**FIELDWORK APPLICATION**

This form may be downloaded at [www.csun.edu/education/elps](http://www.csun.edu/education/elps)

Complete all information requested and forward two copies to: Department Chair, Educational Leadership and Policy Studies, CSU Northridge, 18111 Nordhoff Street, Northridge, CA 91330-8265.

* Students enrolling for fieldwork in the **Fall semester** **must submit their application by June 15**
* Students enrolling for fieldwork in the **Spring semester** **must submit this application by December 15**

**Note:** This is not an application for registration into ELPS 688, Fieldwork. Students must register on the Web Portal for the course. **You may only take ELPS 688, Fieldwork if you have 6 hours or less of coursework remaining in the program.**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Name of cohort you attend: |       | If not in a cohort, are you an on-campus student? | Yes | [ ]  | No | [ ]  |
| Semester in which fieldwork will take place: | Spring | [ ]  | Fall | [ ]  | Year | 200\_\_\_ |
|  |
| **Last Name:**  |  | **First Name:** |  | **M.I.** |  | **CSUN Student ID#:** |  |
| **PERSONAL** |
| **Contact Information** | **Degrees and Experience** |
| Home Address:  |       | Master’s Year: |      | School: |       |
| City: |       | State: |    | Zip: |       | Bachelor’s Year: |      | School: |       |
| Home Phone:  |     |     |      | Number of years teaching: |    |
| Cell Phone: |     |     |      | Number of years at present school: |    |
| Email:  |       | Present Position: (grade and/or subject) |       |
| **FIELDWORK DETAILS** |
| **Site Information** | **Supervisor Information** |
| School District: |       | Name on-site supervisor: |        |
| Site Name: |       | Title: |       |
| Address:  |       |
| City: |       | State: |    | Zip: |       | Email: |       |
| Phone: |     |     |      | Ext: |       | Phone: |     |     |      | Ext: |       |
| Time of day you will do Fieldwork: [e.g. 7:30-8:30, 3-5:00] |       |
| **Requirements for admittance into ELPS 688, Fieldwork** **[Check all requirements that have been completed]** |
| [ ]  | Student has been accepted into the Preliminary Administrative Services Credential Program (if interested in receiving an Administrative Credential) [contact Credential Office for more information 818-677-2586 or [www.csun.edu/education/cred](http://www.csun.edu/education/cred)] |
| [ ]  | Student is Formally Classified in ELPS program [contact ELPS Department Office for more information 818-677-2591 or [www.csun.edu/education/elps](http://www.csun.edu/education/elps)] |
| [ ]  | Student has completed twenty-four [24] semester hours or more of program course work |

**FIELDWORK AGREEMENT**

I agree to sponsor and direct the fieldwork experience in Educational Administration of the above named credential candidate. So far as possible I agree to provide for the types of experiences described in the Fieldwork Activities list.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| On-site supervisor: |  | Signature: |  | Date: |  |
| Student: |  | Signature: |  | Date: |  |