Graduate Studies Committee
Minutes of December 9, 2014

Members present: Tom Cai, Lesley Krane, Richard Moore, Jared Rappaport, Abraham Rutchick, Merrill Simon, Mary-Pat Stein, Andrew Weiss
Excused: Sloane Burke, Ranita Chatterjee, Beth Halaas, Shahnam Mirzai
Executive Secretary: Crist Khachikian
Guests: Tami Abourezk, John Binkley, Matthew Cahn, Cathy Costin, David Gray, Christine Hayashi, Dan Hosken, Chris Jones, Jennifer Kalfsbeek, Ellie Kazemi, Jill Razani, Robert Ryan, Karin Stanford
Staff: Lani Kiapos, Gloria Rocklin, Margaret Shiffrar

I. Call to Order

The meeting was called to order at 2:04 p.m.

II. Approval of Minutes

Minutes of the November 18th meeting were approved.

III. Announcements

Gloria Rocklin reminded the committee that the Student Research & Creative Works Symposium application deadline is on December 22, 2014.

Maggie reported that the Chancellor’s Office rejected the Humanities pilot conversion to regular status proposal. She explained that there were many issues and questions that needed clarification. The department is in the process of revising the proposal. The GSC has requested that they review the revised proposal before it is resubmitted to the Chancellor’s Office.

In addition, Shiffrar reported that the Thesis/Dissertation Writing Workshop in November was very successful. She announced that the next two-day workshop would be held on January 24th and 31st. She also announced that the Spring Graduate Program Coordinators meeting is on February 6th to discuss graduate studies issues.

IV. Informational Item

The M.A. in Music Industry Administration will be increasing the English Proficiency Requirements for admission to the program effective Spring 2015. The memo explained that the skills required to be successful in the music industry involve intense English skills, including the reading and comprehension of music contracts.
V. Curriculum Review

A. College of Education

*Educational Leadership and Policy Studies*
1. Program modification proposal to change the program requirements for the M.A. in Educational Administration, Higher Education Option was approved.

B. College of Social and Behavioral Sciences

*Anthropology*
1. Program modification proposal to increase the total units from 30 to 33 units by adding a required seminar and change requirements for classification status for the M.A. in Anthropology, General Track was approved.

*Political Science*
1. New course proposal in POLS 441A-Latina/o Politics was approved.

*Psychology*
1. New program proposal and the Chancellor’s Office proposal to elevate an option to full degree program for the M.S. in Applied Behavioral Analysis were approved with revisions.

VI. Program Review Report

Mary-Pat Stein attended the Assistive Technology and Human Services program review meeting. She reported that the external reviewers comments were very positive.

VII. Discussion Items

Stein requested the committee to review the revised culminating experience document and send her any comments or revisions.

Stein reported that the options/concentrations subcommittee continued to meet to discuss ways to develop a model to help assist programs in creating or revising options.

VIII. Adjournment

The meeting was adjourned at 3:00 p.m.