Position Announcement
Asian American Studies Student Assistant (SA) Position

The Asian American Studies Department is seeking a Student Assistant (SA) for the Spring, 2017 Semester. This is a wonderful professional opportunity for an eager, positive, community-minded, responsible student to work in a professional setting within an academic unit (AAS Department) on the CSUN campus, assisting the chair & associate chair as well as collaborating with faculty, students and staff and bridging relations between students and faculty.

Qualifications: Student must be an AAS major/double major or minor, in good standing with the university (must be enrolled in minimum 6 units), with good communication skills in both oral and written forms. Knowledge of photo-shop, publisher, and other computer skills desired.

Responsibilities & Tasks: The SA will assist and report to the AAS department chair and associate chair in organizing events and programs; will also be assigned the responsibility of overseeing and checking The Omatsu House; will serve as a liaison between students and faculty.

Pay: Work Study is always preferred but not required. 15 to 20 hours per week. $12 per hour or higher depending on experience. SA will report to the department chair.

Deadline:
Please provide a resume, one reference, and a brief statement by January 20th, 2017.

If you are interested, please contact Dr. Eunai Shlake (eunai.shlake@csun.edu) or Dr. Teresa Williams-Leon (teresa.williams-leon@csun.edu)