I. Call to Order

The meeting was called to order at 2:00 p.m.

II. Approval of Minutes

Minutes of the November 8th meeting were approved.

III. Announcement

Hedy Carpenter announced that the CSUNPosium (aka Student Research Symposium) will be on Friday, April 7, 2017. The GSC, associate deans, and faculty will be contacted to serve as judges.

IV. Informational Item

The committee reviewed the letter requesting to revise the admission requirements for the Master of Public Administration (MPA) program. The committee requested that the program revise the proposed Admission Requirements for Conditionally Classified Status since item 2 would be unclear to students. Mary-Pat Stein suggested that the program first state that, “Students with a 2.5-2.99 GPA will be conditionally classified as long as they do the following:” and then list the requirements for items 1, 3, and 4.

V. Curriculum Review

A. College of Health and Human Development

Kinesiology

1. Program modification proposal to modify the current core requirements by adding different core and elective courses for the M.S. in Kinesiology was approved.
B. Mike Curb College of Arts, Media, and Communication

Art
1. Course modification proposal for ART 698D-Graduate Project to change course classification from C-5 to C-7 was approved.

Cinema and Television Arts
1. Course modification proposal for CTVA 694A-Internship in CTVA to change course classification from C-15 to C-20 and course description was approved.

2. Course modification proposal for CTVA 694B-Internship in CTVA to change course classification from C-15 to C-78 and course description was approved

3. Course modification proposals for CTVA 694C-Internship in CTVA to delete course was approved.

4. Program modification proposal to change the program requirements to reflect the proposed reclassification of the CTVA internship courses for the M.F.A. in Screenwriting was approved.

Journalism
1. Course modification proposal MCOM 693A-Z-Selected Topics in Mass Communication to change requisites was approved.

2. New course proposals MCOM 612-Journalism Practices and MCOM 635-Multimedia Journalism were approved.

3. Program modification proposal to update the admission requirements (by removing language), program requirements and incorporate MCOM 697A-Comprehensive Exam’s one unit into the total units required for the M.A. in Mass Communication was approved.

Music
1. New course proposals for MUS 602-Music Industry Research, Data and Analytics, MUS 681-Recorded Music Distribution and Promotion, MUS 684-Live Music Production and Promotion were approved.

2. Program modification proposal to remove existing courses (MUS 593, MUS 693, GBUS 600) and add new courses (MUS 602, MUS 681, MUS 684) for the M.A. in Music Industry Administration was approved.

VI. Program Review Reports

Mary-Pat Stein attended the Communication Studies MOU meeting. She reported that the external reviewers comments were positive. The reviewers recommended the need for more resources and suggested hiring more tenure-track faculty positions.
Casey terHorst attended the Geography program review meeting. He reported that the external reviewers were pleased with the program. The reviewers recommended changing the name of the department. Crist Khachikian announced that the Provost’s Council approved the Geography’s request to change the department name to Geography and Environmental Studies.

Crist Khachikian attended the Mathematics MOU meeting. He reported that the external reviewers commended the department for preparing the best students in the program to go on to succeed in highly regarded Ph.D. programs. The reviewers recommended the department to consider offering a statistics option within the program and provide more preparation and support for graduate students who serve as teaching associates.

VII. Discussion Items

The committee discussed changes to the GSC’s Operating Standard Procedures and Curriculum Review Process Manual. The committee moved to approve the revised manual.

Lani Kiapos reviewed the changes that the Graduate Studies made to the Grading System for Graduate Students procedure listed in the University Catalog. She explained that the Normal Grading section needed to be revised since it conflicted with the GPA Requirements for Graduate Students Programs Policy. The committee agreed with the changes made to the grading system.

Stein reported that the subcommittee met to discuss the issues with the eligibility for the Thesis/Dissertation Project Committee. She explained that the subcommittee is trying to develop a model that would fit the vast majority of programs and departments since the current eligibility is problematic for graduate programs that do not have enough full-time tenure-track faculty. The GSC discussed considering issues with faculty eligibility and labor concerns when making changes. Stein will send an email to the GSC to continue the discussion about what the minimum qualifications should be to serve on a Thesis/Dissertation Project Committee.

VIII. Adjournment

The meeting was adjourned at 2:53 p.m.