Graduate Studies Committee
Minutes of April 12, 2016

Members present: Sloane Burke (phone), Tom Cai, Gina Giotta, Keiko Hirata, Richard Moore, Merril Simon Mary-Pat Stein, Casey terHorst, Andrew Weiss
Excused: Ranita Chatterjee, Sami Maalouf, Abraham Rutchick (sabbatical), Chelsea Turner
Executive Secretary: Crist Khachikian
Guests: Eli Bartle, Larry Becker, John Binkley, Matthew Cahn, Lauren Carris, Cathy Costin, Edith Dimo, Robert Espinoza, Julie Gainsburg, Christine Hayashi, Christopher Jones, David Leitch, Garry Lennon, Evelyn McClave, Jason Morin, Robert Ryan, Jack Solomon, Jackie Stallcup, Greg Truex
Staff: Hedy Carpenter, Gloria Rocklin

I. Call to Order

The meeting was called to order at 2:01 p.m.

II. Approval of Minutes

Minutes of the March 8th meeting were approved.

III. Discussion of Tabled Items

Matthew Cahn, AD for the College of Social and Behavioral Sciences, asked why the Department of Anthropology (ANTH)’s curriculum proposals were not on the GSC’s agenda. At the March 2016 meeting, the GSC discussed several issues with ANTH’s program modification (PM) proposal and the new course (NC) proposals were never discussed. As a result, ANTH’s PM and NC proposals were tabled. When the agenda for the April 2016 was distributed, ANTH’s dept chair, Cathy Costin, raised ANTH’s NC proposals with the GSC Chair, Mary-Pat Stein. Because ANTH now wanted to use their proposed courses in ways that differed from their March PM, and consistent with GSC guidelines, Mary-Pat Stein asked Cathy Costin to create a new PM proposal specifying how these new courses would be used (e.g., as electives or required courses, in which options?). Stein informed Costin that the GSC does not review NC proposals without a corresponding PM proposal. Since ANTH had not submitted a new PM proposal, ANTH’s NC proposals were not agenized and remained tabled. Stein explained that last semester, the GSC tabled and did not vote on a NC proposal from Health Sciences until they submitted a corresponding PM proposal. Gloria Rocklin explained that a document was distributed at the AD’s curriculum meeting on June 15, 2015 stating that NC proposals require a corresponding PM proposal. As was discussed at that 2015 meeting, the GSC needs to link NC and PM proposals to maintain consistent degree requirements and degree integrity.
IV. Announcements

Gloria Rocklin reported that the M.A. in Educational Administration, K-12 online self-support program has been suspended effective Spring 2016.

Mary-Pat Stein announced the GSC will nominate and elect the 2016-2017 GSC Chair at the May meeting. Rocklin named the eligible committee members who will return next year.

Hedy Carpenter announced that two types of Thesis Writing Workshops are scheduled on May 7th and 14th. The first workshop is designed for students planning to submit their thesis/project/dissertation in Summer or Fall 2016. The second workshop is designed for students completing their thesis/project/dissertation in Spring, Summer, or Fall 2017.

V. Experimental Topics Courses

GSC approved the following new experimental topics course proposal for Fall 2016:

**College of Engineering and Computer Science**

*Computer Science*
1. COMP 496ML-Introduction to Machine Learning (1st offering)

VI. Curriculum Review

A. College of Education

*Educational Psychology and Counseling*
1. Course modification proposals for EPC 656-Counseling Children, Adolescents, and Their Families, EPC 670C-Psychoeducation and Group Process in Family Counseling, EPC 673-Community Mental Health Counseling, EPC 675-Chemical Dependency and Addictions Counseling and EPC 677-Counseling Couples in Relationships were tabled until the May meeting.

2. New course proposals for EPC 659R-Fieldwork in Marriage and Family Therapy and EPC 671M-Law, Ethics, and Professional Issues in Family Therapy were tabled until the May meeting.

3. Program modification proposal for the M.S. in Counseling, Specialization in Marriage and Family Therapy was tabled until the May meeting.

*Secondary Education*
1. Program modification proposal to change the total units in the Single-Subject University Intern Program was approved.
B. College of Engineering and Computer Science

*Electrical and Computer Engineering*
1. New course proposal for ECE 511-Distributed Energy Generation was approved.

2. The corresponding program modification proposal to add ECE 511 as an elective course in the M.S. in Electrical Engineering was approved.

C. College of Humanities

*Gender and Women’s Studies*
1. New course proposal for GWS 440-Latin American Feminisms was approved.

*Linguistics/TESL*
1. New course proposal for LING 455-Computational Linguistics was approved.

2. The corresponding program modification proposal to add LING 455 to the M.A. in Teaching of English as a Second Language was approved.

*Modern and Classical Languages and Literatures*
1. Course modification proposals for SPAN 505-The Art of Translation, SPAN 506-Advanced Written Expression, SPAN 520-Latin American Cinema and Literatures, SPAN 530-Spanish Dialectology, and SPAN 560-Latin American Women Writers to change requisites were approved.

2. Informational Item: Course modification proposal for SPAN 550-The Latin American Novel removed the graduate credit availability.

3. New course proposal for SPAN 594A-Z-Selected Topics in Hispanic Literatures, Cultures, and Linguistics was approved.

4. Program modification proposal to change program requirements for the M.A. in Spanish was approved.

D. College of Social and Behavioral Sciences

*Public Administration*
1. Course modification proposal for MPA 698S-Graduate Project to change the course description was approved.

2. The corresponding program modification proposal to change the culminating experience from the Comprehensive Exam to Graduate Project (MPA 698S) for all the options in the Master of Public Administration was approved.

*Political Science*
1. New course proposal for POLS 698D-Graduate Culminating Project was approved with two opposed.
2. New program proposal to create an American Politics Option and a Global Politics Option within the M.A. Political Science, with POLS 698D as the culminating experience in both options, was approved.

_Sociology_
1. Informational Items: Course modification proposals for SOC 415-Gender and Criminal Justice, SOC 418-Gender and Crime, and SOC 428-Domestic Violence removed the graduate credit availability.

VII. **Action Items**

Eli Bartle, Program Review Coordinator of Academic Assessment and Program Review reviewed the changes requested by the GSC to the Program Review Policy and Procedures and Self-Study Guidelines. The committee voted to approve the revised Program Review Policy and Procedures and Self-Study Guidelines. Bartle will present the program review documents to the Educational Policies Committee for approval.

The committee discussed the changes to the Graduate Institutional Learning Outcomes. The GSC moved to approve the revised Graduate Institutional Learning Outcomes. Stein will submit the policy recommendation to the Senate Executive Committee.

The committee reviewed the notation added to the Transfer Work for Graduate Programs language for the Catalog. Carpenter explained that the notation was added for clarification purposes. The GSC moved to approve the revised Transfer Work for Graduate Programs language.

VIII. **Discussion Items**

Gloria Rocklin distributed the document, titled “Traditional CSU Degree-Program Proposal Process” from the Chancellor’s Office. This document shows the proposal review stages at the Chancellor’s Office following their receipt of a new master’s degree proposal.

IX. **Adjournment**

The meeting was adjourned at 3:28 p.m.