



From the Graduate Office

It has been an exciting fall! It's already time for registration for Spring 2009 and we're planning the summer and fall schedules.



We were recently recognized by the Princeton Review as a "Best 296 Business Program." And we'll have a large feature in the November 11 issue of the San Fernando Valley Business Journal. We are continually working to increase the visibility and recognition for this outstanding program that has long been a "best kept secret."

We've provided you access to the Graduate Reading Room and will be enhancing that space further. If you haven't already gotten your access code card, please contact us at mba@csun.edu for the link to the application.

We are further enhancing our Career Development activities. We relaunched our Masters in Business Speakers Series and will soon announce our calendar of upcoming speakers. The MBA Alumni Chapter has other fun things in store!

We are creating a CSUN MBA Resume Book. We will start with a hard copy edition and evolve to both digital and hard copy. We'll offer access to firms who partner with the College in our recruitment, internship and community relations activities. Watch for applications coming soon!



Perhaps the most fun thing we've recently developed, under the direction of Liz, our Student Assistant and Cruise Activities Director, is our presence on

 Facebook. Join our Facebook Group as another place to network with CSUN MBA students and alumni, as well as discuss relevant topics and learn about current events. Please remember that this site is public and affiliated with our program. Prospective students and employers may be watching. It's a good time to double check the privacy settings on your own Facebook account to make sure you control who sees what.

SPRING 2009 SCHEDULE

Class	Pre-Reqs	Day	Time	Faculty	Room
FOUNDATION CLASSES					
GBUS 502	ACCT 501	M	7:00-9:45	James Dow	JH 1228
SOM 591		Th	7:00-9:45	Thomas L Wedel	JH 1232
CORE CLASSES					
GBUS 600	Required in First semester	T	7:00-9:45	William Roberts and Richard Moore	JH 4117
MGT 620		Th	7:00-9:45	Alan Glassman	JH 1236
MGT 620		Th	7:00-9:45	?	JH 1238
MGT 693	All Core prior or same semester	T	7:00-9:45	Mingfang Li	JH 1230
MKT 640	SOM 591 & GBUS 600	W	7:00-9:45	Oscar Deshields	JH 2228
IS 628		M	7:00-9:45	Glen Gray	JH 1210
ELECTIVES					
GBUS 695F		W	6:30-9:15	Vincentiu Covrig	JH 1228
MGT 663		T	7:00-9:45	Lois Shelton	JH 1238
MGT 668		Th	7:00-9:45	Gerard Rossy	JH 1204
MKT 647		W	7:00-9:45	Curt J Dommeyer	JH 1129
CULMINATING EXPERIENCE					
GBUS 698A	All Core and MGT 693 completed or same semester			Deborah Cours	
GBUS 697G	All Core and MGT 693 completed or same semester			Deborah Cours	

SUMMER 09

Here are the classes we expect to offer in Summer 09:

IS 628
MKT 640
MGT 620
Finance elective

Planning your Pathway: "Permanent Schedule"

Given that students progress through the program at different paces, and often even change pace during the program, it can be a challenge to plan a schedule. While trying to maintain your freedom and flexibility, we have created some predictability in scheduling that will allow you to manage course conflicts.

Each foundation course is offered at least once per year, and each core class is offered each semester on the following schedule. Additional sections are added, sometimes on different nights (although GBUS 600 and MGT 693 are always on Tuesday evenings) as demand requires. Electives are typically on the same night of the week as the related core class (e.g. FIN electives are on Monday night). Please pay attention to pre-requisites, and use this schedule in planning your course sequencing.

Foundation Courses	Pre-Reqs	Permanent Evening	Term Offered
ACCT 501		M	Fall only
GBUS 502	ACCT 501	M	Spring only
ECON 500		W	Spring only
BLAW 508		W or R	Fall only
SOM 591		R	Spring only

Core Courses			
GBUS 600	Req. in 1 st semester	T	Fall and Spring
ECON 600	ECON 500	W	Fall and Spring
FIN 635	GBUS 502	M	Fall and Spring
IS 628		M	Fall and Spring
MGT 620		R	Fall and Spring
MGT 693	All core must be completed before or same semester	T	Fall and Spring
MKT 640	GBUS 600	W	Fall and Spring
SOM 686	SOM 591	R	Fall and Spring

Concentrations and Electives

Concentrations are available, but not required, by taking three electives in the same area. GBUS 698A counts as an elective toward all concentrations. (GBUS 697g does not count as an elective.) Electives are frequently offered for the following concentrations: FIN, MKT, MGT, International and Entertainment. Those interested in other concentrations should seek advisement from the Graduate Office so we can put together a specific plan for you. Independent Study courses (699) can also be taken for elective credit. Sometimes, 400-level courses may be taken, with advance approval and completion of additional coursework to earn graduate credit.

