title IX Coordinator) or to police without the written consent of the victim, unless an exception applies as described above.

**Roles and Responsibilities**

The Advocate will provide the emergency and ongoing support services and assistance outlined below in order to ensure the well-being and safety of victims. These services are available 24 hours a day.

- Advocate services are flexible, varied, and provided by well-trained, certified sexual assault counselors to address the variability of victim needs.

- The Advocate may accompany victims, at their request and with their permission, and be with them as a support person:

  - Throughout all stages of the University’s investigation and discipline proceedings, including acting as an Advisor at any related meeting or hearing.
  - When giving reports to or meeting with University Police, local law enforcement, the Title IX Coordinator, and any other University administrator related to a Sexual Misconduct complaint.
  - When going to medical/counseling appointments and treatments (including medical-forensic evidentiary examinations by a Sexual Assault Forensic Examiner).
  - When going to legal appointments and hearings in court or with legal representatives, including assistance with obtaining a restraining or other protective order.
  - When going to meetings and appointments with University personnel, including the Title IX Coordinator, regarding Interim Remedies (e.g., academic, employment, and housing).

- The Advocate may assist victims, with their permission:

  - In seeking reasonable and available Interim Remedies from the University, even where the victim has elected not to file a Complaint. Such reasonable and available Interim Remedies may include but not be limited to: academic support,
adjustments/changes to course schedules, changes to University-based housing and work schedules, and stay away orders issued to the Respondent.

- With other related reasonable and available on and off Campus services that ensure their well-being and safety.

- Regardless of whether victims wish to remain confidential, the Advocate will carry out the following:

  - Ensure victims, with their consent, receive information about 24 hour-a-day sexual violence assistance services:
    - Information on how to report to law enforcement and to the University’s Title IX Coordinator;
    - Emergency medical care, including follow-up medical care, as requested; and,
    - Medical forensic or evidentiary examinations.
  
  - Ensure victims, with their consent, receive the following sexual assault assistance services:
    - Crisis intervention counseling and ongoing counseling;
    - Information on victim rights and options, including referrals to additional support services; and,
    - Information on legal services, and the availability of restraining and/or no-contact orders.

  - Guide those who request assistance through the reporting, counseling, administrative, medical and health, academic accommodation, or legal processes of the University, University Police, and/or local law enforcement.

  - Attend as an Advisor, at their request, any University adjudication proceeding related to the Sexual Misconduct. Assist with arranging transportation services, as appropriate. Maintain privacy and confidentiality.

  - Regardless of whether victims wish to remain confidential, the Advocate shall not notify the University or any other authority, including law enforcement, of the identity of the victim or any witness or of the alleged circumstances surrounding the reported Sexual Misconduct unless otherwise required by applicable state or federal laws.

  - Advocates may also serve on Campus-based Sexual Misconduct task force committees/teams to provide general advice and consulting, and to participate in prevention and awareness activities and programs. However, it would not be appropriate for the Advocate to discuss or communicate about confidential or private information related to specific victims.

  - The Advocate may play an active role in assisting, coordinating, and collaborating with the Title IX Coordinator in developing and providing Campus-wide awareness and outreach activities, possibly including prevention activities.

    - The Title IX Coordinator remains primarily responsible for all Campus-based prevention and awareness activities.

    - All awareness outreach activities will comply and be consistent with University policies.

    - Before initiating any awareness and outreach activities, the Advocate will partner and collaborate with the Title IX Coordinator to ensure the activities comply with CSU policy, and are consistent with Campus-based practices.
Location and Availability of Services

Our Advocate provides effective and accessible victim-advocacy services, in a safe, private, and confidential environment.

Our Advocate is physically housed in the Student Health Center, a gender-neutral location which allows for privacy and confidentiality when meeting with victims. Our Advocate is not be housed in a women’s center, as some victims are men or gender-nonconforming and might not be comfortable seeking assistance in a women’s center.

Our Advocate provides services to all Student and Employee victims. If a Student or Employee victim leaves the University, the Advocate may assist with referrals to off-Campus resources and services to ensure sustained support.

Our Advocate is available Monday through Friday, 8:00 a.m. to 5:00 p.m. Advocacy services are available, however, 24 hours a day, 24/7 via Strength United. Online advocacy services are available 24 hours a day via www.csun.edu/shinealight. This website, with available resources, is available for all members of the campus community, and for victims, who can anonymously and privately obtain all relevant information, any time of day or night.

Resources for Victims of Domestic Violence, Dating Violence, Sexual Misconduct and Stalking:

On-Campus:

<table>
<thead>
<tr>
<th>Service/Resource</th>
<th>Address/Location</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>CSUN University Counseling Services (UCS)</td>
<td>18111 Nordhoff Street, Bayramian Hall, Room 520</td>
<td>(818) 677-2366</td>
</tr>
<tr>
<td>CSUN Klotz Student Health Center</td>
<td>18111 Nordhoff Street, Northridge, CA 91330</td>
<td>(818) 677-3666</td>
</tr>
<tr>
<td>CSUN Women’s Research and Resource Center</td>
<td>18356 Halsted Street, Bldg. #12 Northridge, CA 91330</td>
<td>(818) 677-2780</td>
</tr>
<tr>
<td>CSUN HelpLine</td>
<td></td>
<td>(818) 349-HELP (4357)</td>
</tr>
<tr>
<td>Campus Sexual Assault Victim’s Advocate (Referred to as the CSUN Campus CARE Advocate)</td>
<td>Klotz Student Heath Center 18111 Nordhoff Street Northridge, CA 91330</td>
<td>(818) 677-7492</td>
</tr>
<tr>
<td>DPS Rape Crisis Advocate</td>
<td>Department of Police Services 9292 Darby Ave. Northridge, CA 91325</td>
<td>(818) 677-7922</td>
</tr>
</tbody>
</table>
### Off-Campus:

<table>
<thead>
<tr>
<th>Strength United (formerly Valley Trauma Center)</th>
<th>14651 Oxnard Street, Van Nuys, CA 91411</th>
<th>24-hour support, referral, and crisis response line: (818) 886-0453</th>
</tr>
</thead>
<tbody>
<tr>
<td>Family Justice Center</td>
<td>14651 Oxnard Street, Van Nuys, CA 91411</td>
<td>(818) 787-9700</td>
</tr>
<tr>
<td>Northridge Hospital Medical Center</td>
<td>18300 Roscoe Blvd., Northridge, CA 91328</td>
<td>(818) 885-8500</td>
</tr>
<tr>
<td>Olive View Medical Center</td>
<td>14445 Olive View Dr., #2B101, Sylmar, CA 91342</td>
<td>(818) 364-1555</td>
</tr>
<tr>
<td>Reseda Medical Clinic</td>
<td>18355 Sherman Way, Reseda, CA 91335</td>
<td>(818) 343-0964</td>
</tr>
<tr>
<td>Valley Urgent Care Center</td>
<td>9346 Corbin Ave., Northridge, CA 91325</td>
<td>(818) 349-9966</td>
</tr>
<tr>
<td>Santa Monica Rape Treatment Center, Santa Monica-UCLA Medical Center</td>
<td>1250 Sixteenth St., Santa Monica, CA 90404</td>
<td>(310) 319-4000</td>
</tr>
<tr>
<td>Peace Over Violence – Rape &amp; Battery Hotline</td>
<td></td>
<td>24-Hour Hotlines (213) 626-3393 or (310) 392-2381</td>
</tr>
<tr>
<td>National Center for Victims of Crimes</td>
<td></td>
<td>(800) 394-2255</td>
</tr>
<tr>
<td>RAINN – Rape, Abuse, Incest National Network National Sexual Assault Online</td>
<td></td>
<td>(800) 656-HOPE</td>
</tr>
<tr>
<td>CALCASA – California Coalition Against Sexual Assault</td>
<td></td>
<td>(916) 446-2520</td>
</tr>
<tr>
<td>National Domestic Violence Hotline</td>
<td></td>
<td>24-Hour Phone Support: (800) 799-SAFE</td>
</tr>
</tbody>
</table>
D. How to be an Active Bystander

Bystanders play a critical role in the prevention of sexual and relationship violence. They are “individuals who observe violence or witness the conditions that perpetuate violence. They are not directly involved but have the choice to intervene, speak up, or do something about it.” We want to promote a culture of community accountability where bystanders are actively engaged in the prevention of violence without causing further harm. We may not always know what to do even if we want to help. Below is a list of some ways to be an active bystander. If you or someone else is in immediate danger, dial 911. This could be when a person is yelling at or being physically abusive towards another and it is not safe for you to interrupt.

