

Writing 155 Supplemental Instruction Application

What is Supplemental Instruction for Freshman Composition 155?

Supplemental Instruction (SI) offers peer-facilitated group study sessions designed to help students scoring between 146 -150 on the English placement Test. SI leaders attend the lecture section of the class, read the assigned material, and work with the professors. SI Sessions focus on supplementing instruction in critical thinking and reading as well as developing writing skills such as structuring essays, creating effective paragraphs, writing accurate paraphrases, documenting research, etc.

What are the Supplemental Instruction Leaders' responsibilities?

SI leaders are responsible for attending class meetings for the selected ('target') course, planning and facilitating SI sessions throughout the term using strategies learned through the SI leader training, and attending regular meetings.

What are the benefits of being an SI leader?

SI is a paid position. SI is also an opportunity for students to improve their communication skills, gain experience in working with peers, strengthen skills in composition, and gain professional experience. Being an SI leader is a great opportunity for anyone who is interested in teaching

Minimum Criteria Needed to Apply:

- **Must be at least Sophomore or preferably of upper division standing**
- **Must have an overall GPA of 3.0 or higher**
- **Must have previously taken a composition course or the equivalent and received a minimum grade of A-**
- **Must have good communication and interpersonal skills**

How can I apply to be a 155 SI leader?

155 SI leaders are hired every spring semester. Please e-mail Anne Kellenberger, SI 155 Coordinator, for an appointment. You will need to bring two letters of recommendation and a copy of your unofficial transcripts.

E-mail: anne.kellenberger@csun.edu

Location: BH 408; Phone: (818) 677-2033

California State University, Northridge
Learning Resource Center (LRC)

EMPLOYMENT APPLICATION

Learning Resource Center– 155 Supplemental Instruction
Bayramian Hall 408

DATE APPLIED _____	POSITION APPLYING FOR _____
NAME _____	STUDENT ID _____
EMAIL _____	
PERMANENT ADDRESS _____	LOCAL ADDRESS _____
CITY STATE _____ ZIP _____	CITY/STATE _____ ZIP _____
PHONE _____	CELL PHONE _____

ACADEMIC INFORMATION	MAJOR _____	MINOR _____
	CUMULATIVE GPA _____	MAJOR GPA _____
	CLASS STANDING _____	EXPECTED GRADUATION DATE _____

ACADEMIC INFORMATION	Identify writing-intensive courses you have completed	
	COURSE	GRADE
	_____	_____
	_____	_____
	_____	_____
	_____	_____

WORK-STUDY	A WORK-STUDY AWARD IS PREFERABLE, BUT NOT REQUIRED FOR EMPLOYMENT.	
	Have you been awarded federal work-study funds?	Yes <input type="checkbox"/> No <input type="checkbox"/>
	If yes, how much per semester? _____	

AVAILABILITY	How many units are you taking or plan to take? _____
	How many hours would you like to work? _____
	Are or will you be working elsewhere on campus? Yes <input type="checkbox"/> No <input type="checkbox"/>
	If yes, how many hours? _____

REFERENCES	List three academic references. (Use the attached recommendation forms for your formal references)	
	NAME/TITLE	ADDRESS/DEPARTMENT
	_____	_____
	_____	_____

PERSONAL STATEMENT	<p>In the space below, write one or two paragraphs explaining why you believe you will make a good tutor.</p>
---------------------------	--

To complete your application, submit the following:

- A. TWO LETTERS OF RECOMMENDATION (Use the two forms attached to this application.)**
- B. A COPY OF YOUR OFFICIAL OR UNOFFICIAL TRANSCRIPTS.**

I hereby certify that all statements made are true to the best of my knowledge and belief. I understand that my stated pre-employment qualifications are subject to investigation and I hereby authorize the Learning Resource Center to investigate any and all information on this application. I understand that any false statements appearing on any employment form will be sufficient cause for immediate dismissal.

Signature of Applicant

Date

TUTOR RECOMMENDATION

**Learning Resource Center– Freshman Composition 155 Supplemental Instruction
Bayramian Hall 408**

Applicant Name _____

Student ID _____ Date _____

To Recommender: The above named applicant has applied for a position as an Instructional Student Assistant for the 155/SI program in the Learning Resource Center. As an SI Leader, the applicant will conduct group sessions offering additional help and guidance to first-year students receiving instruction in specially designated sections of Freshman Composition. Please complete this form and make any comments you deem appropriate.

You may return this form via the applicant or campus mail. Our mail drop is 8325. If you are off campus, please address your letter to:

California State University, Northridge
Learning Resource Center
18111 Nordhoff Street
Northridge, California, 91330-8325

If you have any questions or comments, our telephone number is (818) 677-2033

How long have you known the applicant and in what capacity? _____

What course(s) did the applicant take with you?

COURSE

GRADE

Rate the applicant's ability as a writer: Outstanding Good Fair Poor

Rate the applicant's ability to communicate verbally: Outstanding Good Fair Poor

Rate the applicant's maturity and leadership skills: Outstanding Good Fair Poor

Additional Comments: _____

Recommender's Name (please print)

Recommender's Signature