FACULTY POSITION OPENING
CALIFORNIA STATE UNIVERSITY, NORTHRIDGE
Northridge, California 91330

Department: Social Work
Rank: Full-Time Lecturer
Effective Date of Appointment: August 15, 2015
(Subject to Budgetary Approval)
Salary: Dependent upon qualifications

Working Title: The Director of Field Education

The University:

Serving more than 38,000 students each year, CSUN is one of the largest universities in the United States. CSUN ranks 10th in the country in awarding bachelor’s degrees to underrepresented minority students, fifth nationally in awarding master’s degrees to Hispanic students and enrolls the largest number of deaf and hard-of-hearing students of any U.S. state university. CSUN’s 171 academic programs and engaged centers enjoy international recognition for excellence. CSUN currently partners with more than 100 institutions of higher education in 22 countries around the globe and attracts the largest international student population of any U.S. master’s level institution. Situated on a 356-acre park-like setting in the heart of Los Angeles’ San Fernando Valley, the campus features modern educational buildings and world-class LEED Gold-certified performing arts and recreational facilities recognized as among the best in the country. CSUN is a welcoming university that champions accessibility, academic excellence and student success.

CSUN is strongly committed to achieving excellence through teaching, scholarship, active learning and diversity. Our values include a respect for all people, building alliances with the community and the encouragement of innovation, experimentation and creativity. CSUN is designated as a Hispanic Serving Institution (HSI) and an Asian American, Native American, Pacific Islander Serving Institution (AANAPISI) and we value the diversity of all of our students and the campus community. CSUN actively encourages qualified candidates to apply who have experience working with students from diverse backgrounds and a demonstrated commitment to improving access to higher education for under-represented students.

As an Equal Opportunity/Affirmative Action employer, CSUN strives to create a community in which a diverse population can work, teach and learn in an atmosphere of civility and respect for the rights of each individual. We consider qualified applicants for employment without regard to race, color, religion, national origin, gender, gender identity/expression, sexual orientation, age, disability, genetic information, medical information, marital status, or veteran status. For more information about the University, check our website: http://www.csun.edu/.

Qualifications:

MSW required, Ph.D. in social work or related field preferred. Five years minimum experience in the social work field and five years teaching experience required. Knowledge of MSW Programs in Social Work required. Candidates must demonstrate interest and competence in teaching and mentoring a diverse student population. Candidates must also demonstrate expertise in field education program oversight, to include experience in developing field placements. Must have knowledge of the social work community in the San Fernando Valley.

Must demonstrate high level of interpersonal skills to liaise professionally with varied constituent groups. The Director of Field Education will provide shared collaboration with all grant programs (UCCF, CalSWEC Mental Health, and CalSWEC Child Welfare) as they pertain to field education. This collaboration will also include the Director of Online & Offsite Field Education. Knowledge of federal Title IV-E grant programs and the field requirements for those programs will be preferred.

Demonstrated ability to coordinate many varied academic and field education responsibilities, work under pressure, meet deadlines and adjust priorities. Knowledge of and experience working with spreadsheets for tracking, monitoring and expediting various processes associated with admissions and field placement activities. Ability to develop effective working relationships with a diverse staff and university community. Must have thorough knowledge of modern office equipment; office methods, and practices. Knowledge of PDF and excel spreadsheets as well as information sharing systems. Familiarity of automated student information systems.

Ability to follow all university policies, procedures, and guidelines including but not limited to safety, civility, information security, and non-discrimination policies and procedures. Ability to contribute to a positive university experience for each and every student, and assists in achieving the university's commitment to a “vision of excellence.” CSUN is a Learning Centered University. The successful candidate will be expected to join faculty and staff in a commitment to active learning, to the assessment of learning outcomes, and to multiple pathways that enable students to graduate.
At time of appointment, the successful candidate, if not a U.S. citizen, must have authorization from the Bureau of Citizenship and Immigration Services to work in the United States.

Responsibilities:

- Oversee Field Education faculty and staff in development and maintenance of challenging field placements and curriculum
- Mediate student field placement related issues
- Create and maintain student and agency information systems to organize field information by cohort
- Travel into community to support field agency partnerships and ensure student success.
- Participate in Inter-University Field Education forums
- Ability to instruct one course per academic year in MSW Program
- Communicate effectively in the classroom, meetings and other professional settings
- Participate on department and college committees as needed

Application Deadline:

Screening of applications will begin on July 24th, 2015. Priority will be given to applicants who meet the screening deadline of July 31st, 2015. However, the position will remain open until filled. Applicants should submit a letter of application, curriculum vitae, and three current letters of recommendation to the address below. In later phases of the search process, applicants may be requested to provide verification of terminal degrees, licenses and certificates.

Inquiries and applications should be addressed to:

Dr. Amy C. Levin, Chair
Department of Social Work
California State University, Northridge
18111 Nordhoff Street
Northridge, CA  91330-8226
Or Amy.Levin@csun.edu

General Information:


The person holding this position is considered a ‘mandated reporter’ under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.

Applicants who wish to request accommodations for a disability may contact the Office of Equity and Diversity, (818) 677-2077.