1. Watch out for your friends and fellow students/employees. If you see someone who looks like they could be in trouble or need help, ask if they are ok.
2. Confront people who seclude, hit on, try to make out with, or have sex with people who are incapacitated.
3. Speak up when someone discusses plans to take sexual advantage of another person.
4. Believe someone who discloses sexual misconduct, abusive behavior, or experience with stalking.
5. Refer people to on or off campus resources listed in this document for support in health, counseling, or with legal assistance.

Additional information on Being an Active Bystander can be found in the CSUN “Sexual Violence – The Silent Epidemic” booklet at http://www.csun.edu/police/sexual-violence-silent-epidemic-addendum-June -2014

E. Risk Reduction

With no intent to victim blame and recognizing that only rapists are responsible for rape, the following are some strategies to reduce one’s risk of sexual assault or harassment (taken from Rape, Abuse, & Incest National Network, www.rainn.org):

1. **Be aware** of your surroundings. Knowing where you are and who is around you may help you to find a way to get out of a bad situation.
2. **Try to avoid isolated areas.** It is more difficult to get help if no one is around.
3. **Walk with purpose.** Even if you don’t know where you are going, act like you do.
4. **Trust your instincts.** If a situation or location feels unsafe or uncomfortable, it probably isn’t the best place to be.
5. **Try not to load yourself down** with packages or bags as this can make you appear more vulnerable.
6. **Make sure your cell phone is with you** and charged and that you have cab money.
7. **Don’t allow yourself to be isolated** with someone you don’t trust or someone you don’t know.
8. **Avoid putting music headphones in both ears** so that you can be more aware of your surroundings, especially if you are walking alone.
9. **When you go to a social gathering, go with a group of friends.** Arrive together, check in with each other throughout the evening, and leave together. Knowing where you are and who is around you may help you to find a way out of a bad situation.
10. **Trust your instincts.** If you feel unsafe in any situation, go with your gut. If you see something suspicious, contact law enforcement immediately (local authorities can be reached by calling 911 in most areas of the U.S.).
11. **Don’t leave your drink unattended** while talking, dancing, using the restroom, or making a phone call. If you’ve left your drink alone, just get a new one.
12. **Don’t accept drinks from people you don’t know or trust.** If you choose to accept a drink, go with the person to the bar to order it, watch it being poured, and carry it yourself. At parties, don’t drink from the punch bowls or other large, common open containers.
13. **Watch out for your friends, and vice versa.** If a friend seems out of it, is way too intoxicated for the amount of alcohol they’ve had, or is acting out of character, get him or her to a safe place immediately.
14. **If you suspect you or a friend has been drugged, contact law enforcement immediately (local authorities can be reached by calling 911 in most areas of the U.S.).** Be explicit with doctors so they can give you the correct tests (you will need a urine test and possibly others).
15. If you need to get out of an uncomfortable or scary situation here are some things that you can try:
   a. **Remember that being in this situation is not your fault.** You did not do anything wrong, it is the person who is making you uncomfortable that is to blame.
   b. **Be true to yourself.** Don’t feel obligated to do anything you don’t want to do. "I don’t want to" is always a good enough reason. Do what feels right to you and what you are comfortable with.
   c. **Have a code word with your friends or family** so that if you don’t feel comfortable you can call them and communicate your discomfort without the person you are with knowing. Your friends or family can then come to get you or make up an excuse for you to leave.
   d. **Lie.** If you don’t want to hurt the person’s feelings it is better to lie and make up a reason to leave than to stay and be uncomfortable, scared, or worse. Some excuses you could use are: needing to take care of a friend or family member, not feeling well, having somewhere else that you need to be, etc.
16. **Try to think of an escape route.** How would you try to get out of the room? Where are the doors? Windows? Are there people around who might be able to help you? Is there an emergency phone nearby?
17. **If you and/or the other person have been drinking,** you can say that you would rather wait until you both have your full judgment before doing anything you may regret later.

**F. Adjudication of Violations**

Whether or not criminal charges are filed, employees and third parties may file a complaint of discrimination, harassment (including sexual misconduct), and retaliation under [CSU Executive Order 1096](https://www.calstate.edu eo/EO-1096-rev-6-23-15.html). Similarly, students, including applicants for admission to the University, may file a complaint under [CSU Executive Order 1097](https://www.calstate.edu eo/EO-1097-rev-6-23-15.html). Reports of all domestic violence, dating violence, sexual misconduct and stalking made to the CSUN Department of Police Services will automatically be referred to the Title IX Coordinator for investigation regardless of whether the complainant chooses to pursue criminal charges, unless the complainant has informed the CSUN Department of Police Services pursuant to Government Code section 6254(f)(2) that he/she wishes his/her identity to remain confidential. If so, the Department of Police Services will report the facts of the incident itself to the Title IX Coordinator, being sure not to reveal victim names/identities.

The university disciplinary process is consistent with the institution’s policy and will include a prompt, fair, and impartial investigation and resolution process transparent to the accuser and the accused. Usually, the resolution of complaints of sexual misconduct, dating and domestic violence, and stalking are completed within 60 days of the report; however the proceedings timeframe allows for extensions for good cause with notice to the accuser and the accused of the delay and the reason for the delay. Investigators and hearing officers are appropriately trained on the issues related to domestic violence, dating violence, sexual misconduct, and stalking; do not have a conflict of interest or bias for or against the accuser or the accused; and are educated in conducting an investigation and hearing process that protects the safety of the victim and promotes accountability.

[CSU Executive Order 1098](https://www.calstate.edu eo/EO-1098-rev-6-23-15.html) (student conduct procedures) provides, in summary, that:

- The accuser and the accused student each have the opportunity to attend a hearing before a properly trained hearing officer;
- The accuser and the accused will have timely notice for meetings at which the accuser or accused, or both, may be present;
- The university will allow for timely access to the accuser, the accused and appropriate officials to any information that will be used after the fact-finding investigation but during formal and informal disciplinary meeting and hearings;
- The university disciplinary procedures will not be conducted by officials who have a conflict of interest or bias for or against the accuser or the accused;
- The university provides the accuser and accused the same opportunities to have others present during an institutional disciplinary proceeding. The accuser and the accused student each have the opportunity to be advised by a personal advisor of their choice, at their expense, at any stage of the process and to be accompanied by that advisor at any meeting or proceeding. An advisor may only consult and advise his or her advisee, but not speak for the advisee at any meeting or hearing;
- A student conduct decision is based on the preponderance of evidence standard; i.e. "more likely than not to have occurred" standard. In other words, the conduct process asks: "is it more likely than not that the accused student violated the university's Student Conduct..."
• The accuser and the accused will be notified simultaneously in writing of the outcome of any disciplinary proceeding that arises from an allegation of domestic violence, dating violence, sexual misconduct, or stalking, as well as any changes to those results or disciplinary actions prior to the time that such results become final; and

Any person alleging sexual assault, domestic violence, dating violence, or stalking may utilize the complaint and investigatory procedures set forth in CSU Executive Orders 1096 (employees and third parties) or 1097 (students), in order to remedy a hostile environment. All conduct proceedings against students, however, will be resolved through the procedures as set forth in CSU Executive Order 1098. It is important to note that when a complainant does not consent to the disclosure of his or her name or other identifiable information to the alleged perpetrator, the university’s ability to respond to the complaint may be limited.

G. Sanctions and Protective Measures

Investigations that result in a finding that a violation of Executive Orders 1096 or 1097 occurred will normally lead to the initiation of disciplinary procedures against the accused university student or employee. The term “result” as used in this report is defined as something that happens as a consequence; outcome. University sanctions including, restitution, loss of financial aid, educational and remedial sanctions, denial of access to campus or persons, disciplinary probation, suspension, expulsion, and other disciplinary action, may be imposed upon those determined to have violated these policies. The University may implement protective measures following the report of domestic violence, dating violence, sexual misconduct and/or stalking, which may include some or all of the following actions: adjustment to work assignments, course schedules or supervisory reporting relationship; requiring the accused to move from University-owned or affiliated housing; immediately prohibiting the accused from coming to the University; or prohibiting the accused from contacting the parties involved in the reported incident. For students, sexual misconduct, domestic violence, dating violence, and stalking are violations of the Student Conduct Code. Employees who violate these policies will be subject to discipline, up to and including termination of employment. Sexual misconduct, domestic violence, dating violence, and stalking may also be criminal acts which may subject the perpetrator to criminal and civil penalties under federal and state law.

The Title IX Coordinator will determine whether interim interventions and protective measure should be implemented, and, if so, take steps to implement those protective measures as soon as possible. Examples of interim protective measures include but are not limited to: an order of no contact, residence hall relocation, adjustment of course schedules, a leave of absence, or reassignment to a different supervisor or position. These remedies may be applied to one, both, or multiple parties involved. Violations of the Title IX Coordinator’s directives and/or protective measures will constitute related violations that may lead to additional disciplinary action. Protective measures imposed may be temporary pending the results of an investigation or may become permanent as determined by California State University, Northridge.

