Graduate Studies Committee  
Minutes of February 12, 2013  

Members present: Sloane Burke, Sandra Chong, Beth Halaas, Richard Moore, Jared Rappaport, Abraham Rutichick, Merril Simon, Jackie Stallcup, Mary-Pat Stein, Steven Thachuk,  
Excused: Bruno Osorno, Mary Woodley  
Executive Secretary: M. Helena Noronha  
Guests: Tami Abourezk, Nagwa Bekir, John Binkley, Beverly Cabello, Ileana Costea, Deborah Cours, Darrick Danta, S. Jimmy Gandhi, Dan Hosken  
Staff: Hedy Carpenter, Gloria Roberts  

I. Call to Order  
The meeting was called to order at 2:02 p.m.  

II. Approval of Minutes  
Minutes of the December 11th meeting were approved with two abstentions.  

III. Announcements  
Hedy Carpenter reminded the committee that the Student Research Symposium is on Friday, February 15th in the USU, Northridge Center. In addition, she announced that 81 graduate students applied for the Graduate Fellowship for Research and Creative Activity for Spring 2013. She explained that the Graduate Fellowship is a new funding program implemented this year. Faculty with expertise from different departments who are not mentors are reviewing the applications and only 20 students will be selected to receive $5,000.  

Merril Simon announced that the Health Administration graduate program is moving towards seeking national accreditation to recruit stronger students.  

IV. Program Review Update  
M. Helena Noronha attended the History MOU meeting. She discussed the recommendations from the external reviewers.  

Simon reported that she met with Eli Bartle to discuss the program review process. She explained that the GSC representative would receive a copy of the department’s self-study in advance and would be invited to attend the external reviewers exit meeting and the MOU meeting. The GSC representative may also be invited to attend an assessment meeting, but would not be required to attend. The reports are now being sent electronically to the GSC member for review. Simon explained that the role of the GSC representative is to make sure that the department is following procedures for graduate students.
V. Curriculum Assignments and Schedule

The committee received curriculum from seven colleges. Consistent with GSC practices, two members were assigned to lead the review and discussion of curriculum from each of the colleges. Additionally, the month/meeting of the review was determined. Following is a listing of the colleges, GSC representatives, and month of review.

**College of Science and Mathematics** – Graduate Studies Committee – **February**

**College of Arts, Media, & Communication and College of Humanities** – Sandra Chong (Elementary Education) and Beth Halaas (Social Work) – **March**

**College of Health & Human Development and College of Social and Behavioral Sciences** – Jared Rappaport (Cinema & Television Arts) and Steven Thachuk (Music) – **March**

**College of Engineering and Computer Science** – Sloane Burke (Health Sciences) and Abraham Rutchick (Psychology) – **March**

**College of Education (ELPS, Higher Ed Option proposals)** – Mary-Pat Stein (Biology) and Mary Woodley (Oviatt Library) – **April**

**College of Education (Regular Curriculum: EED, EPC, SPED)** – Richard Moore (Management) and Jackie Stallcup (English) – **April**

VI. Experimental Topics Courses

GSC approved the following new and previously offered experimental topics course proposals for Spring 2013:

**College of Business and Economics**

*Business Administration*
1. GBUS 695J-Negotiations (3rd offering for Summer 2013)

**College of Education**

*Elementary Education*
1. EED 595A-Foundations of Literacy: Theory and Practice (1st offering)

**College of Engineering and Computer Science**

*Computer Science*
1. COMP 595MC-Mobile Computing (1st offering)
2. COMP 595MCL-Mobile Computing Lab (1st offering)
Electrical and Computer Engineering
1. ECE 595DEG-Distributed Energy Generation (1st offering)

Manufacturing and Systems Engineering Management
1. MSE 695SUS-Sustainability for Engineers (1st offering)

College of Health and Human Development

Environmental and Occupational Health
1. EOH 595TL-Critical Analysis of the Technical Literature In Environmental and Occupational Health (1st offering)

Kinesiology
1. KIN 496UC-Intermediate/Advanced Urban Contemporary Dance (1st offering)

Recreation and Tourism Management
1. RTM 695AT-Alternative Tourism (3rd offering)

College of Humanities

Chicana/o Studies
1. CHS 595FM-Chicanas, Chicana/o Studies and Feminism (4th offering)

English
1. ENGL 595CLF-Children’s Literature and Film (2nd offering for Summer 2013)

College of Science and Mathematics

Biology
1. BIOL 595GML-Molecular Genetics of Microorganisms Lab (4th offering)

College of Social and Behavioral Sciences

Political Science
1. POLS 496LP-Latina/o Politics (1st offering)

VII. Curriculum Review

A. College of Science and Mathematics

Biology
1. Course modification proposal in BIOL 665-Colloquium in Human Genetics to delete the course was approved.
B. College of Social and Behavioral Sciences

Psychology
1. New course proposals in PSY 593A/S-Community Research I/Community Research Seminar I, and PSY 593B/S-Community Research II/Community Research Seminar II were approved.

Social Work
1. Course modification proposals in SWRK 522-Foundations of Field Education I, SWRK 622-Advanced Field Practicum with Urban Families I, and SWRK 623-Advanced Field Practicum with Urban Families II to change the unit value, course description and requisites were approved.

2. Course modification proposal in SWRK 523-Foundations of Field Education II to change the unit value, course classification, course description and requisites was approved.

3. New course proposals in SWRK 522P-Foundations of Field Education I Placement, SWRK 523P-Foundations of Field Education II Placement, SWRK 622P-Advanced Field Practicum with Urban Families I Placement, and SWRK 623P-Advanced Field Practicum with Urban Families II Placement were approved.

4. Program modification proposal to change the required courses in the Master of Social Work Program was approved.

VIII. Discussion Item

Simon discussed the need to create a disqualification policy since there is no limit to the number of times a graduate student can be disqualified. The GSC and the associate deans also discussed creating a disqualification policy that is not based on the GPA requirement. Carpenter reported that only San Diego State and San Jose State have a graduate disqualification policy. Simon requested that a subcommittee meet to create a disqualification policy for graduate students. Deborah Cours, Beth Halaas, Lani Kiapos, Merril Simon, and Mary-Pat Stein agreed to serve on the subcommittee.

IX. Adjournment

The meeting was adjourned at 2:59 p.m.