Graduate Studies Committee
Minutes of March 14, 2017
Status of Minutes: Approved 4/11/17

Staff: Lani Kiapos, Amy Levin, Gloria Rocklin
Guests Present: Janna Beling, Michael Biel, Merav Efrat, Marilyn Filbeck, Sheila Grant, Christine Hayashi, Patty Kwan, Linda Moody, Robert Ryan, Patricia Seymour, Jackie Stallcup, Kathleen Young

I. Call to Order

The meeting was called to order at 2:01 p.m.

II. Approval of Minutes

Minutes of the February 14th meeting were approved.

III. Announcement

Amy Levin announced that 3 undergraduate students and 7 graduate students were selected to participate in the CSU Statewide Student Research Competition on April 28-29, 2017 at Cal Poly San Luis Obispo.

IV. Informational Items

The English Department requested to add ENGL 600B-College Composition: Theory and Pedagogy as an elective course to the Creative Writing option and Literature option for the M.A. in English.

The History Department requested to add HIST 594-History Internship Program as an elective course for the M.A. in History.

Mary-Pat Stein reminded the committee that graduate programs can submit a memo to the GSC rather than a program modification proposal to add elective courses to their program. This will allow those electives to be entered into DARS without having to do a program modification. However, a program modification proposal will be required if the graduate program currently lists their elective courses in the University Catalog in order to have the list updated in the catalog.

Lani Kiapos discussed the minor revision that Graduate Studies made to the Comprehensive Examinations procedure listed in the University Catalog. She explained that the word “and” was removed for clarification purposes from the following sentence for item #4f, “Once students have chosen the option of the
comprehensive exam and enrolled in and/or attempted the comprehensive examination and failed it (or any part), they are not eligible to change to any other option (e.g., thesis, dissertation or graduate project).” The GSC and the associate deans suggested additional changes to the Comprehensive Examinations procedure. The committee will review the revised document at the April meeting.

V. Curriculum Review

A. Mike Curb College of Arts, Media, and Communication

Music
1. Program modification proposal to decrease the total units from 37 to 34 units by removing PSY 150 for the Music Therapy Certificate was approved.

B. College of Health and Human Development

Communication Disorders and Sciences
1. Course modification proposal for CD 672B-Advanced Clinical Practice in Speech Pathology and Audiology II to change unit value was approved.

2. New course proposal regarding CD 672C-Advanced Clinical Practice in Speech Pathology and Audiology II was approved.

3. Program modification proposal to change the program requirements by decreasing CD 672B from 6 to 3 units and adding new course CD 672C course for the Master of Science in Communicative Disorders was approved.

Family and Consumer Sciences
1. Course modification proposal for FCS 409-Geriatric Nutrition to change course description and requisites was approved.

Kinesiology
1. Course modification KIN 421-Advanced Urban Contemporary Dance to change course title and course description was approved.

Health Sciences
1. Course modification proposal for HSCI 588-Epidemiology of Infectious Disease to change course description and requisites was approved.

2. Course modification proposal for HSCI 589-Epidemiology of Common Chronic Diseases to change course title, course description and requisites was approved.

3. Course modification proposal for HSCI 694-Research Design to change unit value and requisites was approved.
4. New course proposal regarding HSCI 526-Global Women’s Health was approved.

*Physical Therapy*
1. Course modification proposal for PT 710-Physical Therapy Management to delete course was approved.

2. Course modification proposal for PT 711/L-Physical Therapy Management and Lab II to change course titles, course abbreviations, course descriptions and requisites was approved.

3. Course modification proposal for PT 760-Professional Practice I to change course description and requisites was approved.

4. Course modification proposal for PT 776-Integrated Patient Management III to change course title, course abbreviation, course description and requisites was approved.

5. Course modification proposal for PT 778/L-Topics in Therapeutic Exercise, Wellness and Health to change unit value, course titles, course abbreviations and course descriptions was approved.

6. New course proposals for PT 746L-Applied Therapeutic Exercise Laboratory, PT 760L-Professional Practice I Lab, and PT 776L-Movement Impairment Lab were approved.

7. Program modification proposal to change the program requirements by deleting PT 710, adding PT 746L, PT 760L, PT 776L laboratory courses, and decreasing PT 778 from 2 to 1 unit for the Doctorate in Physical Therapy were approved.

*C. College of Engineering and Computer Science*

*Manufacturing Systems Engineering and Management*
1. Course modification proposal for MSE 494A-C-Academic Internship to change course description and number of times course may be taken was approved.

2. Program modification proposal to change the program requirements by moving MSE 509 and MSE 611 from the Automation and CAD/CAM specialization into the required core courses, moving MSE 511/L and MSE 614 from the required core courses into the Automation and CAD/CAM specialization, replacing MSE 601A with MSE 600 for the Quality and Management specialization, and rename the Automation and CAD/CAM specialization to Advanced Manufacturing Systems for the Master of Science in Manufacturing Systems Engineering was approved.
D. College of Humanities

Linguistics/TESL
1. New course proposals for LING 506-Foundational Concepts of Phonetics and Phonology, LING 590A-Z-Selected Topics in Linguistics/TESL, LING 698D-Graduate Project were approved.

2. Program modification proposal to change program requirements by revising the admission requirements for international students, adding new required course LING 506, adding new elective course LING 590A-Z, and replacing culminating experience LING 697 with LING 698D for the Master of Arts in Linguistics was approved.

3. Program modification proposal to change program requirements by revising the admission requirements for international students, adding new required course LING 506, adding new elective course LING 590A-Z, and replacing culminating experience LING 697 with LING 698D for the Master of Arts in Teaching English as a Second Language (TESL) was approved.

VI. Discussion Item

Stein reported that she, Amy Levin and Gloria Rocklin met with Daisy Lemus, the Associate V.P. from Faculty Affairs to discuss the Thesis/Dissertation or Project Committee Selection document. She discussed that Lemus recommended that the GSC should state that part-time faculty should be compensated if they serve on a thesis or project committee. Stein explained that the GSC does not have to figure out how part-time faculty would be compensated, but that the committee should create an additional document that would list best practices for departments. She also reported that Lemus agreed with the language related to the eligibility of part-time faculty serving on a thesis/dissertation/project committee, however, Lemus suggested that the GSC provide departments with guidelines. Stein will revise the Thesis or Project Committee Selection document with Lemus’ recommendations.

VII. Adjournment

The meeting was adjourned at 2:33 p.m.