COVER SHEET FOR PROPOSED CHANGES TO DEPARTMENT/COLLEGE PERSONNEL PROCEDURES

Humanities

COLLEGE

American Indian

DEPARTMENT

Studi

In order to facilitate a complete and expeditious review by the Personnel Planning and Review Committee (PP&R) of the change(s) you propose to your personnel procedures, please adhere to the format described below, and also fill out the Background Information. Attach this memo as a cover sheet for the written material you submit to PP&R. PP&R assumes that the initiating Department or College Committee has determined that the proposed new or revised procedures are consistent with Section 600 and with the Collective Bargaining Agreement.

FORMAT: Please use a complete copy of your existing procedures as the starting point for the proposed revisions that you submit to PP&R for approval. Strike over any text that you wish to have deleted from your written procedures, and/or underline any text that you wish to have added to your written procedures.

BACKGROUND INFORMATION:

1. Are proposed changes those of College □ or Department □ procedures? (check one)

2. Date that current proposed changes were sent forward

3. Department or College initiating proposed changes

4. Describe briefly the general reason(s) for your proposed change(s) (e.g., "proposed changes were initiated by the Department in response to a request from the College Personnel Committee, which felt that existing promotion criteria were too rigorous").

5. The proposed changes have been approved by the faculty of the College □ or Department □. (check one)

FOR DEPARTMENT PERSONNEL PROCEDURES:

P. Koenig

Chair, Department Personnel Committee

01/30/13

Date

FOR DEPARTMENT PERSONNEL PROCEDURES & COLLEGE PERSONNEL PROCEDURES:

Chair, College Personnel Committee

2/21/13

Date

College Dean

2-27-13

Date

Chair, Personnel Planning and Review Committee

5-17-13

Date

(for PP&R use only)

S13

Approval Date

Effective Date (see attached criteria) 2017-2018

Date of Next Review

n:forms:personnel procedures cover
American Indian Studies Program
Departmental Additions to Section 600 of the CSUN Administrative Manual
Department Personnel Procedures
Approved by the Program Advisory Board, Oct. 30, 2012

Contributions to Field of Study

Currently, Section 632.4 Contributions to Field of Study, Item 2 states:

The University defines publication as:

Scholarly books, articles, and reviews that appear in scholarly or nationally recognized journals devoted 1) to the candidate's academic discipline or closely-related field; and 2) to pedagogical research and/or teacher education in the candidate's academic discipline or closely-related fields.

We would like to add this language to the Personnel Procedures for American Indian Studies:

"The American Indian Studies Program also accepts as published a peer-reviewed article or book that is accepted for publication but not yet printed. Appropriate documentation is required.”