The University will disclose to the alleged victim of a crime of violence, or a non-forcible sex offense, the results of any disciplinary proceeding conducted by such institution against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as the result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of this paragraph.
A complete copy of the University's “Notice of Non-Discrimination on the Basis of Sex” may be obtained at: http://www.csun.edu/sites/default/files/Notice%20of%20Nondiscrimination.pdf

A complete copy of the University's “Sexual Violence Prevention & Education Statement” may be obtained at: http://www.csun.edu/sites/default/files/Sexual%20Violence%20Prevention%20and%20Education%20Statement.pdf

A complete copy of the University’s “Rights and Options for Victims of Sexual Violence, Dating Violence, Domestic Violence, and Stalking” document may be obtained at: http://www.csun.edu/sites/default/files/Rights%20and%20Options%20-%20EO%201095.pdf


A complete copy of the California State University systemwide policy (Executive Order 1096 – “Systemwide Policy Prohibiting Discrimination, Harassment, Retaliation, Sexual Misconduct, Dating and Domestic Violence, and Stalking against Employees and Third Parties and Systemwide Procedure for Addressing Such Complaints by Employees and Third Parties”) may be obtained at: https://www.calstate.edu/eo/EO-1096-rev-6-23-15.html.

A complete copy of the California State University systemwide policy (Executive Order 1097 – “Systemwide Policy Prohibiting Discrimination, Harassment and Retaliation, Sexual Misconduct, Dating and Domestic Violence, and Stalking against Students and Systemwide Procedure for Addressing Such Complaints by Students”) may be obtained at: https://www.calstate.edu/eo/EO-1097-rev-6-23-15.html.

A complete copy of the California State University systemwide policy (Executive Order 1098 – “Student Conduct Procedures”) may be obtained at: http://www.calstate.edu/eo/EO-1098-rev-6-23-15.html.


I. Programming, Initiatives, Strategies, and Campaigns

The University engages in comprehensive, integrated programming, initiatives, strategies, and campaigns intended to end dating violence, domestic violence, sexual misconduct and stalking that:

- Are culturally relevant, inclusive of diverse communities and identities, sustainable, responsive to community needs, and informed by research, or assessed for value, effectiveness, or outcome; and
Consider environmental risk and protective factors as they occur on the individual, relationship, institutional, community and societal levels.

Educational programming consists of primary prevention and awareness programs for all incoming students and new employees (i.e., faculty and staff) and ongoing awareness and prevention campaigns for students and employees that:

a. Identifies domestic violence, dating violence, sexual misconduct, and stalking as prohibited conduct;
b. Defines what behavior constitutes domestic violence, dating violence, sexual misconduct, and stalking using definitions set forth by California State University Executive Orders 1096 and 1097 (in compliance with federal and state law);
c. Defines what behavior and actions constitute consent to sexual activity as set forth within California State University Executive Orders 109s and 1097 (in compliance with state law);
d. Provides safe and positive options for bystander intervention. Bystander intervention means safe and positive option that may be carried out by an individual to prevent harm or intervene when there is a risk of domestic violence, dating violence, sexual misconduct, or stalking against a person other than the bystander. Bystander intervention includes recognizing situations of potential harm, understanding institutional structures and cultural conditions that facilitate violence, overcoming barriers to intervening, identifying safe and effective intervention options, and taking action to intervene.

California State University Executive Order 1095 (http://www.calstate.edu/eo/EO-1095-rev-6-23-15.html) specifically prescribes that the education and training programs shall include the following information:

- A statement that the CSU prohibits Sex Discrimination, Sexual Harassment, Sexual Misconduct, Dating and Domestic Violence, and Stalking.
- What constitutes Sex Discrimination, Sexual Harassment, Sexual Misconduct, Dating and Domestic Violence, and Stalking.
- The definition of Affirmative Consent.
- A statement that Sexual Misconduct, Dating and Domestic Violence, and Stalking violate University policy and may also violate criminal law.
- Common facts and myths about the causes of Sexual Misconduct.
- Safe and positive options for bystander intervention that may be taken by an individual to prevent harm or intervene in risky situations involving these offenses.
- Methods of encouraging peer support for victims.
- Information regarding Campus, criminal, and civil consequences of committing acts of Sexual Misconduct, Dating and Domestic Violence, and Stalking.
- A statement explaining that the University’s primary concern is the safety of members of the Campus community; that the use of alcohol or drugs never makes the victim at fault for Sexual Misconduct; that Students or Employees who experience or witness Sexual Misconduct should not be deterred from reporting incidents out of a concern that they might be disciplined for related violations of drug, alcohol, or other University policies; and that Students or Employees who experience or witness Sexual Misconduct shall not be subject to
discipline for related violations of conduct policies at or near the time of the misconduct unless the violation is egregious (including actions that place the health or safety of any other person at risk or involves plagiarism, cheating, or academic dishonesty.)

- A statement that “CSU policy prohibits retaliation against a person who: reports Sex Discrimination, Sexual Harassment, Sexual Misconduct, Dating or Domestic Violence, or Stalking; assists someone with a report of such conduct; or participates in any manner in an related investigation or resolution. Retaliation includes threats, intimidation, reprisals, and/or adverse actions related to employment or education.”

- How to recognize warning signs of abusive behavior and how to avoid potential attacks.

- Information on risk reduction, including options designed to decrease perpetration and bystander inaction, and to increase empowerment for victims in order to promote safety and to help individuals and communities address conditions that facilitate violence.

- What someone should do if s/he has experienced or witnessed Sex Discrimination, Sexual Harassment, Sexual Misconduct, Dating or Domestic Violence, or Stalking.

- Individuals to whom incidents may be reported along with information regarding what degree of confidentiality may be maintained by those individuals.

- The availability of, and contact information for, Campus and community resources for victims of Sexual Misconduct, Dating or Domestic Violence, or Stalking.

- A description of Campus and systemwide policies and disciplinary procedures available for addressing alleged violations and the consequences of violating these policies, including the fact that such proceedings shall:
  - Provide a prompt, fair, and impartial investigation and resolution; and,
  - Be conducted by officials who receive annual training on issues related to Sex Discrimination, Sexual Harassment, Sexual Misconduct, Dating and Domestic Violence, and Stalking, and how to conduct an investigation and hearing process that protects the safety of victims and promotes accountability.

- The fact that the victim and the Respondent will be afforded the same opportunities to have others present during a disciplinary proceeding, including the opportunity to be accompanied to any related meeting or proceeding by the Advisor of their choice.

- The fact that both the victim and the Respondent shall be simultaneously informed in writing of:
  - The outcome of any disciplinary proceedings that arises from an allegation of a Sex Discrimination, Sexual Harassment, Sexual Misconduct, Dating or Domestic Violence, or Stalking;
  - The University’s procedures for the victim or Respondent to appeal the results of the disciplinary proceeding;
  - Any change to the disciplinary results that occurs prior to the time such results become final; and,
  - When disciplinary results become final.

- Possible sanctions or protective measures the University may impose following the final determination of a University disciplinary procedure regarding Sexual Misconduct, Dating or Domestic Violence, or Stalking.

- How the University will protect the confidentiality of victims, including how publicly-available recordkeeping (e.g., Campus Clery reports) will be accomplished without the inclusion of identifying information about the victim to the extent permissible by law.

- That persons who report being a victim of Sexual Misconduct, Dating or Domestic Violence, or Stalking must receive written notification of:
• Existing counseling, health, mental health, victim advocacy, legal assistance, and other services available for victims, both on Campus and in the community.
• Options for, and available assistance in, changing academic, living, transportation, and working situations, if requested and if such accommodations are reasonably available, regardless of whether the victim chooses to report the incident to Campus police or local law enforcement.

- Procedures victims should follow if Sexual Misconduct, Dating or Domestic Violence, or Stalking has occurred, as well as the fact that the following written information must be provided to victims:
  • The importance of preserving evidence as may be necessary to prove Sexual Misconduct, Dating or Domestic Violence, or Stalking, or to obtain a temporary restraining or other protective order;
  • The name and contact information of the University Employee(s) to whom the alleged offense should be reported;
  • Reporting to law enforcement and Campus authorities, including the option to: (a) notify law enforcement authorities, including on-Campus and local police; (b) be assisted by Campus authorities in notifying law enforcement authorities if the victim so chooses; and, (c) decline to notify such authorities;
  • Where applicable, the rights of victims and the University’s responsibilities regarding orders of protection, no contact orders, restraining orders, or similar lawful orders issued by a criminal, civil, or tribal court.

