

**California State University, Northridge**  
**Educational Resources Committee**  
**Annual Report – AY 2021-2022**

**1. Committee Charge**

“This committee shall make general policy recommendations in order to guide the allocation of all University resources which impact educational programs. In carrying out its charge, the committee may review and advise on current and proposed allocation of faculty positions; the allocation and the projected needs for space; support equipment and operating expense budgets; the allocation of resources for technology; the assignment and projected needs of support staff; the recommendations of other faculty governance committees which have significant educational resource implications; additionally, at the request of an appropriate University committee or an Associate Dean, independently evaluate proposals for new programs with regard to their impact on the available educational resources of the University.” — *from ERC Bylaws*

**2. Committee Membership AY 2021-2022**

- Katherine Stevenson (Chair)
- Nazaret Dermendjian
- Michael Doron
- Ellis Godard
- Kim Henige – Member until December 2021
- Greg Knotts
- Elizabeth Debach – on Sabbatical (Spring 2022)
- Yarma Velazquez-Vargas
- Alexandra Monchick – Member until February 2022
- Mirna Sawyer – Member since January 2022
- Callie Juarez (Executive Secretary – Non-voting)
- Linda Noblejas-Sapuay (Recording Secretary – Non-voting)

**3. Meetings**

- a. The Educational Resources Committee met as a Committee on the following dates: 09/14/21; 10/12/21; 11/09/21; 12/14/21; 02/08/22; 03/08/22; 04/12/22 and 05/10/22.
- b. The ERC Chair and ERC Staff met for planning on the following dates: 08/31/21; 09/28/21; 10/26/21; 11/30/21; 01/26/22; 02/23/22; 04/01/22; and 04/26/22

**4. Highlights and Other Activities**

a. Throughout this academic year, we examined the resource implications of the following:

- i. Proposed Budget Timeline and Process
- ii. Budget Orientation/Training
- iii. University Budget
- iv. Campus Operating Budget Sources and Uses
- v. Academic Affairs Budget
- vi. HEERF III Categories and Impact of ERC
- vii. New ERC Charge Resolution
- viii. Road Map to the Future Project
- ix. Strategic Budget Initiative
- x. Gifts and Other Allocations
- xi. Flexible Learning Technologies Project
- xii. Facilities Planning Building Projects
- xiii. Basic Needs Suite at the USU
- xiv. Lab Facilities Needs
- xv. College Resource Needs
- xvi. Technology Upgrades in the Classroom Updates

The revised charge was presented to Faculty Senate and other committees for feedback and input. At the request of the Provost, a subcommittee provided guidance to the Road Map to the Future Steering Committee on how to frame and collect input on the mission of CSUN. The Subcommittee on Gifts and Other Allocations developed a draft rubric for the Provost for consideration to be used for discretionary money and grant requests.

b. Issues to watch for:

- i. Enrollment
- ii. Budget
- iii. Timely and substantive collaboration with the administration on academic resource allocation
- iv. Creation of a well-advertised mechanism for faculty to communicate their concerns about academic resource allocation to ERC
- v. Gifts and Other Allocations Rubric
- vi. Road Map to the Future outcomes
- vii. Sabbaticals
- viii. Resource needs of Colleges
- ix. Future rubric for gifts and special funds allocation related to educational resources
- x. Online/face to face class ratio, its impact on student learning and its resource implications - maybe with ATC

## **5. Committee Minutes**

<http://www.csun.edu/educational-resources-committee>