**ASSOCIATED STUDENTS, CSUN**

**GRANT OR DONATION REQUEST FORM**

*Any staff employee, student employee, or member of the Board of Directors (Senate) may wish to apply in the name of the AS to agencies of the Federal, State and local government, private industry, private and public foundations, individuals or corporations for grants and donations. All applications must be submitted to AS Administration for review. Please refer to the AS Policy on the Acquisition and Management of Grants and Donations.*

Date:

Program Area:

Primary Project Manager:

Portion of time of the Project Manager required to execute the funded program:

Portion of time of the Project Manager required to administer the grant or donation (including grantor/donor relations):

Secondary Project Manager:

Portion of time of the Secondary Project Manager required to execute the funded program:

Portion of time of the Secondary Project Manager required to administer the grant or donation (including grantor/donor relations):

Deadline for submission of proposal:

Name, address and contact information for grantor/donor:

Outcome of proposed project:

Brief description of proposed project:

Duration of project:

Are there any conditions attached to this grant/donation offer (e.g., acknowledgement, restrictions on use, cost matching, etc.):

Source(s) of funding after completion of project (if applicable):

Estimated costs to AS in administering the grant/donation and project in terms of staff time, use of equipment or other physical resources, and actual expenditures:

Project Manager’s proposal for what activity will be altered, postponed or forfeited if the project is funded (What will be have to be let go of, if we do this instead?):