The University has numerous primary prevention and awareness programs that include the distribution of educational materials to new students and new employees at such events as Freshman Orientation and New Employee orientations held throughout the year. In addition, ongoing prevention and awareness events are presented throughout the year for students and/or employees which include such events as: Rape Aggression Defense for Women and Men, Project DATE, Take Back the Night, and CSUN Scholar Athlete training.

In 2013, CSUN communicated to its first-time freshmen students that they were required to attend New Student Orientation. This continued in 2014. During this orientation, first-time freshmen received a New Student Handbook which provided an explanation of CSUN’s policy prohibiting sex discrimination, including sexual harassment and sexual violence. In 2014, the Student Handbook was revised to additionally include information about the Campus Title IX Coordinator, examples of acts which may constitute sexual violence and links to on and off campus resources, some of which are confidential. Additionally, the New Student Orientation included a theatrical performance by TAKE, which demonstrated powerful transitional issues incoming students may face, including sexual misconduct. Education on sexual harassment and sexual violence is also presented at other new student orientations, including transfer students and international students.

CSUN also provides education to all incoming students about CSUN’s policy prohibiting sexual harassment, sexual misconduct, dating and domestic violence, and stalking, how to file a Title IX complaint regarding sexual misconduct, dating and domestic violence, and stalking by way of its “Title IX Notice of Non-Discrimination,” victim’s rights and options, myths and facts about sexual violence and prevention and risk reduction tips, which can be found in printed materials located in the Office of Equity & Diversity (“E&D”), on E&D’s website (http://www.csun.edu/eqd) and on CSUN’s Department of Police Services website. Information regarding CSUN’s policy prohibiting
sexual harassment and sexual misconduct and how to file a Title IX complaint is also contained in CSUN’s Schedule of Classes/Online University Catalog.

Additionally, CSUN’s President sends an email at the beginning of every semester to all students which provide information related to CSUN’s policies and procedures regarding sexual misconduct, dating and domestic violence, and stalking and sexual harassment. Significantly, the email directs students to the Title IX Notice of Non-Discrimination, the Office of Equity & Diversity and the Department of Police Services’ for both on-campus and off-campus resources for sexual violence emergencies and CSUN’s procedures for filing related complaints.

Students reporting sexual misconduct, dating and domestic violence, and stalking may also receive information about filing a complaint from CSUN’s Title IX Coordinator, campus law enforcement, University Counseling Center, Office of Student Housing, and the Klotz Student Health Center.

In light of revised systemwide policies and legal requirements, CSUN expanded its training to include more specific definitions of the various forms of sexual violence, primary prevention and risk reduction tips, and bystander intervention education. Ongoing campus prevention and awareness programs are provided to the CSUN community throughout the year to include: a statement prohibiting new sexual violence Clery crimes; definition of the new sexual violence Clery crimes; definition of "consent" for sexual activity; options for bystander intervention; information on risk reduction; and applicable administrative and reporting procedures after a sexual violence Clery crime is reported. Awareness programs are those activities, events, and/or campaigns provided by the campus which inform our community members of potential personal safety risks while providing risk reduction strategies. Risk reduction means options designed to decrease perpetration and bystander inaction and to increase empowerment for victims in order to promote safety and to help individuals and communities address conditions that facilitate violence.

CSUN purchased “Agent of Change,” an interactive, online violence prevention training tool for students that utilizes popular and evidence-informed strategies from the field of violence prevention: myth acceptance, norms challenging, motivational interviewing, feminist theory, social norms theory, and bystander intervention. CSUN provided this training to educate all incoming and current students on the program topics noted above.

CSUN has also contracted with a vendor to provide online training for all faculty and staff on sexual harassment and sexual violence. In the meantime and pending final negotiations with bargaining units, which will determine consequences associated with an employee’s failure to comply with mandated training, CSUN is continuing to identify training opportunities to provide initial and ongoing sexual harassment and sexual misconduct training and materials.
The University offered the following primary prevention and awareness programs for all new students in 2014:

DoV means Domestic Violence, DaV means Dating Violence, SA means Sexual Assault and S means Stalking.

<table>
<thead>
<tr>
<th>Name of Program</th>
<th>Date Held</th>
<th>Location Held</th>
<th>Complies with sections a-e noted on pages 59</th>
<th>Which Prohibited Behavior Covered?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transfer Student Orientation</td>
<td>1/10/2014</td>
<td>USU Plaza Del Sol</td>
<td>a., b., c., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>International Student Orientation</td>
<td>1/16/2014</td>
<td>USU Plaza Del Sol</td>
<td>a., b., c., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>Transfer Student Orientation</td>
<td>7/30/2014</td>
<td>USU Plaza Del Sol</td>
<td>a., b., c., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>New Student Orientation</td>
<td>8/5/2014</td>
<td>USU Plaza Del Sol</td>
<td>a., b., c., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>New Student Orientation</td>
<td>8/6/2014</td>
<td>USU Plaza Del Sol</td>
<td>a., b., c., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>New Student Orientation</td>
<td>8/7/2014</td>
<td>USU Plaza Del Sol</td>
<td>a., b., c., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>New Student Orientation</td>
<td>8/8/2014</td>
<td>USU Plaza Del Sol</td>
<td>a., b., c., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>New Student Orientation</td>
<td>8/12/2014</td>
<td>USU Plaza Del Sol</td>
<td>a., b., c., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>New Student Orientation</td>
<td>8/13/2014</td>
<td>USU Plaza Del Sol</td>
<td>a., b., c., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>New Student Orientation</td>
<td>8/14/2014</td>
<td>USU Plaza Del Sol</td>
<td>a., b., c., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>New Student Orientation</td>
<td>8/15/2014</td>
<td>USU Plaza Del Sol</td>
<td>a., b., c., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>New Student Orientation</td>
<td>8/18/2014</td>
<td>USU Plaza Del Sol</td>
<td>a., b., c., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>New Student Orientation</td>
<td>8/19/2014</td>
<td>USU Plaza Del Sol</td>
<td>a., b., c., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>New Student Orientation</td>
<td>8/22/2014</td>
<td>USU Plaza Del Sol</td>
<td>a., b., c., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>International Student Orientation</td>
<td>8/20/2014</td>
<td>USU Plaza Del Sol</td>
<td>a., b., c., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>International Student Orientation</td>
<td>8/21/2014</td>
<td>USU Plaza Del Sol</td>
<td>a., b., c., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
</tbody>
</table>
The University offered the following primary prevention and awareness programs for all new employees (i.e., faculty and staff) in 2014:

DoV means Domestic Violence, DaV means Dating Violence, SA means Sexual Assault and S means Stalking.

<table>
<thead>
<tr>
<th>Name of Program</th>
<th>Date Held</th>
<th>Location Held</th>
<th>Complies with sections a-e noted on pages 59</th>
<th>Which Prohibited Behavior Covered?</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Employee Orientation Title IX Sexual Assault and Sexual Harassment</td>
<td>1/16/2014</td>
<td>Oviatt Library Room 16</td>
<td>a., b., c.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>New Employee Orientation Title IX Sexual Assault and Sexual Harassment</td>
<td>1/21/2014</td>
<td>Oviatt Library Room 16</td>
<td>a., b., c.</td>
<td>DoV, DaV, SA, S</td>
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<tr>
<td>New Employee Orientation Title IX Sexual Assault and Sexual Harassment</td>
<td>3/27/2014</td>
<td>Oviatt Library Room 16</td>
<td>a., b., c.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>New Employee Orientation Title IX Sexual Assault and Sexual Harassment</td>
<td>5/7/2014</td>
<td>Oviatt Library Room 16</td>
<td>a., b., c.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>New Employee Orientation Title IX Sexual Assault and Sexual Harassment</td>
<td>8/13/2014</td>
<td>Oviatt Library Room 16</td>
<td>a., b., c.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>New Faculty Orientation Title IX Sexual Assault and Sexual Harassment</td>
<td>8/20/2014</td>
<td>Oviatt Library Ferman Presentation Room</td>
<td>a., b., c.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>New Faculty Orientation Title IX Sexual Assault and Sexual Harassment</td>
<td>8/21/2014</td>
<td>Oviatt Library Ferman Presentation Room</td>
<td>a., b., c.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>New Employee Orientation Title IX Sexual Assault and Sexual Harassment</td>
<td>9/8/2014</td>
<td>Oviatt Library Room 16</td>
<td>a., b., c.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>New Employee Orientation Title IX Sexual Assault and Sexual Harassment</td>
<td>10/10/2014</td>
<td>Oviatt Library Room 16</td>
<td>a., b., c.</td>
<td>DoV, DaV, SA, S</td>
</tr>
</tbody>
</table>
The University offered the following ongoing awareness programs for students in 2014:

