

UNIVERSITY VIDEO NETWORK (U.V.N.) OPERATIONS

JD 3502

Equipment Preparation

1. Turn on the Main Power
2. Turn on **data/video projector** power (push button ONCE to turn it ON; TWICE to turn it OFF)
3. Select **VIDEO** as input source
4. Turn on the video player
5. Set Video player to **VCR** mode (“VCR” should appear in LCD display window)
6. Tune VCR to the **assigned channel** by pressing channel up/down button
7. Turn on tuner and adjust the volume by turning the knob labeled **Input 5**



If UVN scroll is seen on screen, proceed to use the phone to activate the UVN system.

Note: If all settings are correct but no UVN signal, check to see if **VCR is set on CABLE** by pressing the Menu or Action button on the VCR remote.



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Using the Phone to Access the UVN System

1. Dial assigned phone extension and wait for the beep.
2. Upon hearing the beep, the phone pad becomes your remote control.
3. See diagrams below for number keys and their corresponding functions.
4. Leave phone off the hook during the show so you may use remote functions at any time.
5. When finished, stop the video and hang up the phone.
6. If classroom phone is faulty, use cell phone to activate the system by dialing 1-818-677-EXTENSION
7. For further UVN assistance and/or to report phone problems, call extension 2688.