Graduate Studies Committee
Minutes of May 9, 2017
Status of Minutes: Approved 7/7/17

Members Present: Joannie Busillo-Aguayo, Tom Cai, Ranita Chatterjee, Julia Heinen, Keiko Hirata, Mira Pak, Abraham Rutchick, Mary-Pat Stein, Casey terHorst, Andrew Weiss
Members Excused: J.C. Lee, Richard Moore
Staff: Hedy Carpenter, Lani Kiapos, Gloria Rocklin
Guests Present: Mechelle Best, John Binkley, Rafi Efrat, Robert Espinoza, Marilynn Filbeck, Sheila Grant, Christine Hayashi, Deborah Heisley, Patty Kwan, Paul Lazarony, Brian Malec Robert Ryan, Jackie Stallcup, Rishma Vedd

I. Call to Order

The meeting was called to order at 2:01 p.m.

II. Approval of Minutes

Minutes of the April 11th meeting were approved.

III. Announcements

Gloria Rocklin announced that she and Julie Hunter from Undergraduate Studies have been working with a vendor to create online curriculum forms and workflow in a system called OnBase. The College of Humanities and the College of Science and Mathematics are piloting the online curriculum review workflow and will be submitting proposals using OnBase for Fall 2017 review. Rocklin reported that she and Julie will be scheduling OnBase training with EPC and GSC members at the end of summer or the beginning of fall to review proposals submitted for Fall.

Hedy Carpenter announced that a Mathematics graduate student won first place and a Linguistics graduate student and Biology undergraduate student each won second place at the CSU Student Research Competition at Cal Poly San Luis Obispo.

IV. Informational Item

The M.S. in Health Administration made admission requirement changes to the conditionally classified graduate status section in the University Catalog.

V. Curriculum Review

A. David Nazarian College of Business and Economics

Accounting & IS

1. Course modification proposal for ACCT 624-Advanced Auditing and Assurance Services to change unit value, course title, course abbreviation and requisites was approved.
2. Course modification proposal for ACCT 636-Accounting for Government and Non-Profit Entities to change subject abbreviation number and requisites was approved.


4. Program modification proposal to change the admission criterion, modify three courses, offer one new course, reactivate old courses, and change the degree name to the Master of Professional Accountancy for the M.S. in Accountancy was approved.

B. College of Health and Human Development

Health Sciences
1. Memo to add HSCI 526-Global Women’s Health to the program electives for the M.S. in Health Administration and the M.P.H., Applied Epidemiology Option was approved.

2. Program modification proposal to add HSCI 526-Global Women’s Health to the program electives for the M.P.H., Community Health Education Option was approved.

Recreation and Tourism Management
1. Course modification proposal for RTM 510-Trends and Issues in Hospitality and Tourism to change course title, course abbreviation, course description and requisites was approved.

2. Course modification proposals for RTM 540-Human Resources in Recreational Sport and Tourism and RTM 550-Marketing and Promotion in Recreational Sport and Tourism to change course title, course abbreviation and course description were approved.

3. Program modification proposal to create three new state-support options, reorganize the core and elective courses within the program options, change the advancement to classified status requirements and change the grade policy for the M.S. in Tourism, Hospitality, and Recreation Management was approved.

C. College of Humanities

Humanities
1. Course modification proposal for HUMA 697-Directed Comprehensive Studies to change course title, course abbreviation, course description, and number of times course may be taken was approved.
2. New course proposal regarding HUMA 696A/B-Directed Comprehensive Studies was approved.

3. Program modification proposal to change the program requirements by modifying HUMA 697 to 1 unit and creating two new courses HUMA 696A and HUMA 696B for the M.A. in Humanities was approved.

D. Michael D. Eisner College of Education

*Elementary Education*

1. Course modification proposals for EED 560C-Supervised Field Work, EED 561F-Student Teaching, EED 567ACT-Supervised Field Work, EED 568ACT-Student Teaching, EED 578A-Student Teaching in the Elementary School, and EED 578D-Student Teaching in the Elementary School to change course classification from S-36 to S-25 were approved.

**VI. Election of Chair**

Casey terHorst from the Biology Department was elected as the GSC Chair for 2017-2018.

**VII. Program Review Reports**

Mira Pak and Hedy Carpenter attended the Geology program review meeting. Pak reported that the external reviewer’s comments were positive. Carpenter reported that the graduate students were very laudatory of the program.

Joannie Busillo-Aguayo attended the Mass Communication program review meeting. She reported that the external reviewers gave good commendations. The reviewers expressed how unique the program is not only in California, but among the other CSU campuses. The reviewers recommended the need for more funding and resources.

**VIII. Adjournment**

The meeting was adjourned at 2:36 p.m.