CALL TO ORDER
The regular meeting (Session I-Meeting 16) of the Associated Students, Inc. Board of Directors, was called to order at 9:01 a.m. by A.S. President Christopher Woolett, in the Northridge Center, of the University Student Union.

Voting members present: The following members were present at the start of the regular meeting: T. Alexanian, K. Carlton, C. Dimirjian, N. Etcher, C. Friedemann, S. Garcia, B. Jamalalail, J. Martinez-Ramirez, J. Partida, J. Perdomo, J. Reyes, A. Santos, S. Seals, S. Taborda, and H. Vacaflor.

Advisors: D. Crandall, V. Allen (for T. Piernik), V. Ward, L. Vincent

APPROVAL OF THE AGENDA
MS (Reyes/Etcher) to approve the agenda for December 9, 2013, with the following amendments:

MSC (Vacafior/Alexanian) (unanimous) to change the order of the day to move Section VII and VIII (Unfinished Business and New Business) prior to Reports, excluding the Chair of Finance Report.

MSC (Alexanian/Etcher) (unanimous) to add: AS President Woolett, under Special Presentation, to give the senate and the people in the gallery information and update on commencement.

MSC to approve the agenda as amended.

APPROVAL OF THE MINUTES
MSC (Perdomo/Dimirjian) (unanimous) to approve the minutes for December 2, 2013, as presented.

SPECIAL PRESENTATION
Christopher Woolett, A.S. President
Collin Johnson, USU Board Chair
RE: Presentation of check donation for Typhoon Haiyan Relief Campaign

AS President Woolett and USU Board Chair, Collin Johnson, introduced Ms. Patti Hartman, Red Cross Representative, and presented her a check with a combined amount of $10,752.81 from Associated Students, and $4,950 from USU.

Ms. Hartmann presented a plaque of appreciation to Associated Students for its continued support. She gave an update of the status of the relief campaign and donations that are sent to the Philippines for the Haiyan Typhoon Relief. She described the services and total of personnel that were sent and some of them are still in the Philippine to offer relief and services.
She said that Red Cross is a part of international global network and it is covered by fundamental principles, that when a disaster takes place, Red Cross is asked to come in. They are neutral, and have the largest of humanitarian support groups from all over the world.

SPECIAL PRESENTATION
Christopher Woolett, A.S. President
RE: CSUN Commencement, Spring 2014

President Woolett said that over the 10-year period, there are 33% growth in students participating in graduation ceremony. He gave an overview of the past graduation ceremonies, and the administration feels that it’s time to change the format of the commencement. We have to reduce the number of ceremonies and address safety.

During the past several months, a group of faculty, staff, and students were meeting to discuss the process of change. The following schedule of ceremonies will be adopted:

- Honors and Convocation
  Friday, May 16th, at 6 p.m.

- Commencement Ceremonies
  Monday, May 19th, 8:00 a.m. – COBAE and ECS
  Monday, May 19th, 6:00 p.m. – AMC and HUM

- Thursday, May 22nd, 8:00 a.m. – SBS and SM
  Thursday, May 22, 6:00 p.m. – HHD and EDU

No ceremonies on Tuesday and Wednesday due to CSU Board of Trustees’ meeting. CSUN has 2 representatives to the Board of Trustees.

Graduates will still walk across the stage to receive recognition with handshake from the President.

The ceremonies will be fully accessible webcast.

The length of each ceremony may take up to three hours; all guests are required to have tickets to be admitted to the Oviatt lawn. A graduate will receive four free tickets and two free parking pass.

AS has not taken a stance on changes, this will come from a resolution from the AS Board, and we would like to hear from the students about their opinion on the changes.

He said that a change needs to happen to accommodate guests and graduates from now and forward. We need more feedback from students to reinforce the proposed changes. Our plan is to create an Ad Hoc Committee on Commencement; we will create a resolution during the Winter break, and discuss possible solutions or changes to the proposed format based on changes.

