Graduate Studies Committee  
Minutes of October 14, 2014

Members present: Sloane Burke, Tom Cai, Ranita Chatterjee, Beth Halaas, Lesley Krane, Shahnam Mirzaei, Richard Moore, Jared Rappaport, Abraham Rutchick, Merril Simon, Mary-Pat Stein, Andrew Weiss  
Executive Secretary: Crist Khachikian  
Guests: Tami Abourezk, Annette Besnilian, John Binkley, Beverly Cabello, Matthew Cahn, Sandra Chong, Lawrence Chu, Deborah Cours, Vicki Ebin, Jimmy Gandhi, Dan Hosken, Jennifer Kalfsbeek, Uma Krishnan, Mary Pardo, Robert Ryan, Jackie Stallcup, Karin Stanford  
Staff: Hedy Carpenter, Lani Kiapos, Gloria Rocklin, Margaret Shiffrar

I. Call to Order

The meeting was called to order at 2:04 p.m.

II. Approval of Minutes

Minutes of the September 9th meeting were approved.

III. Announcements

Hedy Carpenter reported that 87 graduate students were funded the Thesis/Dissertation Support Program. She also reminded the committee that the Advancement to Graduate Education (AGE) Conference would be held on Saturday, October 18th in USU, Northridge Center.

Maggie Shiffrar reported that the Admissions and Planning Committee decided to increase the IELTS score. Therefore, international students applying to graduate programs at CSUN will have to receive a minimum IELTS score of 6.5 rather than the previous score of 6.0.

Maggie Shiffrar and Mary-Pat Stein reported that the Chancellor’s Office notified Graduate Studies that a number of graduate program options approved by the GSC were not in compliance with Executive Order 1071. The Chancellor’s Office clarified that options should have a “meaty” common core set of courses and only differ by a few courses. Provost Harry Hellenbrand charged the committee to define what constitutes an option. Shiffrar informed the GSC and the associate deans that this month’s curriculum proposals relating to options would need to be tabled. Stein requested a subcommittee to discuss options and concentrations. Beverly Cabello, Matthew Cahn, Tom Cai, Ranita Chatterjee, Jennifer Kalfsbeek, Abraham Rutchick, Maggie Shiffrar, Merril Simon and Mary-Pat Stein volunteered to serve on the subcommittee.
IV. Curriculum Review

A. College of Arts, Media, and Communication

Art
1. Course modification proposal in ART 448-History of Contemporary Art to change course description and requisites was approved.

Cinema and Television Arts
1. Course modification proposal in CTVA 625-Writing the Feature Length Screenplay to change number of times the course may be taken was approved.

Journalism
1. Course modification proposal in MCOM 694C-Internships to change the course classification was approved.

B. College of Engineering and Computer Science

Manufacturing and Systems Engineering Management
1. Course modification proposals in MSE 602-Engineering Innovation Management and MSE 608B-Management of Engineering Professionals to change course title, course abbreviation, course description, and requisites were approved.

2. Course modification proposal in MSE 617-Seminar in Quality Management to change course description and requisites was approved.

3. Course modification proposal in MSE 698C to change course abbreviation, course description, requisites, and number of times course may be taken was approved.


5. New program proposal for the Graduate Certificate in Entrepreneurship and Innovation Management for Engineering Professionals was tabled.

6. New program proposal to add a new option in Entrepreneurship and Innovation for the M.S. Engineering Management was tabled.

7. Program modification proposal to change program requirements for the M.S. in Engineering Management was tabled.
C. **College of Health and Human Development**

*Family and Consumer Sciences*
1. Course modification proposals in FCS 570-Practicum in Nutrition Therapy, FCS 571-Practicum in Food Service Systems Management, and FCS 572-Practicum in Community Nutrition to change number of times the course may be taken were approved.

2. Program modification proposal to convert the five areas of concentrations into options for the M.S. in Family and Consumer Sciences was tabled.

*Health Sciences*
1. Course modification proposals in HSCI 539-Seminar: Current Issues in Health Education and HSCI 541-Administration, Supervision and Consultation in Health Education to change course title and course description were approved.

2. New course proposals in HSCI 592A-Advanced Biostatistics II, HSCI 695-Public Health Program Evaluation, and HSCI 696-Advanced Epidemiologic Research Methods were approved.

3. New program proposal to add a new option in Applied Epidemiology for the M.P.H. program was tabled.

*Physical Therapy*
1. Program modification proposal to delete the Masters in Physical Therapy program was approved.

*Recreation and Tourism Management*
1. Program modification proposal to change the program requirements for the Hospitality Management and Tourism Management Options for the M.S. in Tourism, Hospitality, and Recreation Management was tabled.

D. **College of Humanities**

*Chicana/o Studies*
1. Program modification proposal to change the program requirements for the M.A. in Chicana/o Studies was approved.

*English*
1. New course proposal in ENGL 525A-Z-Topics in English and Cultural Studies was approved with revisions.

2. Program modification proposal to change the GRE requirement for the M.A. in English was approved.
E. **College of Social and Behavioral Sciences**

*Anthropology*
1. Course modification proposal in ANTH 694-Practicum in Cultural Resource Management to change course description and basis of grading was approved.

2. New course proposals in ANTH 474-Quantitative Methods in Anthropology and ANTH 608-Problems in Applied Anthropology were approved.

3. Program modification proposal to increase the total units from 30 to 33 units for the M.A. in Anthropology, General Track was tabled.

*History*
1. New course proposal in HIST 594-History Internship Program was approved.

2. New course proposal in HIST 692A-Z-Selected Topics in Research was approved with revisions.

*Political Science*
1. New course proposal in POLS 441LP-Latina/o Politics was tabled until the record of consultation with Humanities is completed and the Educational Policies Committee approves the proposal.

V. **Program Review Assignment**

Assistive Technology Studies & Human Services on November 20th – Mary-Pat Stein

VI. **Program Review Reports**

Merril Simon attended the Cinema and Television Arts program review meeting. She reported that the external reviewers comments were very positive. Andrew Weiss attended the Family and Consumer Sciences MOU meeting. He reported that the external reviewers had some recommendations, but the comments were overall positive.

VII. **Discussion Item**

The committee reviewed and discussed the recommendations to the culminating experience language from the University Catalog. Stein requested a subcommittee to revise the culminating experience language. Beverly Cabello, Lesley Krane, Beth Halaas, Rick Moore, Maggie Shiffrar, Mary-Pat Stein and Andrew Weiss volunteered to serve on the subcommittee.

VIII. **Adjournment**

The meeting was adjourned at 3:58 p.m.