**DoV means Domestic Violence, DaV means Dating Violence, SA means Sexual Assault and S means Stalking.**

<table>
<thead>
<tr>
<th>Name of Program</th>
<th>Date Held</th>
<th>Location Held</th>
<th>Complies with sections a-e noted on pages 59</th>
<th>Which Prohibited Behavior Covered?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project DATE</td>
<td>1/13/2014</td>
<td>Jacaranda Hall Room 1151</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>Project DATE: Peer Mentor and Peer Educator Cross Collaboration Workshop</td>
<td>1/14/2014</td>
<td>USU Grand Salon</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>Project DATE</td>
<td>1/16/2014</td>
<td>Education 1126</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>Project DATE</td>
<td>1/22/2014</td>
<td>Juniper Hall Room 208</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
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<tr>
<td>Project DATE</td>
<td>1/29/2014</td>
<td>Juniper Hall Room 208</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>Dept. Police Services Sexual Assault &amp; Intimate Partner Violence</td>
<td>1/29/2014</td>
<td>University Park Apartment Bldg 9/7:00 pm</td>
<td>a., b., c., d.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>Project DATE</td>
<td>2/5/2014</td>
<td>Juniper Hall Room 208</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>Project DATE</td>
<td>2/12/2014</td>
<td>Juniper Hall Room 208</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>Project DATE</td>
<td>2/19/2014</td>
<td>Juniper Hall Room 208</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
</tbody>
</table>
|-------------|------------|----------------------|-------------------|----------------
<p>| Project DATE | 2/26/2014 | Juniper Hall Room 208 | a., b., c., d., e. | DoV, DaV, SA, S |
| Dept. Police Services | March 2014 | Dept. of Police Services | a., b., c., d., e. | DoV, DaV, SA, S |
| Dept. Police Services | 3/5/2014 | Juniper Hall Room 208 | a., b., c., d., e. | DoV, DaV, SA, S |
| Dept. Police Services | 3/12/2014 | Juniper Hall Room 208 | a., b., c., d., e. | DoV, DaV, SA, S |
| Dept. Police Services | 3/19/2014 | Juniper Hall Room 208 | a., b., c., d., e. | DoV, DaV, SA, S |
| Dept. Police Services | 3/26/2014 | Juniper Hall Room 208 | a., b., c., d., e. | DoV, DaV, SA, S |
| Klotz Student Health Center | 3/26/2015 | UPA Community Center | a., b., c., d., e | DoV, DaV, SA, S |
| Klotz Student Health Center | 4/2/2015 | Matador Square | a., b., c., d. | DoV, DaV, SA, S |
| Project DATE | 4/2/2014 | Juniper Hall Room 208 | a., b., c., d., e. | DoV, DaV, SA, S |
| Project DATE | 4/9/2014 | Juniper Hall Room 208 | a., b., c., d., e. | DoV, DaV, SA, S |</p>
<table>
<thead>
<tr>
<th>Project DATE</th>
<th>Date</th>
<th>Location / Room</th>
<th>Attendees</th>
<th>Departments</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>4/16/2014</td>
<td>Juniper Hall Room 208</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
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<tr>
<td></td>
<td>4/23/2014</td>
<td>Juniper Hall Room 208</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>Dept. Police Services</td>
<td>4/29/2014</td>
<td>University Student Union Quad 10:00 am</td>
<td>a., b., c., d, e</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td></td>
<td>4/30/2014</td>
<td>Juniper Hall Room 208</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
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<tr>
<td></td>
<td>5/7/2014</td>
<td>Juniper Hall Room 208</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>Dept. Police Services</td>
<td>Fall Semester</td>
<td>Dept. Police Services</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td></td>
<td>Fall Semester</td>
<td>Dept. Police Services</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>Equity &amp; Diversity</td>
<td>8/4/2014</td>
<td>USU Plaza Del sol</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>New Student Orientation</td>
<td>8/24/2014</td>
<td>Matador Involvement Center</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>Leaders Training</td>
<td>8/18/2014</td>
<td>Nobbs Auditorium, Sequoia Hall</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td></td>
<td>8/19/2014</td>
<td>Sierra Hall Room 203</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td></td>
<td>8/20/2014</td>
<td>Bayramian Hall Room 313</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td></td>
<td>8/21/2014</td>
<td>Bayramian Hall Room 313</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>Event Description</td>
<td>Date</td>
<td>Location</td>
<td>Attendees</td>
<td>Organizer(s)</td>
</tr>
<tr>
<td>--------------------------------------------------------</td>
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</tr>
<tr>
<td>Fraternity &amp; Sorority Chapter Meetings</td>
<td>8/25/2014</td>
<td>Matador Involvement Center</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
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<tr>
<td>Fraternity &amp; Sorority Chapter Meetings</td>
<td>8/26/2014</td>
<td>Matador Involvement Center</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
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<tr>
<td>Fraternity &amp; Sorority Chapter Meetings</td>
<td>8/27/2014</td>
<td>Matador Involvement Center</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
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<tr>
<td>Fraternity &amp; Sorority Chapter Meetings</td>
<td>8/28/2014</td>
<td>Matador Involvement Center</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
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<tr>
<td>Project DATE</td>
<td>9/17/2014</td>
<td>Bayramian Hall Room 313</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
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<tr>
<td>Project DATE</td>
<td>9/24/2014</td>
<td>Bayramian Hall Room 313</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>Project DATE – Peer Education, Date or Acquaintance Rape Prevention Program</td>
<td>9/24/2014</td>
<td>Sierra Hall Room 382</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>Health Sciences Interns – Radiology Students</td>
<td>9/24/2014</td>
<td>Jacaranda Hall Room 2520</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>Peer Education Volunteer Program – BLUES Project – Student Leaders</td>
<td>9/26/2014</td>
<td>Bayramian Hall Room 520</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>Student Club &amp; Org Presidents, VPs, &amp; Treasurers</td>
<td>9/27/2014</td>
<td>Matador Involvement Center</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>Joint Advocates on Disordered Eating (JADE) – Student Leaders</td>
<td>9/30/2014</td>
<td>Bayramian Hall Room 520</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>Project DATE</td>
<td>10/1/2014</td>
<td>Bayramian Hall Room 313</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>MIC Sports Clubs</td>
<td>10/5/2014</td>
<td>Matador Involvement Center</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
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</tr>
<tr>
<td>Project DATE</td>
<td>10/8/2014</td>
<td>Bayramian Hall Room 313</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>Project DATE</td>
<td>10/15/2014</td>
<td>Bayramian Hall Room 313</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
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<tr>
<td>Project DATE</td>
<td>10/22/2014</td>
<td>Bayramian Hall Room 313</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>Project DATE</td>
<td>10/29/2014</td>
<td>Bayramian Hall Room 313</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>Dept. Police Services</td>
<td></td>
<td>Satellite Student Union Lobby Hall/7:00 pm</td>
<td>a., b., c., d.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>Project DATE</td>
<td>11/5/2014</td>
<td>Bayramian Hall Room 313</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>Project DATE</td>
<td>11/12/2014</td>
<td>Bayramian Hall Room 313</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>Athletics Men &amp; Women’s Track, Water Polo Teams</td>
<td>11/14/2014</td>
<td>Johnson Auditorium Room 100</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>Athletics Men’s Volleyball, Soccer, Tennis Teams</td>
<td>11/19/2014</td>
<td>Juniper Hall Room 1131</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>Project DATE</td>
<td>11/19/2014</td>
<td>Bayramian Hall Room 313</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>Project DATE</td>
<td>11/26/2014</td>
<td>Bayramian Hall Room 313</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>Athletics Teams – Baseball, Softball, Women’s Basketball</td>
<td>12/2/2014</td>
<td>Sequoia Hall Room 104</td>
<td>a., b., c., d.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>Name of Program</td>
<td>Date Held</td>
<td>Location Held</td>
<td>Complies with sections a-e noted on pages 59</td>
<td>Which Prohibited Behavior Covered</td>
</tr>
<tr>
<td>----------------------------------------------------------</td>
<td>------------</td>
<td>------------------------</td>
<td>---------------------------------------------</td>
<td>-----------------------------------</td>
</tr>
<tr>
<td>Health Science Interns</td>
<td>12/2/2014</td>
<td>Sequoia Hall Room 103</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>Project DATE</td>
<td>12/3/2014</td>
<td>Bayramian Hall Room 313</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>Public Health Student Interns</td>
<td>12/5/2014</td>
<td>Jacaranda Hall Room 3520</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
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<tr>
<td>Athletics – Men’s Basketball, Golf; Women’s Soccer</td>
<td>12/10/2014</td>
<td>Sequoia Hall Room 104</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
</tbody>
</table>

The University offered the following ongoing awareness programs for employees (i.e., faculty and staff) in 2014:

**DoV means Domestic Violence, DaV means Dating Violence, SA means Sexual Assault and S means Stalking.**
### Statement Addressing Campus Security Authorities (CSAs)

Although we encourage the reporting of campus criminal activity directly to the university’s Department of Police Services, in some instances members of the campus community may notify one of the non-sworn and designated campus security authorities about a crime. Crime statistics are gathered from CSUN Campus Security Authorities using a crime incident report form. When a crime is reported to a Campus Security Authority, the crime incident report is completed and sent immediately to the Department of Police Services.

