

EXECUTIVE COMMITTEE MINUTES – Approved 3/21/2013
February 28, 2013
University Hall, Room 277

Members Present: Chong, Frehlich, Lisagor, Michaud, Schmidt-Levy, Schwartz, Stepanek (Chair), Wolfbauer (Recording Secretary)

Members Absent: Garcia, Hoggan, Neubauer

Guests: A. Denissen, C. Okazaki, M. Stover, A. Weiss, D. Wynter

Faculty President Stepanek called the meeting to order at 1:05 p.m.

1. Announcements

- a. Six finalists have been selected for a final round of campus full-day interviews for the position of Vice President for University Advancement. An announcement was sent to senators and department chairs inviting them to participate in open forum sessions for student and faculty leadership. The names of the candidates and resumes will be made available by email.

2. Discussion on Campus Climate Survey

Dianah Wynter, Chair of Educational Equity Committee (EEC)
Carolyn Okazaki, Campus Climate Survey Subcommittee
Amy Denissen, Campus Climate Survey Subcommittee

- a. Issues Regarding Publishing of Campus Climate Data

During Phase I, the initial Campus Climate Survey was distributed in Spring 2011. A final report will be completed by the end of this academic year. For Phase II, they hope to distribute a survey in Fall 2013.

EEC raised two questions:

- 1) Is there a policy regarding publishing data collected under the Faculty Senate? SEC was not aware of a written policy. It was stressed that anonymity must be protected and some data may need to be stripped.
- 2) Who owns the data and who decides what gets published? The data belongs to the University and it should be made public to the CSUN community. An SEC member mentioned that the American Association of Public Opinion Research might be able to provide guidelines on how to make the data public.

- b. Linking Campus Climate Survey to Program Review

EEC would like to examine how campus climate affects and impacts student learning outcomes. Two student learning outcomes deal with diversity, so they would like to place a question about how student learning is impacted by diversity in Program Review. SEC suggested that they take this to the Educational Policies Committee and possibly the Graduate Studies Committee to get feedback.

3. **Volunteers to Serve on Faculty Award Committees**

SEC members were invited to serve on the Faculty Award committees. Four members volunteered to serve – each on a different award committee.

4. **Open Access Policy at CSUN**

Mark Stover, Dean of University Library
Andrew Weiss, Librarian

Stover and Weiss attended the SEC meeting to ask for support in passing a Senate resolution encouraging CSUN faculty to opt in and deposit journal articles and other scholarly work into the Open Access (Green Road) institution repository called ScholarWorks. Open Access means that it is free, immediate, permanent, full-text and on-line. Interested faculty would send their CV to ScholarWorks, which is housed in the Oviatt Library. The Library would contact the publishers to ensure copyright compliance.

Many questions were raised and concerns expressed about such items as giving free knowledge to for-profit institutions, predatory publishers, plagiarism, substandard scholarly work, etc.

SEC suggested that a resolution come from the Library Committee with consultation from other campus groups.

5. **Replacement for Joyce Gilbert on the Research and Grants Committee**

SEC members suggested faculty to replace Joyce Gilbert on the Research and Grants Committee. The Senate Office will contact the faculty (as ranked) to see if he/she is willing to serve.

6. **Provost's Report – Harry Hellenbrand**

Provost Hellenbrand reported on the following:

- a. The first level of equity increases will be given to about 135 faculty. Decisions have not been made on market and general salary increases.
- b. Our FTES target has been raised by 1.12 percent. We will have a five percent window so we can land at 6.12 percent above target. We were at 4 percent above target this academic year.

- c. The iPad Initiative is moving ahead with 6-7 departments, 50-60 faculty and 1000-2000 students participating. Provost Hellenbrand will be meeting with Apple tomorrow to discuss discounts and professional training.
- d. There will be a professional development meeting with the divisions in early April.

7. **Review of Standing Committee Minutes**

Educational Equity (9/10 – EEC discussed having an ombudsman for faculty to assist in the grievance process; 10/8 and 11/5 – no policies)

Educational Policies (2/13 – two policies are coming forward to SEC; a syllabus policy requiring that syllabi include planned due dates for major assignments and a second baccalaureate disqualification policy updating the academic standing since one does not currently exist.)

Personnel Planning and Review (12/12, 1/23 - no policies that we haven't seen; 2/6 – no policy items but a comment was made about the increased number of departments asking for extensions on RTP.)

Research and Grants (11/9 – R&G reviewed the Large Grants policy [Stepanek will check on whether policy changes were made]; 12/14 - R&G discussed the Inventions and Patent policy.)

8. **Set Agenda for March 7, 2013 Senate Meeting**

- Tribute for Darrick Danta
- Accelerated Promotion Review Process policy (PP&R)
- Contributions to the Field of Study policy (PP&R)
- Senate Reports

9. **Other Business**

- a. **Speakers Event** – An SEC member mentioned that grant money for distinguished visiting speakers only covers travel and the speaker honorarium. It does not cover the licensing, contracts and custodial service fees. Is there another pot of money that covers these additional fees? It was suggested that she contact the office that provides the grant money to seek additional funds.
- b. **Vice Provost Search Committee** – Stepanek said that Michael Hoggan expressed an interest in being the Faculty President designee on this search committee.

Meeting adjourned at 3:17 p.m.

Submitted by: Terri Lisagor, Secretary of the Faculty
and Heidi Wolfbauer, Recording Secretary