OPEN FORUM
The following individuals came to speak about other issues than commencement:

- Kate Ye - spoke about altruism in Media
- Ali Ghazal, SJP - explained the incident that happened last Thursday (12/5/13) at the Matador Walk, when some students disrespected their event that was organized by the Students for Justice in Palestine, and caused minor confrontations from other students. He voiced out his dissatisfaction with the services of the MIC and the CSUN Police Dept. for not intervening or doing something to stop the disruption.
- Matthew Delgado – spoke about the suppression of SJP (Students for Justice in Palestine) Freedom of Speech, last Thursday
- Cole Christie - spoke about a budget request for Camp Matador
- Cyndi Signett – spoke about a budget request for Student Assistants
- Student – invited the students and the senate to attend the “Call of Action” organized by Dreams to be Heard, today, in the Grand Salon at 5:45 p.m.
- Jack Buffington – asked the senate to approve the constitution of the CSUN Tech and Engineering Society

The following Open Forum is intended for those who came to speak about the commencement changes:

- Student – thanked A.S. for hosting an Open Forum for students to address their concerns and opinions on the changes for Spring 2014 Commencement. She was upset that the changes were not communicated to the students in advance before they (administration) made their decision. She was not agreeable to the ticketing system, because she came from a big family and they are the major instruments who helped her through college and it’s important for her to invite them all.
- Maurie Hamilton, student – changes are ridiculous, there are friends and family who supported me all the way through, why can’t we have them all come to my graduation
- Francisco Quinonez, Sociology major, minor in Chicano Studies – we’ve been limited in classes, and professors because of budget cuts, and this time, we are limited to 4 people who can come to our graduation. The University charges us graduation fee to satisfy students, and I’m not satisfied. He wants his fee back.
- Student, Sociology major – do not agree to 2 colleges combined, 2 days, and 4 ceremonies. She is not sure why they are combining colleges and what can CSUN accomplish by limiting the no. of tickets; three hours of graduation ceremony is not safe because of heat during that time; there will be over abundance of people if 2 colleges will be combined; CSUN is not a leader but a follower.
- Stephanie Lee, student – 4 tickets are not enough for my family even with my immediate family.
- Emmanuel Martinez, alumni – he cares about public safety, but there were not problems in the past. He wants the administration to give the students more time to discuss the changes,
these need to be worked out completely until next year. Administration should consider the students’ feelings.

• Blanca Martinez, student – her concern is about the ticketing for commencement

• Kalyn Dean – concern about ticketing for commencement

• Demontae Thompson, “Foster Youth” – on our graduation, we are inviting our siblings to come to our university to encourage them to pursue college; by limiting family and friends to come to graduation, how will it affect the minorities who want to attend college. The administration should do more research on safety; people will still come without tickets; how will safety affect or mess up the ceremony; these are good questions that the administration should consider before making changes.

• Tay Thompson, brother of Demontae Thompson – there are 250 foster youths in this university, who don’t have a family, and they consider their teachers and mentors as their families. They need more tickets to invite their mentors and teachers who are instrumental to their success; and their younger siblings who can be encouraged to come to college. It is imperative that the administration should do more research; he would like to sit in a committee that is assigned to evaluate this process. He wants the process to be posted in social media so that we can be aware of what is happening.

• Dylan Connoly – does not agree with the commencement changes

• Maria – not happy with commencement changes

• Elvin Herrera – not happy with commencement changes

• Janelle Whittaker – wants some solution to the graduation changes

• Haley Krause – not happy with limiting to 4 tickets

• Kate Weichel – not happy with limiting to 4 tickets

• Giovanny Pernidi – not happy with commencement changes

• L. Greenberg – not happy with 4 tickets

• Gabriel Ylo – not happy with 4 tickets. Why do you give 2 parking passes when you are allowing only 4 guests, one parking pass should be enough.

• Eric Martinez – not happy with 4 tickets

• Claudia Chinino – 4 tickets nonsense

• Austin Baker – not happy with 4 tickets

REPORT
CHAIR OF FINANCE – S. Vaswani

• Reported the following account balances:
  $151,600 – Academically Related Reserves Account
  $237,933 – Unassigned Contingency account
  $0 – Assigned Contingency account
  $163,469 – Capital Improvement and Replacement account
  $25,000 – The University Corp. Special Projects account
  $2,874 – Clubs and Organizations Travel account

• Information on annual budget hearings will be sent to the senate members soon.

