Academic Student Employee Position Opening

Department: Anthropology
Effective Date of Appointment: Fall 2016 & Spring 2017. (Subject to Budgetary Approval)

Position: Instructional Student Assistant
Salary: $12-$15/hour

Qualifications: Must be enrolled (in good standing) as an MA student in the Department of Anthropology. Must demonstrate knowledge/preparation in content area for which applying.

Responsibilities: Responsibilities may include some or all of the following: (1) read and evaluate student papers; (2) proctor examinations; (3) evaluate student assignments; (4) evaluate student examinations; (5) maintain/submit student records (grades) (6) show videos/films to the class. We are looking for assignment to some or all of the following courses:

Anthro 308 Women, Sex Roles, and Society
Anthro 310 Language and Culture
Anthro 315 Third World Culture
Anthro 326 Intro to Folklore

Application Deadline: Open until filled

Please send a cover a letter explaining qualifications for specific courses and a resume to address below

Inquiries and nominations should be addressed to:
Sabina Magliocco (Professor and Chair)
Department of Anthropology
California State University Northridge
Northridge, CA 91330

Please note: Students applying for Instructional Student Assistant positions must be admitted or registered as a CSU student. Under supervision, Instructional Student Assistants in this classification perform teaching, grading or tutoring duties for the majority of work hours in a given appointment in a given academic department or equivalent administrative unit over the course of an academic term. The work may be performed on-campus or at an off-campus public agency or private non-profit organization under an agreement with a campus in the CSU system. Academic Student Employees may not concurrently hold a faculty or staff position. Students with assignments in more than one student classification (i.e. Teaching Associate and Graduate Assistant) are restricted to working a maximum of 20 hours per week during the Academic Year and up to full-time during academic break periods. The 20 hour per week maximum includes hours worked in all positions.

About the University:
Serving more than 42,000 students each year, CSUN is one of the largest universities in the United States, and it has an impact to match its size. Money Magazine recently named CSUN one of the top ten values in all of higher education, and the Social Mobility Index ranked CSUN fifth in the nation for elevating its students’ economic and social well-being. CSUN ranks 10th in the country in awarding bachelor’s degrees to underrepresented minority students, fifth nationally in awarding master’s degrees to Hispanic students and enrolls the largest number of deaf and hard-of-hearing students of any U.S. state university. CSUN’s 171 academic programs and engaged centers enjoy international recognition for excellence. CSUN currently partners with more than 100 institutions of higher education in 22 countries around the globe and attracts the largest international student population of any U.S. master’s level institution. Situated on a 356-acre park-like setting in the heart of Los Angeles’ San Fernando Valley, the campus features modern educational buildings and world-class LEED Gold-certified performing arts and recreational facilities recognized as among the best in the country. CSUN is designated as a Hispanic Serving Institution (HSI) and an Asian American, Native American, Pacific Islander Serving Institution (AANAPISI) and we value the diversity of all of our students and the campus community. CSUN is a welcoming university that champions accessibility, academic excellence and student success.

CSUN’s Commitment to You: CSUN is strongly committed to achieving excellence through teaching, scholarship, active learning and experimentation and creativity.
As an Equal Opportunity/Affirmative Action employer, CSUN strives to create a community in which a diverse population can work, teach and learn in an atmosphere of civility and respect for the rights of each individual. We consider qualified applicants for employment without regard to race, color, religion, national origin, gender, gender identity/expression, sexual orientation, age, disability, genetic information, medical information, marital status, or veteran status. For more information about the University, check our website:
http://www.csun.edu

General Information:

The person holding this position is considered a ‘mandated reporter' under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.

A background check (including a criminal records check) must be completed satisfactorily before any candidate can be offered a position with the CSU. Failure to satisfactorily complete the background check may affect the application status of applicants or continued employment of current CSU employees who apply for the position.

Applicants who wish to request accommodations for a disability may contact the Office of Equity and Diversity, (818) 677-2077.

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