



## Media Equipment Operations

Sierra Hall 221

Skip to:

[CD Playback](#)

[Computer Projection](#)

[Closed Caption Decoder](#)

[DVD/VHS Playback](#)

[University Video Network \(UVN\)](#)

The following is a list of media equipment available in this classroom. Locate the media equipment you are trying to use and simply follow the steps to operate.

### Computer Projection – Laptop Computer

1. Turn on Projector using the Epson remote control.
2. Press **Computer 1** on the Epson remote control.
3. Connect laptop computer to VGA input on side of black box.
4. If laptop display does not appear on the projection screen, please refer to the [Laptop Troubleshooting Guide](#) for instructions.

To play back audio files:

1. Connect computer to PC audio input on side of black box.
2. Turn on amplifier and select **Video 2**. Speaker 1 and speaker 2 must be on.

### DVD/VHS Playback

1. Turn on Projector using Epson remote control.
2. Press **Video** on the Epson remote control.
3. Turn on DVD/VHS player, load disc or tape and play.
4. Turn on amplifier and select **Video 1**. Speaker 1 and speaker 2 must be on.

### CD Playback

1. Turn on DVD player, load CD and play.
2. Turn on amplifier and select **Video 1**. Speaker 1 and speaker 2 must be on.

### University Video Network (UVN)

1. Turn on projector using the Epson remote control.
2. Press **Video** on the Epson remote control.
3. Turn on DVD/VHS player and tune to assigned channel.
4. Turn on amplifier and select **Video 1** input. Speaker 1 and speaker 2 must be on.
5. Use telephone and remote control instructions to control playback.

## Closed Caption Decoder

CC decoder is part of the projector and is activated via on-screen menu.

1. Press **Menu** on the Epson remote control to bring up the on-screen menu.
2. Select Extended **ON**, select **[2]**.
3. To turn captions **OFF**, select **[1]**.
4. Press **Menu** on the VGIS remote control to exit.

For more information, contact Kevin Glasson via email at [Kevin.glasson@csun.edu](mailto:Kevin.glasson@csun.edu). To report equipment problems, call Classroom Technology at campus extension 3062.

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