Did you complete some requirements last semester? Do you know your Formal Program? Is it time to file paperwork?

You can fulfill most of your MBA paperwork needs through the "All Purpose Form" available in our office.

Classification

If you were admitted with conditions (such as foundation coursework, the UDWPE, and/or other criteria), you must apply for classification as soon as you've satisfied these requirements. You need to satisfy the conditions prior to completing more than 12-units of coursework at the 600-level. To apply, complete the "MBA All Purpose Form."

Formal Program

After being classified, you must apply for your formal program. This is where you tell us what specific electives you plan to take, what concentration (if any) you are pursuing, and whether you plan to take the comprehensive exam or MBA graduate consulting project. You use the All Purpose Form to request your formal program. We typically discourage the use of 400-level classes to satisfy electives in the MBA program. We want to maximize your experience with other graduate students. Further, AACSB, our accrediting body, discourages graduate work in undergraduate courses. However, if you are pursuing an interest that can't be satisfied through our existing courses, you may request permission to take a 400-level course as an elective. This requires advance permission of the MBA Director and the professor, and documentation of extra work assigned to qualify for graduate credit.

Apply for Graduation/Change Date of Graduation

You need to apply for graduation the semester before you plan to graduate. If something changes, don't forget to update that information with Admissions and Records. These actions require forms available on the A&R website, and you process the form and fee through that office.

Verification / Notification

Please make sure to follow up on your paperwork. If you filed for classification or formal program, you should receive verification from Graduate Studies within about 4 weeks. If you don't receive your verification within that time frame, check back with our office.

Graduating Soon?

MBA Culminating Experience: Comp Exam or Consulting Project?

In your last semester, you need to complete a "culminating experience" in the MBA program. This can take the form of the comprehensive exam (GBUS 697G) or the MBA Consulting Project (GBUS 698A). To answer questions, review the pros and cons of each, and help you start preparing, we offer an information session each term. If you missed this semester's, stop by to meet with Debi or Wendy for advisement.

IMPORTANT DATES!

Tues. Nov. 11: Veteran's Day: No Classes

Thurs. Nov. 13 – Mon. Nov. 17: Comp Exam

Nov. 27-28: Thanksgiving Recess

Wed. Dec. 10: Last day of classes & Deadline for MBA Graduate Projects

Dec. 11 – 17 Final Exams

Dec. 24: Grades due from faculty

Dec. 25-Jan. 1: Campus Closed

Mon. Jan. 19: Martin Luther King, Jr. Day: Campus Closed

Tues. Jan. 20: First day of Spring classes

April 6-11 Spring Break – no classes

May 8: Last day of classes & Deadline for MBA Graduate Projects

May 11-16: Final Exams

Wed. May 20, 8 AM: College of Business & Economics Commencement

Apply for Graduation with Admissions and Records the semester before you graduate!

GET MORE INFORMATION FROM US!

Your CSUN email address is our official way to notifying you of information. Please make sure to check your CSUN email often, or forward it to your favorite email account. For help, please go to: <http://www.csun.edu/account>. Also, please make sure that your personal contact information is updated in SOLAR. You can do this through the portal.

Listservs:

We use “mbastudents-l” for important information to all enrolled students. No one else is allowed to post to this board. We upload all enrolled students into this listserv.

If you want more information, such as announcements about events, activities, and other information, please sign up for the **csunstudents-l** list.

If you want to receive job postings and other information about careers, sign up for the **mbajobs-l** list.

To sign up, send an email to: majordomo@csun.edu Your message will read: subscribe [insert name of list] (note: the last figure is a lower case “L,” not the number 1).

MBA Office Information

Hours: M-Th, 8 am – 7 pm, Fri: 8 am – 4 pm

Phone: (818) 677-2467

Fax: (818) 677-3188

Website: <http://www.csun.edu/mba>

Staff:

Director: Deborah Cours, Ph.D. deborah.cours@csun.edu

Assistant Director, Wendy Rivera wendy.rivera@csun.edu

For general questions, email: mba@csun.edu