A Campus Security Authority is defined as “An official of an institution who has significant responsibility for student and campus activities, including but not limited to, student housing, student discipline, and campus judicial procedures.” Individuals may be designated as CSAs if their official job responsibilities involve significant interaction with student and/or campus activities; serve as formal or unofficial mentors to students; serve as a member in an office or of a committee to whom students are instructed or informed to report or discuss crimes, allegations of crimes and other troubling situations; or have oversight for disciplinary procedures.

At CSUN, Campus Security Authorities include, but are not limited to, University Law Enforcement; Resident Assistants; Resident Directors and Community Directors; Student Health Staff; Athletic Director, Assistant Director of Athletics, Athletic Coaches, Athletic Assistant Coaches, Athletic

<table>
<thead>
<tr>
<th>Organization</th>
<th>Date</th>
<th>Location</th>
<th>Attendees</th>
<th>Contact</th>
</tr>
</thead>
<tbody>
<tr>
<td>Disability Resources &amp; Educational Services (DRES) Staff</td>
<td>9/26/2014</td>
<td>Bayramian Hall Room 110</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>University Counseling Services Professionals</td>
<td>10/1/2014</td>
<td>Bayramian Hall Room 520</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>Klotz Student Health Center Staff</td>
<td>10/2/2014</td>
<td>NCOD Multi-Purpose Room</td>
<td>a., b., c., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>Dept. Police Services Dealing with Workplace Violence and Fear or Threats of Violence</td>
<td>November 2014</td>
<td>Dept. of Police Services</td>
<td>a., b., c., d.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>Athletics Staff and Coaches</td>
<td>11/10/2014</td>
<td>Athletics Conference Room</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>Athletics Staff and Coaches</td>
<td>11/17/2014</td>
<td>Athletics Conference Room</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>Athletics Staff and Coaches</td>
<td>11/18/2014</td>
<td>Athletics Conference Room</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>NCOD Interpreters</td>
<td>12/1/2014</td>
<td>NCOD Multi-Purpose Room</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>NCOD Tutors, Mentors, front desk assistants</td>
<td>12/4/2014</td>
<td>NCOD Multi-Purpose Room</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
<tr>
<td>Athletics Staff and Coaches</td>
<td>12/9/2014</td>
<td>Redwood Hall Room 153</td>
<td>a., b., c., d., e.</td>
<td>DoV, DaV, SA, S</td>
</tr>
</tbody>
</table>
Trainers and staff members; Office of Student Affairs staff; Faculty and Staff Club and Organizations Advisors; Deans of Students; Community Service Student Assistants; Student Activity Directors; Contract Security Guards; University Student Union Staff; Student Recreation Center Staff; Title IX Coordinator and Assistant Coordinator; and Study Abroad Coordinators.

**Statement of Policy Addressing Sex Offender Registration**

Penal Code 290.01 requires sexual offenders to register with the University Police (i.e., CSUN Department of Police Services). Convicted sexual offenders are required to register under Section 290 if they are residing on the university campus; enrolled as a student of the university; employed by the university, either full-time or part-time (includes paid employees or volunteers); or working or carrying on a vocation at the university (e.g. contractors) for more than 14 days or for an aggregate period exceeding 30 days in a calendar year (including paid workers as well as volunteers).

Persons listed above must register with the Department of Police Services within five working days of commencing enrollment or employment with the University. Registrants are also required to notify the Department of Police Services within five working days of ceasing to be enrolled or employed, or ceasing to carry on a vocation at the University.

Public information regarding sex offenders in California may be obtained by viewing the California Department of Justice On-Line Megan’s Law Website at http://www.meganslaw.ca.gov/.

**Section : 6 Graduation Rates**

Under the federal Jeanne Clery Disclosure of Campus Security Policy and Campus Crimes Statistics Act, institutions of higher education are encouraged to disclose information to prospective and current students about the university's graduation rates for first-time freshmen. These rates are affected by individual students’ progress through college, which will vary depending upon their need to balance school, employment, and family responsibilities.

The California State University draws its first-time freshmen from the top one-third of California's high school graduates. Since 1960, the CSU has awarded more than 2.4 million baccalaureate degrees in hundreds of program areas. More than any other senior institution in California, the CSU has maintained access for students who need to juggle academic life with work and family obligations.

Information specific to California State University, Northridge (CSUN) appears below. Additional information regarding numbers of graduates and graduation rates is available from the CSUN Office of Institutional Research. ([http://www.csun.edu/~instrsch/csunnumbersindex.html](http://www.csun.edu/~instrsch/csunnumbersindex.html)) Click on “Degree Recipients” or “Undergraduate Retention Rates” on the left.
## Section 7: Crime Statistics

### Criminal Offenses and Crime Statistics/ Liquor, Drug, Weapons Arrest and Judicial Referrals

### Statistics

<table>
<thead>
<tr>
<th>California State University, Northridge Police Department</th>
<th>Crime Statistics 2012 - 2014</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>On Campus</strong></td>
<td><strong>Residence Community</strong></td>
</tr>
<tr>
<td><strong>2012</strong></td>
<td><strong>2013</strong></td>
</tr>
<tr>
<td>Murder &amp; Non-negligent Manslaughter</td>
<td>0</td>
</tr>
<tr>
<td>Negligent Manslaughter</td>
<td>0</td>
</tr>
<tr>
<td>Rape</td>
<td>3</td>
</tr>
<tr>
<td>Sodomy</td>
<td>0</td>
</tr>
<tr>
<td>Sexual Assault w/object</td>
<td>0</td>
</tr>
<tr>
<td>Fonding</td>
<td>4</td>
</tr>
<tr>
<td>Incest</td>
<td>0</td>
</tr>
<tr>
<td>Statutory Rape</td>
<td>0</td>
</tr>
<tr>
<td>Robbery</td>
<td>6</td>
</tr>
<tr>
<td>Aggravated Assault</td>
<td>3</td>
</tr>
<tr>
<td>Burglary</td>
<td>23</td>
</tr>
<tr>
<td>Vehicle Theft</td>
<td>11</td>
</tr>
<tr>
<td>Arson</td>
<td>2</td>
</tr>
<tr>
<td>Theft</td>
<td>357</td>
</tr>
<tr>
<td>Simple Assault</td>
<td>22</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>431</td>
</tr>
</tbody>
</table>

### Sexual Violence 2012 - 2014

| Domestic Violence            | 0  | 5  | 2  | 0  | 1  | 1  | 0  | 0  | 1  | 0  | 0  | 0  | 0  | 0  | 0  |
| Daring Violence              | 3  | 1  | 5  | 0  | 1  | 3  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  |
| Stalking                     | 0  | 1  | 14 | 0  | 0  | 4  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  |
| **Total**                    | 3  | 7  | 21 | 1  | 1  | 8  | 0  | 0  | 1  | 0  | 0  | 0  | 0  | 0  | 0  |

### Special Category 2012 - 2014

| Liquor Laws                  | 10 | 2  | 4  | 2  | 1  | 0  | 2  | 0  | 0  | 0  | 1  | 0  | 0  | 0  |
| Drug Violations              | 20 | 11 | 23 | 9  | 1  | 4  | 5  | 4  | 6  | 0  | 0  | 0  | 0  | 0  |
| Weapons Possession           | 2  | 2  | 0  | 0  | 0  | 0  | 0  | 0  | 1  | 0  | 0  | 0  | 0  | 0  |
| **Total**                    | 32 | 15 | 27 | 11 | 2  | 4  | 7  | 4  | 7  | 0  | 0  | 1  | 0  | 0  |

### Disciplinary Referrals 2012 - 2014

| Liquor Laws                  | 192 | 207 | 263 | 192 | 147 | 262 | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  |
| Drug Violations              | 131 | 210 | 175 | 130 | 185 | 161 | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  |
| Weapons Possession           | 3   | 0   | 4   | 2   | 0   | 4   | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  |
| **Total**                    | 326 | 417 | 442 | 324 | 332 | 427 | 0  | 0  | 0  | 0  | 0  | 0  | 0  |

*Includes Residence Halls which are all located on campus.*
**Hate Crime Statistics**

**REPORTING OF HATE CRIMES 2012 - 2014:**

2012 Hate Crimes and Bias Definition:

A **hate crime** is a criminal offense committed against a person or property which is motivated in whole or in part by the offender’s bias. Hate crime includes any offense in the following group: murder and non-negligent manslaughter, forcible sex offenses, non-forcible sex offenses, robbery, aggravated assault, burglary, motor vehicle theft arsons, larceny-theft, simple assault, intimidation, destruction/damages/vandalism of property.

