The Office of Research and Graduate Studies (RGS) announces the **Distinguished Visiting Speakers Program**. This program is designed to bring well-known speakers to California State University, Northridge.

Applications may be submitted in one of two categories. **Category I** applications (up to $700) request support for classroom visits or department seminars by a guest lecturer. **Category II** applications (up to $1,800) request funds for individuals or small groups of scholars with broad appeal to the university community to participate in artistic performances, public lectures, or topical conferences. Please note that International speakers may have up to 30% of honorarium withheld for taxes.

Filing deadline is **Monday, September 16, 2013**

Name of Person Submitting Proposal:

Email:

Department:       Phone:

1. **REQUEST TYPE:** (please check one)

 **Category I** [ ] Classroom/ Department Visit **Category II** [ ] Artistic Performance

 [ ] Public Lecture

 [ ] Seminar/ Workshop

 [ ] Symposium/Colloquium

2. Presentation Topic:

3. Speaker's name, profession and affiliation:

4. Attach a brief description (curriculum vitae if available) of the speaker's background.

5. **BUDGET REQUEST:**

Please attach a detailed budget including the honorarium, hotel and airfare. A check will be issued to the speaker, after the presentation, **as an honorarium only**.

6. Audience for Presentation:

Approximate Number:

Anticipated Date of Event:       Place:

**\*\*If date is TBD, please notify the Graduate Studies office at graduate.studies@csun.edu as soon as it becomes concrete\*\***

7. When advertising the event, please acknowledge funding from the Distinguished Visiting Speakers Program, Office of Graduate Studies.