

EXECUTIVE COMMITTEE MINUTES – Approved 9/2/2010
June 16, 2010 (Special Meeting)
University Hall, Room 277

Members Present: Chong, Frehlich, Hellenbrand, Hoggan, Matos, Schmidt-Levy, Schwartz, Spector, Stepanek (Chair), Wolfbauer (Recording Secretary)

Members Absent: Jeppson, Lisagor

Guests: P. Jennings, W. Watkins, W. Whiting

President Stepanek called the meeting to order at 2:03 p.m.

1. **Announcements**

- a. The Faculty Senate annual report was previously sent to the SEC members. If there are no corrections, it will soon be posted on the Faculty Senate website.
- b. On June 24, 2010, the campus will be converting to a higher speed wireless connection for the interiors of buildings. Stepanek said that it should be a transparent process.

2. **Executive Session for PP&R: Review the Draft Management Vacancy Announcement for a Dean's Position**

Harry Hellenbrand, Provost and V.P. for Academic Affairs
Penny Jennings, Associate V.P. for Academic Affairs

Before discussing the Management Vacancy Announcement (MVA) for a dean's position, William Whiting, Chair of PP&R, briefly reported on PP&R's decision to waive the search for a new Vice President of Student Affairs (without setting precedent) at their May 19, 2010 meeting.

Provost Hellenbrand announced that a Dean will be retiring. The search process involves the Senate Executive Committee (acting for PP&R) to review and provide input on the draft Management Vacancy Announcement. SEC made some suggestions to the MVA.

3. **Recommendation of a Temporary Name for the new USU Student Recreation Center**

William Watkins, Vice President for Student Affairs

Watkins reported that a request was made to temporarily name the new USU Student Recreation Center based on its function. The proposed name is: Student Recreation Center. The Temporary Naming of University Facilities and Properties policy states that a building name should reflect natural or geographic features associated with the San Fernando Valley or a traditional theme of the university. Naming a building based on its function is an exception to this policy.

The Senate Executive Committee unanimously agreed to support the request to allow this building to be named based on its function. Stepanek will forward this decision to the Naming Committee Panel.

4. **Approve 2010-11 Senate Election Calendar**

Link to approved Senate Election Calendar:

<http://www.csun.edu/senate/documents/2010-11electioncalendar.pdf>

MSP to approve the 2010-11 Senate Election Calendar with one minor correction.

5. **Discuss Impact of Executive Order 1048 - the Early Start Program**

Link to EO 1048: <http://www.csun.edu/senate/SEC/EO-1048.pdf>

Effective June 2010, Executive Order 1048 (Early Start Program) establishes a program for CSU admitted freshmen who have not demonstrated proficiency in mathematics and/or English as established by CSU faculty. As of summer 2012, incoming freshmen who have not demonstrated proficiency in English and/or mathematics will be required to begin remediation prior to the term for which they have been admitted, e.g., summer prior to fall. The full document on EO 1048 is posted at the link above.

Hellenbrand said he plans to work with the middle schools and high schools to develop a partnership to help students become proficient in English and mathematics before coming to CSUN. Once approved, the Freshman Stretch Program and the Math Labs will work well towards getting students proficient.

6. **Provost's Report – Harry Hellenbrand**

Provost Hellenbrand mentioned the following:

- a. We are in good shape with the budget. Even with a \$16 million cut for next year, roll-over money, backfill from summer session, and federal stimulus dollars should cover the loss. We are making sure that the Deans are getting part-time faculty back in classes. Open budget forums will be held over the summer.
- b. We are expecting between 3900 and 4600 freshman in the Fall but leaning towards the low end. If we have a heavy Fall, we have the ability to close admissions in the Spring. We hope to admit a limited number of transfers in the Spring by limiting admit cycle and tiered registration with 13 unit limit. We anticipate heavy fall transfer applicants with closed Spring admissions.
- c. President Koester will soon set up a Branding Committee to develop a clearer statement of who we are. Now that we have gone through two cycles of the academic planning process, it is an appropriate time to begin. A few faculty members will be asked to serve on this Committee.
- d. Academic Year 2009-2010 was an exceptional year; we received over \$40 million in grants and contracts and 50 faculty were promoted to full professor.

7. **Other Business**

CSUN Men's Basketball – Senate Executive Committee members briefly discussed the article published in the June 9, 2010 issue of the Los Angeles Times mentioning that the CSUN men's basketball team lost two scholarships because of poor academic performance dating back to the 2008-09 season.

Some SEC members, faculty, and administrators met with Tom McCarron, Rick Mazzuto, and Janet Pinneau on May 14th to discuss the athletic performance of our men's basketball team. Matos mentioned that Barbara Gross was planning to follow-up with this discussion. It was suggested that Stepanek meet with Barbara Gross and Cynthia Rawitch to get an update.

Meeting adjourned at 3:35 p.m.

Submitted by: Heidi Wolfbauer, Recording Secretary
Sandra Chong, Secretary of the Faculty