**Bias** is a preformed negative opinion or attitude toward a group of persons based on their race, gender, religion, disability, sexual orientation, and ethnicity.

**2012** – There were two (2) on-campus hate crimes reported as vandalism which was characterized as race and one (1) on-campus hate crime reported as vandalism which was characterized as ethnicity.

2013 and 2014 Hate Crimes and Bias Definition:

A **hate crime** is a criminal offense committed against a person or property which is motivated in whole or in part by the offender’s bias. Hate crime includes any offense in the following group: murder and non-negligent manslaughter, forcible sex offenses, non-forcible sex offenses, robbery, aggravated assault, burglary, motor vehicle theft arsons, larceny-theft, simple assault, intimidation, destruction/damages/vandalism of property.

**Bias** is a preformed negative opinion or attitude toward a group of persons based on their race, gender, gender identity, religion, disability, sexual orientation, ethnicity, or national origin.

**2013** – There were no crimes reported at CSU, Northridge.

**2014** – There were no crimes reported at CSU, Northridge.

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**Section 8: Fire Safety Report**

**FIRE SAFETY AND TRAINING PROGRAMS:**

CSU Northridge has a Building and Floor Marshal program which is comprised of staff and faculty volunteers who are trained in emergency response and evacuation procedures. Each major building on campus has a Building and Floor Marshal team and these volunteers assist the building occupants in specific event response procedures, i.e. earthquake response, fire response, etc. and in the evacuation of the premises in an emergency.
In the residence halls, all Resident Advisors (RAs) and professional staff are trained on proper fire evacuation and emergency procedures by the CSUN Department of Police Services Emergency Manager at the beginning of each academic year. The Los Angeles Fire Department in collaboration with CSUN’s Department of Environmental Health and Safety conduct fire suppression training with the RAs utilizing fire extinguishers and a controlled fire burn or by using the Los Angeles Fire Department’s BullEx Fire Training Tool. At the beginning of each semester RA’s conduct mandatory floor meetings where proper fire evacuation procedures are discussed with the residents. On the back of the door in each dorm room, apartment or suite an Emergency Information sheet is posted which delineates what to do in the event of a fire and what to do when an earthquake occurs. The emergency information sheet also includes a map of the building with evacuation points and emergency exits delineated as well as a map of the entire housing complex with evacuation points and emergency exits.

**FIRE RESPONSE AND EVACUATION PROCEDURES FOR FACULTY, STAFF AND STUDENTS:**

At CSU Northridge, a pamphlet entitled *Emergency Operations Desk Reference* has been developed for faculty, staff and students. The desk reference provides a quick guide for what to do during some of the most common or likely emergency situations that might occur on a university campus. These include medical emergency, fire/explosion, hazardous materials, bomb threat or suspicious object, evacuations and earthquake. Also provided is general information on emergency preparedness and staff responsibilities, as well as emergency phone numbers and where to get more information in the event of an emergency.

The following procedures for fire response and for evacuations are communicated to faculty, staff and students via the Emergency Operations Desk Reference and on Emergency Procedures posters found in offices and classrooms.

A. If you discover fire or see smoke:

Gather the following information and call the CSUN Department of Police Services at 911 from a campus phone or 818-677-2111 from a cell phone, or directly from a Blue Light emergency phone. The Department of Police Services will initiate a response as the department has a direct line to the Los Angeles Fire Department’s Communication Center and can summon the fire department quickly through this communication link. Identify yourself and report the following:

- Building name and address.
- Room/location of fire.
- Type of fire.
- Smoke or flame.
- Smoke odor.

B. For minor fires such as smoke in a waste basket, locate the fire extinguisher and:

- **P**ULL safety pin from handle
- **A**IM nozzle at base of fire
- **S**QUEEZE the trigger handle
- **S**WEEP from side to side (watch for re-flash)
C. For large fires, evacuate the building and pull a fire alarm.

If you are the last person out of a room, close the door behind you - **DO NOT LOCK THE DOOR.**

D. If you become trapped inside a building during a fire:

- Call the CSUN Department of Police Services (911 from campus phone; 818-677-2111 from cell phone).
- Tell them your location and that you need Fire Department assistance to get out.
- Stay near a window and close to the floor.
- If possible, signal for help.

If a member of the University Community finds evidence of a fire that has been extinguished, and the person is not sure whether CSUN Department of Police Services has already responded, the community member should immediately notify the CSUN Department of Police Services at 818-677-2111 to investigate and document the incident.

**EMERGENCY EVACUATION PROCEDURES:**

The fire alarms alert community members of potential hazards and community members are required to heed their warning and evacuate building immediately upon hearing a fire alarm in a facility. Building evacuations will occur when a fire alarm is sounded or upon notification by a Department of Police Services Police Officer or by a floor or building marshal. When the signal to evacuate the building is sounded, When a signal to evacuate the building is sounded:

- If readily available, take your personal belongings with you.
- Walk quickly to the nearest marked exit stairwell.
- **Do not** use the elevators.
- Assist people with disabilities or special needs in exiting the building.
- Once outside the building, move to your designated evacuation area.
- Stay at least 100 feet away from any affected buildings or structures.
- Keep streets and walkways clear for emergency vehicles and personnel.
- **DO NOT return to an evacuated building** unless directed to do so by a Department of Police Services Police Officer or by a building or floor marshal.

*Under no circumstance should any member of the university community unilaterally decide to ignore a fire alarm, fire drill, or a request for evacuation.*

University faculty, staff and students should familiarize themselves with the exits of each building.

**EMERGENCY EVACUATION DRILLS:**

Evacuation drills are coordinated by the CSUN Assistant Director of Housing in collaboration with the CSUN Department of Police Services Emergency Manager each semester for all residential facilities on the campus. The emergency response and evacuation procedures are tested at least twice each
year. During the drill, occupants “practice” drill procedures and familiarize themselves with the location of exits and the sound of the fire alarm. In addition to educating the occupants of the building about the evacuation procedures during the drills, the process also provides the university an opportunity to test the operation of the fire alarm system components. Drills may be announced or unannounced and after action and corrective action reports which are designed for assessment and evaluation of emergency plans and capabilities are completed after each drill.

STUDENT HOUSING POLICIES:

The CSUN Student Housing policies that relate to portable electrical appliances, smoking, and open flames in a student housing facility are as follows. The following constitutes a list of violations that could result in prosecution and/or fines:

- Tampering or damaging fire equipment or intentionally misusing fire alarms, smoke detectors, fire sprinklers, fire extinguishers, emergency exit signs or pulling the fire alarm when the cause is unrelated to notification of a fire.
- Intentionally or negligently causing and/or creating a fire, explosion or release of poisonous gas or fumes
- Failure to evacuate a building immediately following the sounding of an alarm, unless otherwise instructed by Student Housing staff, fire-safety or other emergency response personnel.
- Possessing or storing gasoline, fireworks and/or combustible decorations and chemicals.
- Storing fuel-driven engines including motorcycles, mopeds, etc. in residential housing.
- Open flames (including candles and incense), combustible decorations and chemicals, deep fat fryers, electric fry pans, space heaters and halogen lamps are prohibited (including on balconies). Disabling, opening, damaging, or propping exits used exclusively as fire exits is prohibited (unless being used properly as an exit during an emergency situation).
- Grills – BBQ Grills cannot be operated anywhere but on balconies. If you wish to own and operate a grill you must go on-line, complete our grill safety form, and return it to a residence life staff member (RA, CD, etc.). Propane grills are prohibited. Charcoal grills are the only acceptable grill. Lighter fluid is also prohibited. Only self-starting charcoal is permitted.
- (Apartments with kitchens) Using toasters or other cooking devices in areas outside of the kitchen.
- (Apartments without kitchens) Using cooking devices outside of the designated area from the living room.

CAMPUS POLICY ON SMOKING and USE OF TOBACCO (#350-60):

California State University, Northridge policy #350-60 states: “It is the policy of California State University, Northridge, so as to promote the health, wellbeing, and safety of our employees, students, and visitors, to establish a smoke and tobacco-free environment and to encourage non-smoking and tobacco-free lifestyles.