UNFINISHED BUSINESS

A. Action items (tabled on 11-25-13)

  1. CSUN Society of Professional Journalists – Freedom Sings
     MSC (Alexanian/Etcher) (unanimous) to allocate $3,000 to CSUN Society of
     Professional Journalists from Unassigned Contingency and to
direct the General Manager to provide up to $500 for interpretive services
     contingent upon seeking co-sponsorship from the University Student Union.

     MS (Martinez-Ramirez/Reyes) to approve item nos. 2 and 3, as presented:

     2. Hip Hop Think Tank – Bridging the Gap in the Age of Mass Incarceration and
        Deportations

     3. Institute for Healthcare Improvements – IHI Open School Monthly

     MSC (Garcia/Vacaflor) (unanimous) to divide the question (2 and 3)

     Item #2

     MS (Garcia/DeDominic) to amend the allocation to $4,000: $2,500 from
     Unassigned Contingency, and $1,500 from TUC, and to direct the General
     Manager to provide up to $500 for Interpretive Services.

     MSF (Martinez-Ramirez/Garcia) (6-9-0, failed) to call for a 5-minute recess

     Discussions followed.

     MSC (Reyes/Garcia) (11-4-2) to call for a 5-minute recess at 11:02 a.m., and will
     be back at 11:07 a.m.

     The meeting resumed at 11:07 a.m. A quorum was present.

     MSF (Martinez-Ramirez/DeDominic) (3-14-0, failed) to call for another 5-minute
     recess.
MSF (Perdomo/Reyes) (3-12-2, failed) to table action item #2 until the next senate meeting (January 27, 2014).

Discussions followed.

MSC (Alexanian/Perdomo) (unanimous) to call the question.

MSC (9-2-5, passed) to amend the allocation to $4,000: $2,500 from Unassigned Contingency, and $1,500 from TUC, and to direct the General Manager to provide up to $500 for Interpretive Services.

MSC (Martinez-Ramirez/Garcia) (12-2-3, passed) to add the following to the amended motion: “and to approve a transfer of $1,500 upon receipt of the transfer request”

MSC (12-2-3, passed) to approve the allocation as amended, to read: to allocate $4,000 to Hip Hop Think Tank: $2,500 from Unassigned Contingency, and $1,500 from TUC, and to direct the general manager to provide up to $500 for interpretive services, and to approve a transfer of $1,500 upon receipt of Transfer request.

**Item #3**

MSC (unanimous) to allocate $800 to Institute for Healthcare Improvements for IHI Open School Monthly from Unassigned Contingency.

4. Approval of AS Elections, Spring 2014 calendar (tabled on 12-02-13)

MSC (Seals/Santos) (unanimous) to approve the calendar by substituting the attached revised calendar.

MSC (Alexanian/Reyes) (unanimous) to amend “Candidate picture session/press conference” to 12:00 noon to 1:00 p.m.

MSC to approve the AS Elections, Spring 2014 calendar as amended.

**NEW BUSINESS**

A. **Action items**

1. Finance Recommendations:
   a. EOHSA – Speed Monitoring Technical Symposium, Field Trips
      MSC (Garcia/Seals) (unanimous) to allocate $325 to EOHSA with $175 for Guests Speakers and $150 for a general-use banner from Unassigned Contingency.

   b. CSUN Chapter of N.A.A.C.P. – Black History Month Showcase
      MSC (Alexanian/Etcher) (unanimous) to allocate $900 to CSUN Chapter of N.A.A.C.P for Black History Month Showcase from Unassigned Contingency and direct the General Manager to provide up to $500 for interpretive services.
c. A.S. Support Services, IT – REC/RECYC PC Replacement
MSC (Reyes/Etcher) (15-0-2, passed) to allocate $6,700 to A.S. Support Services for PC Replacement AS REC/RECYC from Capital Improvement.

d. A.S. Campus Recycling Services & Programs – Student Assistant Wages
MSC (Garcia/Vacaflor) (unanimous) to allocate $10,009 to A.S. Campus Recycling Services & Programs for Student Assistant Wages from Unassigned Contingency.

