California State University, Northridge
STATEMENT OF NEW MEMBER RECRUITMENT AND/OR INTAKE PLAN

The officers and members of ____________________________ are proud to announce the recruitment and intake plan for of potential new recruits and/or prospective new members. This plan is in compliance with the CSUN Recruitment, Intake and New Member Procedures and applies to (circle one): fall or spring semester of 20____.

Section 1: Program Dates

Prospective member recruitment will begin on _________________________  
Bids/invitations to membership will be extended on ___________________________  
Bids/invitations to membership will be formally accepted on/by (new member pinning/ceremony) ___________________________  
New Member Education will begin on _________________________  
New Member Education will end on _________________________  
New Members will be initiated on _________________________  

Section 2: Program Calendar

Attached is a complete calendar that indicates both the dates listed above as well as the following related program activities: recruitment events, informational sessions, interest meetings, extension of bids (beyond designated bid day), retreats, teambuilding events, mandatory study hours, meetings, initiation week events, and any other relevant dates that include new/prospective members.

Section 3: Recruitment and New Member Educators

The CSUN student in charge of Recruitment for the chapter will be:      The CSUN student in charge of New Member Education for the chapter will be:      
Name ___________________________________________________________  
Name ___________________________________________________________  
Title in Chapter ___________________________________________________  
Title in Chapter ___________________________________________________  
Phone _________________________  E-mail _________________________  
Phone _________________________  E-mail _________________________  

Submitted by (all signatures are required):

We certify that the enclosed plan abides by the policies, procedures and expectations set forth by CSU Northridge. We understand it is our responsibility to work closely with all chapter members to uphold the outlined activities and timelines identified within the enclosed plan. Changes to this plan will be submitted at least two academic days in advance.

____________________________________________________________________
Chapter President (Signature)  Printed Name  Date  Phone

____________________________________________________________________
Chapter Recruitment Lead (signature)  Printed Name  Date  Phone

As University Advisor, I certify that I have reviewed this plan and find it in compliance with University policies and procedures:

____________________________________________________________________
University Advisor (signature)  Printed Name  Date