EXECUTIVE COMMITTEE MINUTES – Approved 9/15/05
MAY 12, 2005
UNIVERSITY HALL, ROOM 277

Members Present: Basta, Hellenbrand, Macune, McIntyre (chair), Schwartz, Spector, Stepanek, Stevenson, Swerkes, Ward
Excused: Cook
Guests: Ed Alfano, Claire Cavallaro, Penny Jennings, Jolene Koester, Tom McCarron

President McIntyre called the meeting to order at 1:05 p.m.

At its regular meeting of May 12, 2005, the Executive Committee of the Faculty Senate took the following actions:

MSP (Macune/Spector) to approve the minutes of the April 14, 2005 Executive Committee meeting.

Announcements

The General Faculty Meeting and Honored Faculty Reception will be on May 20, 2005, 1:00 – 3:00 p.m. in the Grand Salon of the University Student Union.

Envision 2035 forums will be on May 19, 2005 at 9:00 a.m. and 6:00 p.m.

Policy Items

1. Diane Schwartz, Chair of Educational Policies Committee, presented the following item:

   Action Item – Policy on Graduating-Senior Registration Priority

   After discussion it was MSP (Ward/Stepanek) to forward to the Senate with a “do pass” recommendation.

2. Ed Alfano, Chair of Personnel Planning and Review Committee, presented the following items:
a. **Action Item** – Revision of Section 600 policy on periodic review and approval of Department and College personnel procedures

After discussion, an editorial change was suggested. It was then **MSP** to make the editorial change and forward to the Senate with a “do pass” recommendation.

b. **Action Item** – 2005-06 Calendar of Personnel Procedures

After discussion, it was **MSP** (Macune/Schwartz) to approve the 2005-06 Calendar of Personnel Procedures.

**Review of Standing Committee Minutes**

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<th>Committee</th>
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<th>Policy Items</th>
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<td>Academic Technology</td>
<td>9/3/04, 10/1/04, 11/5/04, 12/3/04, 2/04/05, 3/04/05</td>
<td>no policy items</td>
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<td>Educational Resources</td>
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<td>Personnel Planning &amp; Review</td>
<td>3/16/05, 3/23/05, 3/30/05, 4/6/05, 4/13/05, 4/20/05</td>
<td>no policy items</td>
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**Update on Bookstore Policies and Pricing**

Tom McCarron, Executive Director, University Corporation, spoke to the committee about policies and prices. Discussion included costs of texts, percent markup on software, market competition, digitized books, custom publishing, and copyright issues. He also spoke about legislative bills AB2477 and AB2678.

**Executive Session – Naming Opportunity**

In executive session, President Koester consulted with the Senate Executive Committee, as required by Board of Trustees policy, in preparation to request that the Board approve naming the Student Services Building “Bayramian Hall.” The naming would be in honor of a $7.3 million bequest that the university has received from Jack and Mary Bayramian. After discussion, it was **MSP** to approve the request for naming the Student Services Building “Bayramian Hall.”

**Provost’s Report – Harry Hellenbrand**

Provost Hellenbrand reported the following:

1. Meetings with department chairs about year-round operation have begun. This new system adapts article 12 on order of appointment so that Lecturers who did not get entitlements met come directly after tenure-track appointments, but CSUN has no
obligation to exceed entitlements. This was a one time agreement for Summer 2005. We are to be at 43% tenure-track faculty (by headcount) in summer.

2. The state budget looks better, so the Governor’s Compact will hold. In order to meet a 2.5% growth, the CSUN budget requires 5.1 million dollars in permanent and one-time funds for next year, while Academic Affairs requires at least 3.8 million dollars. So, funds will be tight.

3. CSUN has made good progress on the Lower-Division Transfer Patterns Project. Virtually all programs have reported completion.

4. It appears that CSUN will centrally fund about 30 searches in 2005-06 and that there will be 10-12 college-funded searches.

5. The provosts across the system report that because of the pay freeze, salary leap-frogging has been an issue.

6. The UAW and CSU are close to settlement on a contract for teaching assistants. Details are not known.

7. Executive Committee members are asked to suggest names to the provost for a group who would work on the academic hourly scheduling configuration. Suggestions are also requested for a small work group to draft a learning-centered university vision statement.

Statewide Academic Senate Report

Barbara Swerkes reported for Lynne Cook. She described each of the resolutions that will be coming from the Statewide Academic Senate. These include a Resolution on Faculty Compensation and Crisis in Recruiting and Retaining faculty of High Quality (Statewide Senate agenda item # 16). Swerkes suggested that CSUN support this resolution and offered to work on a support statement to be presented at the Senate.

EPC Vacancy

In the spring elections, Michael Neubauer was elected to EPC (by the Senate) and to PP&R (by his College), and he has elected to serve on PP&R. The Executive Committee agreed that Lynne Lampert, the next highest vote getter for EPC, should be declared winner of the seat vacated by Neubauer.

Appointments

1. Faculty Representative on University Student Union Board of Directors. The Executive Committee, which nominates candidates for this position, nominated the incumbent, Bernardean Broadous, Pan African Studies, for another 2-year term.
2. **Campus-Wide Disabilities Issues Board.**
   The Faculty President must make three appointments to the Board. The Executive Committee made suggestions, and Swerkes will seek other interested persons and submit their names to McIntyre.

3. **Student Fee Advisory Committee.**
   Steven Stepanek agreed to continue as the Faculty President’s appointee to this committee.

**New Business**

There was no new business.

**Agenda Items for the May 19, 2005 Senate Meeting**

- PP&R Policy Item – Revision of Section 600 Policy on Periodic Review and Approval of Department and College Personnel Procedures – Action item
- EPC Policy Item – Graduating-Senior Registration Priority – Action item
- Election of 2005-2006 Executive Committee
- Resolution on Compensation
- Update on the “Exchange” site – Rick Evans, Admin. Services Manager, Univ. Corp.
- President’s Report
- Provost’s Report
- CFA Report
- Statewide Academic Senate Report

Meeting adjourned at 4:20 p.m.

Submitted by: Sandy Horwitz, Recording Secretary
Sister Rita Basta, Secretary-Treasurer of the Faculty