Graduate Studies Committee
Minutes of May 10, 2016

Members present: Sloane Burke (phone), Ranita Chatterjee, Gina Giotta, Keiko Hirata, Richard Moore, Merril Simon Mary-Pat Stein, Casey terHorst, Chelsea Turner, Andrew Weiss
Excused: Tom Cai, Sami Maalouf, Abraham Rutchick (sabbatical)
Executive Secretary: Crist Khachikian
Guests: Michael Biel, John Binkley, Matthew Cahn, Cathy Costin, Robert Espinoza, Diane Gehart, Christine Hayashi, Christopher Jones, Garry Lennon, Lauren McDonald, Robert Ryan, Mary Jo Sariscsany, Patricia Seymour, Jackie Stallcup, Shari Tarver-Behring
Staff: Gloria Rocklin, Maggie Shiffrar

I. Call to Order

The meeting was called to order at 2:00 p.m.

II. Approval of Minutes

Minutes of the April 12th meeting were approved.

III. Announcement

Gloria Rocklin announced that a Biology graduate student and a Geology graduate student each won second place at the CSU Student Research Competition at CSU, Bakersfield.

IV. Program Review Assignments

Geography – Casey terHorst
Psychology – Andrew Weiss

V. Informational Items

The M.A. in Education, Options in Secondary Education and the M.A. in Sociology revised their admission requirements effective for Fall 2016.

VI. Program Review Report

Richard Moore attended the Sociology program review meeting. He reported that the external reviewers comments were very positive.

VII. Discussion Items

Stein reported that the Senate Executive Committee had minor changes for the Graduate Institutional Learning Outcomes policy. She will be present the revised policy at the Faculty Senate meeting on May 12th.
Stein asked the committee if there should be additional GSC meetings to be able to discuss items other than curriculum. Moore suggested that the committee might want to consider scheduling a series of meetings to focus on larger issues or complete a significant task. The committee agreed to reserve the 4th Tuesday of every month if needed or used as a time when a subcommittee could meet. The committee will continue to discuss having additional meetings in fall.

Stein reported that the GSC already had a policy dating back to October 11, 1984 for deleting graduate courses not taught for five years. The committee agreed to keep the motion passed at the November 10, 2015 meeting. Active courses that have not been offered in seven years will be removed from the printed Catalog and courses that have not been offered in ten years must go through a GSC reactivation process.

VIII. Action Item

Stein discussed the additional changes requested by the Educational Personnel Committee to the Program Review Policy and Procedures and Self-Study Guidelines. The GSC voted to reapprove the revised Program Review Policy and Procedures and Self-Study Guidelines.

IX. Election of Chair

Mary-Pat Stein from the Biology Department was elected as the GSC Chair for 2016-2017.

X. Curriculum Review

A. College of Education

*Educational Psychology and Counseling*

1. Course modification proposals for EPC 656-Counseling Children, Adolescents, and Their Families, EPC 670C-Psychoeducation and Group Process in Family Counseling, EPC 673-Community Mental Health Counseling, EPC 675-Chemical Dependency and Addictions Counseling and EPC 677-Counseling Couples in Relationships to change course title and course abbreviation were approved.

2. New course proposal for EPC 659R-Fieldwork in Marriage and Family Therapy was approved with revisions.

3. New course proposal for EPC 671M-Law, Ethics, and Professional Issues in Family Therapy was approved.

4. Program modification proposal to increase the total units in the program, replace EPC 671 with EPC 671M, and revise several course titles for the M.S. in Counseling, Specialization in Marriage and Family Therapy was approved with revisions.
B. College of Health and Human Development

Communication Disorders and Sciences
1. Course modification proposal for CD 672A-Advanced Clinical Practice in Speech Pathology and Audiology I to change course title, course description and requisites was approved.

2. Course modification proposal for CD 672B-Advanced Clinical Practice in Speech Pathology and Audiology II to change unit value, course title, course description and requisites was approved.

3. Program modification to change total units to degree for the M.S. in Communicative Disorders was approved with revisions.

Recreation and Tourism Management
1. Course modification proposal for RTM 693B-Supervised Internship II to change course classification and course description was approved.

C. College of Social and Behavioral Sciences

Public Administration
1. The revised course modification proposal for MPA 698S-Graduate Project to change the course classification, course description and list tenure-line program faculty eligible to sit on Graduate Project Committees was approved.

2. The corresponding revised program modification proposal to change the culminating experience from the Comprehensive Exam to Graduate Project (MPA 698S) for all the options and list tenure-line program faculty eligible to sit on Graduate Project Committees for the Master of Public Administration was approved.

Anthropology

2. Program modification proposal to increase total units in the program and change requirements for admission for the M.A. in Anthropology was withdrawn.

3. Program modification proposal to add new courses to electives and to the catalog for the M.A. in Anthropology, General Anthropology was withdrawn.

XI. Adjournment

The meeting was adjourned at 3:55 p.m.