MSC (Reyes/Etcher) (unanimous) to approve items e and f, as presented.

e. A.S. Administration – Electric Cart
To allocate $11,368 to A.S Administration for a New Electric Cart from Capital Improvement.

f. A.S. Outdoor Adventures – Camp Matador
To allocate $15,000 to A.S. Outdoor Adventures for Camp Matador from Unassigned Contingency.

2. Amendments to the following motions, previously adopted on Dec. 02, 2013:
MSC (Garcia/Vacaflor) (unanimous), as follows:

a. Inter Fraternity Council – Recruitment Workshop
to add: pending completion of the annual recognition process

b. CSUN Photojournalism Club - A Talk with Ed Kashi
change of name of organization to: National Press Photographers Association Student Chapter

3. Clubs and Organizations – approval of constitutions
MSC (Alexanian/Perdomo) (unanimous) to approve a through c, as follows:

a. CSUN Tech and Engineering Society
b. Hip Hop Culture Club
c. The F Word (formerly known as Gender Woman Studies Assoc.)

REPORTS

PRESIDENT – C. Woolett
• Thanked the students and those who waited patiently to speak during the Open Forum.
  He is happy to see more students and community members came to express their opinion on the commencement changes.

VICE PRESIDENT – T. Alexanian
• Reports (Senators and Committee Chairs) are due to day
• Monday, January 13, 2014 – Senate Retreat
CHIEF OF STAFF – L. Canton
• Announced the open positions for Senate and Finance Committee

ATTORNEY GENERAL – M. Al-Maravati
No report

COMMITTEE REPORTS
1. Academic Affairs – C. Dimirjian, acting Chair (Monday, 1:00 p.m.)
   o See attached report

2. External Affairs – S. Garcia (Monday, 8:00 a.m.)
   o Reports submitted on 12-02-13 (see minutes)
   o Thanked her members for being at the meeting so early in the morning

3. Internal Affairs – K. Carlton (Monday, 12:00 noon)
   o Report and recommendations are attached

4. Policies – J. Perdomo (Monday, 12:00 noon)
   o Last meeting was two weeks ago

5. University Affairs – J. Martinez-Ramirez (Monday, 8:00 a.m.)
   o See attached report

GENERAL MANAGER – D. Crandall
• Commended the senate for focusing their full attention to the students who came to
  speak and expressed their opinion on commencement during the Open Forum. The Ad
  Hoc committee will have interesting information gathered today. He looks forward to
  receiving feedback and recommendations for the commencement process.
• Big Show – we will be looking at other genre in the future. Electronic has the loudest
  and unhealthy sound; the sounds traveled through the greater San Fernando Valley.
• Diane Hartjen was converted from state employee to AS employee
• Received $2,000 grant from Outdoor Nation for Outdoor Adventures
• AS is closed on Dec. 25th through January 1st. We will have a skeletal force on Tuesday,
  December 24th.

UNIVERSITY ADVISOR – V. Allen (for T. Piernik)
• Commended the senate for giving full attention to the speakers who spoke about the
  commencement during the Open Forum
• Thanked A.S Productions for “Final Flip” on Wednesday, Dec. 4th.

FACULTY ADVISOR – V. Ward
No report

NEW BUSINESS (continuation)

B. Informational item – President Woolett is accepting names of those who want to sit on
the Ad Hoc Committee for Commencement
C. Discussion item - None
D. Legislative Referrals

ADJOURNMENT
There being no further business, the regular meeting was adjourned at 12:04 p.m.
The following voting members were present at the conclusion of the regular meeting:
T. Alexanian, K. Carlton, C. DeDominic, C. Dimirjian, N. Etcher, C. Friedemann, S. Garcia,
B. Jamalalail, R. Judge, J. Martinez-Ramirez, J. Partida, J. Perdomo, J. Reyes, A. Santos, S. Seals,
S. Taborda, and H. Vacafior.

The following voting members were not present: G. Lemus

Submitted by: Brenda Lacy, Government Secretary

Approved by:

Christopher Woolett
President, 2013-2014