Smoking and the use of tobacco are prohibited in all areas of campus, including parking lots and structures. Smoking and the use of tobacco products are also prohibited in leased spaces, including space within buildings shared with other agencies, as well as on-campus residences. Additionally,
smoking and the use of tobacco products are prohibited in state/university owned vehicles. Smoke-and tobacco-free, as defined in this policy, prohibits the use of cigarettes, cigars, pipes (including hookah), electronic smoking devices such as ecigarettes, and smokeless tobacco products and nicotine delivery systems, including but not limited to chewing tobacco, snuff, and SNUS. “Tobacco Product” does not include any cessation product specifically approved by the United States Food and Drug Administration for use in treating nicotine or tobacco dependence.” Four designated smoking areas within the University Park Apartment complex have been approved by the University President for one year during the implementation phase of the new smoking policy.

BACKGROUND:

Executive Order W-42-93, signed by the Governor on February 19, 1993, banned smoking in state-owned buildings and leased spaces. Consistent with this order, Assembly Bill 291, signed by the Governor on October 11, 1993, extended this smoking prohibition to include all state-owned vehicles and mobile equipment. On September 8, 2003, the Governor signed Assembly Bill 846 that extended the outdoor distance restriction. CSUN Policy No. 350-50, "University Policy on Smoking" effective 11/20/03 was written to be consistent with these mandates. The new Policy No.350-60 supersedes the November 2003 policy, and may be amended if new guidelines are provided by the CSU Chancellor’s Office.

RESPONSIBILITIES:

1. The Office of Human Resources and the Klotz Student Health Center shall maintain and enhance vigorous, on-going, and well-publicized programs to assist faculty, staff, and students who wish assistance in overcoming their dependency on tobacco/nicotine. An expanded list of community resources shall be made available to any requester.

2. The success of this policy depends upon the thoughtfulness, consideration, and cooperation of every member of the University community. Deans, directors, department chairs, and heads of other administrative units shall periodically review and assess the implementation of this policy in their respective areas to ensure compliance.

3. This policy shall be included in the University Catalog, appropriate University contracts, recruitment information for new employees, orientation programs for students and employees, and other informational publications. Campus visitors shall be informed of the policy through appropriate University signage and through informational campaigns.

POLICY ADMINISTRATION & ENFORCEMENT:

1. Peer to peer education will be the primary means to promote compliance. The Klotz Student Health Center Health Promotion Department will work with entities across campus to coordinate and support education and outreach programs promoting smoking cessation, smoking cessation resources, and the benefits of a smoke- and tobacco-free environment.

2. Deans, directors, department chairs, and heads of other administrative units are responsible for the administration of this policy in their respective areas. This includes periodic notification about the policy, intervention and education with those who violate the policy and determination of the
actions to be taken when conflicts arise. Problems should be brought to the attention of the appropriate supervisor and handled through the existing administrative structure.

3. If policy compliance is still a challenge after extensive campus education and outreach, the University reserves the right to institute fines for infractions as allowed by AB 795. In these instances, the Department of Police Services may be contacted for assistance with enforcement.

4. If persistent violations exist, or if an individual has failed to adhere to the policy, has been warned, and continues to violate the policy, such concerns shall be reported to the Office of Human Resources for employees and to the Office of Student Affairs for students.

5. The Campus Licensing Office, the University Student Union, Student Housing and Conference Services, and other campus entities that contract for the use of campus facilities or routinely invite visitors to the campus are responsible for ensuring that the University Smoke- and Tobacco-Free Policy is communicated.

6. Environmental Health and Safety and the Office of Human Resources are available to assist with policy interpretation and to ensure consistent application.

7. This policy will be re-evaluated annually and may be amended based on input from the Chancellor’s Office and/or the Smoke- and Tobacco-Free Steering Committee or as may otherwise be deemed appropriate.
STUDENT HOUSING FIRE SAFETY SYSTEMS:
A majority of University buildings are equipped with automatic fire detection and alarm systems which are constantly monitored by the CSUN Department of Police Services. Refer to the Chart below to review the Fire Safety Amenities in the CSUN student housing facilities for information about fire detection, notification, and suppressions systems in each residential housing facility. Currently CSUN does not have the need or future plans to improve fire safety systems.

<table>
<thead>
<tr>
<th>Student Housing Facilities</th>
<th>Fire Alarm Monitoring Done On Site</th>
<th>Sprinkler System</th>
<th>Smoke Detection</th>
<th>Fire Extinguisher Devices</th>
<th>Evacuation Plan &amp; Placards</th>
<th>Number of Evac (Fire) Drills Each Academic Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>University Park 1</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>2</td>
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<td>University Park 2</td>
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<td>X</td>
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<td>X</td>
<td>X</td>
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</tr>
<tr>
<td>University Park 5</td>
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<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>2</td>
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Address for University Park Residence Halls:
17950 Lassen Street
Northridge, CA 91325

Address for University Village Apartments:
10021 Zelzah Avenue
Northridge, CA 91325
### 2012 STUDENT HOUSING FIRE STATISTICS:

#### California State University, Northridge

**Fire Statistics and Information**

**01/01/2012 - 12/31/2012**

<table>
<thead>
<tr>
<th>Date Occurred</th>
<th>Time</th>
<th>Crime Report Number(s)</th>
<th>Location</th>
<th>Cause</th>
<th>Value of Property Lost</th>
<th>Injuries</th>
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</table>

**Address for University Park Residence Halls:**

17950 Lassen Street
Northridge, CA 91325

**Address for University Park Residence Halls:**

10021 Zelzah Avenue
Northridge, CA 91325
## 2013 STUDENT HOUSING FIRE STATISTICS:

### California State University, Northridge

**Fire Statistics and Information**

01/01/2013 - 12/31/2013

<table>
<thead>
<tr>
<th>Date Occurred</th>
<th>Time</th>
<th>Crime Report Number(s)</th>
<th>Location</th>
<th>Cause</th>
<th>Value of Property Lost</th>
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<td>Cut hand breaking glass for extinguisher</td>
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**Address for University Park (UPA) Residence Halls:**

10021 Zelzah Avenue
Northridge, CA 91325

**Address for University Village (UVA) Apartments:**

17950 Lassen Street
Northridge, CA 91325
## California State University, Northridge
### Fire Statistics and Information
#### 01/01/2014 - 12/31/2014

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**DAILY FIRE LOG:** CSUN maintains a publicly viewable Daily Fire Log which is at the bottom of the Daily Crime Log and available at: [http://www.csun.edu/police/daily-crime-log](http://www.csun.edu/police/daily-crime-log)

Address for University Park (UPA) Residence Halls:
10021 Zelzah Avenue
Northridge, CA  91325

Address for University Village (UVA) Apartments:
17950 Lassen Street
Northridge, CA  91325
Department of Police Services Key Contact Information

Mailing Address:
18111 Nordhoff Street
Northridge, California 91330-8282

Physical Address:
9222 Darby Ave.
Northridge, California 91325

Website: http://www.csun.edu/police

<table>
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<tr>
<th>Service</th>
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<tbody>
<tr>
<td>Police Administration</td>
<td>818-677-2201</td>
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<td>Records</td>
<td>818-677-3224</td>
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<td>Dispatch</td>
<td>818-677-2111 / 911 for Emergencies</td>
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<td>Police Investigations</td>
<td>818-677-3901 / 818-677-3826</td>
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<td>Community Relations/Media *</td>
<td>818-677-7922</td>
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<td>Reception/General Information</td>
<td>818-677-2266</td>
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<td>Matador Patrol</td>
<td>818-677-5042 / 818-677-5048</td>
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<td>Personal Safety Escorts</td>
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<td>Livescan Fingerprinting and Notary Services</td>
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<td>Parking &amp; Transportation</td>
<td>818-677-2157</td>
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<td>Crime Prevention Unit *</td>
<td>818-677-2764</td>
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* Contact the Department of Police Services Community Relations or Crime Prevention Unit for safety presentations tailored to your audience and purpose, including but not limited to:

- Sexual violence awareness
- Alcohol and drug abuse education
- Campus Safety
- Personal Safety
- Workplace violence and threat assessment
- Detecting suspicious packages
- Domestic Violence
- Stalking
- Home and residential hall safety and security
- Office safety and security practices
- Rape aggression defense (RAD) self-defense training for women
- Child safety
- Bicycle safety
Title IX Coordinator Contact Information
(For Title IX and VAWA Administrative Investigations & Related Victim/Witness Assistance)

Susan Hua
18111 Nordhoff Street
Northridge, CA 91330-8208
University Hall, Room 285
Phone: (818) 677-2077
Fax: (818) 677-4802
E-Mail: susan.hua@csun.edu
Hours: 8:00 a.m.- 5:00 p.m., Mon-Fri

http://www.csun.edu/eqd

Campus Sexual Assault Victim’s Advocate
Contact Information

Katelin (Katie) LaRue
Klotz Student Health Center
18111 Nordhoff Street,
Northridge, CA  91330
Phone: (818) 677-7492
E-Mail: katelin.larue@csun.edu

Hours: 8:00 a.m. - 5:00 p.m., Mon- Fri