

**FACULTY SENATE MEETING – Approved 10/30/08**

**Minutes of Meeting of October 2, 2008**

Oviatt Library Presentation Room

Faculty President Matos called the meeting to order at 2:02 p.m.

The Secretary called the roll. Senators not present were: Elizabeth Adams (excused), Ranita Chatterjee (excused), Catherine Coyle-Thompson, Ellis Godard, Deborah Heisley, Patricia Juarez-Dappe, Beth Phillips (excused), Miguel Segura, Jeff Stork, David Wakefield, Jeff Wiegley, Mary Woodley

The Faculty Senate [Minutes for May 1, 2008](#) were approved as distributed.

**1. Announcements**

- a. The new Senators were asked to stand and were welcomed to this first meeting.
- b. The Faculty Retreat will be on January 12-13, 2009, at the Ventura Beach Marriott. The deadline for retreat proposals is October 24. Those wishing to attend should contact their Deans' offices.
- c. University Service Forms are available in the back of the room. Those who are interested or know someone who would like to get involved in faculty governance should complete a form and return it to the Faculty Senate Office.
- d. Nominations for a replacement for Senator-at-Large will be taken at the next Senate Meeting on October 30. Senators were asked to pre-send nominations to the Senate Office by October 17 to allow enough time for ballot preparation.

**2. Faculty On-Line Elections**

Paul Schantz, Director of Web and Technology Services for Student Affairs

In an effort to possibly move the faculty election process to an on-line web based system, Paul Schantz was invited to demonstrate the Associated Students (AS) on-line election system. The system was developed for student elections. However, it can easily support other campus elections. Faculty would log-in using their campus authentication (which confirms eligibility) and would then be given access to the faculty election ballot. Paul Schantz explained that the system has recently been load-tested at various AS venues to ensure that it will function properly in the future; the system failed during the last student election because of inadequate testing.

Questions relating to security of the system and a paper record were addressed. Senators were invited to contact Schantz to view the source code or any other elements of the system. The Senate agreed to hold a mock on-line election (using lap-top computers) at the next Senate meeting.

### 3. **Resolution of Appreciation to Financial Aid**

Alfano explained that he heard a story on the radio, that while state financial aid to college students had been stalled by the state budget, CSUN found a temporary way to bridge the gap with other funds. A resolution, previously drafted by two members of the Senate Executive Committee, was read to the Senate.

After discussion about providing similar recognition for the work of other entities on the campus, it was suggested that another resolution be written to recognize those areas as well. It was then

**MSP** to approve this resolution as presented.

### 4. **Policy Items – Educational Policies Committee**

Shannon Morgan, Member of EPC

#### **1<sup>st</sup> Reading – Petition/Appeal Process for Honors at Graduation Policy**

Morgan explained that no other type of student petition requires the involvement of the chair of a standing committee. EPC proposes that the Chairperson of EPC be deleted from the approval process and that the Associate Vice President of Undergraduate Studies (who is also the Executive Secretary of EPC) should continue to provide final approval.

A suggestion was made to revise the language in the policy so that it is clear that “department recommendation” be viewed as whatever is consistent with departmental policies or practice within a particular department.

#### **1<sup>st</sup> Reading – Repeating Course for Third or Subsequent Time Policy**

Morgan explained that the current policy states that permission of the associate dean of the college is necessary for students to enroll in a course for the third or subsequent time. This policy revision clarifies which associate dean must provide the permission. It requires students to seek permission from the associate dean of their major so that they may receive counsel on the impact that the repeat would have on their academic records and on their major of choice.

A question was raised as to why permission for undecided students is required from the director of the Advising Resource Center/EOP and not the director of Undergraduate Studies. Also raised was the possibility of removing permission from the associate dean of the student’s major and just requiring the director of the Advising Resource Center/EOP for all students. These questions will be taken back to EPC for consideration.

### 5. **President’s Report** – Barbara Gross, Chief of Staff

Barbara Gross reported the following:

**Cal State Northridge 50th Anniversary** – The theme for the campus’s 50<sup>th</sup> anniversary is *50 Years of Life-Changing Opportunity*. On Monday, September 22, the campus celebrated Founder’s Day, which was exactly 50 years since the first day of classes in 1958. About 400 people attended the Founder’s Day program and luncheon which included a keynote address from John Broesamle on the University’s history, and the induction of more than 50

members into the 50 year club (our first students, faculty and staff members). Later in the afternoon, the James and Mary Cleary Walk was dedicated, renaming Magnolia Walk in honor of former President James Cleary and his wife, Mary. And finally, the Oviatt Library officially opened the exhibit, "Fifty and Fabulous: California State University, Northridge/San Fernando Valley State College at the Half-Century Mark," which features a rich selection of campus memorabilia.

**Budget Update** – On September 16<sup>th</sup>, the state budget was finally approved by the Governor. It closely resembles the May revise which returned \$97.6 million to the CSU budget that had been previously taken out in January. It essentially means that we are funded for enrollment this year at the 2007-08 level. The Vice Presidents have been working since last spring to plan for different budget scenarios, and now that we have numbers, they can do a budget build. Budget allocations to the divisions will be made this month. Since some negotiated salary increases for 2008-09 were made contingent on a level of state funding that the CSU did not get, there are still some unknowns that need to be worked out.

## 6. Senate Reports

a. **Provost's Report** – Harry Hellenbrand

Link to written report: <http://www.csun.edu/senate/reports/provostsreport10208.pdf>  
Provost Hellenbrand commented on page 3 of his written report.

b. **Statewide Academic Senate Report** – Barbara Swerkes

Link to written report: <http://www.csun.edu/senate/reports/sasreport10208.pdf>  
CSUN has three Statewide Academic Senator representatives: Steven Stepanek, Barbara Swerkes and Jennifer Zvi. Swerkes praised the work of the CSU Alliance and highlighted the two resolutions that were passed by the Statewide Senate.

c. **CFA Report** – Theresa Montaña, CFA President

Link to written report: <http://www.csun.edu/senate/reports/cfareport10208.pdf>  
Dave Ballard mentioned that the Unions anticipate having to renegotiate with the CSU on faculty salaries.

The meeting was adjourned at 3:25 p.m.

Submitted by:

Heidi Wolfbauer, Recording Secretary

Cheryl Spector, Secretary of the Faculty