



## Media Equipment Operations

JR 301

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The following is a list of media equipment available in this classroom. Locate the media equipment you are trying to use and simply follow the steps to operate.

### Computer Projection – Laptop Computer

1. Turn on projector using the Epson remote control.
2. Press **Computer 2** on the Epson remote control.
3. Connect laptop computer to VGA input on black box.
4. If laptop display does not appear on projection screen, please refer to the [Laptop Troubleshooting Guide](#) for instructions.

To play back audio files:

1. Connect computer to PC audio input on black box.
2. Turn on amplifier and select **Computer**. Speaker A and speaker B must be on.

### DVD/VHS Playback

1. Turn on projector using Epson remote control.
2. Press **Video** on the Epson remote control.
3. Turn on DVD/VHS player, load disc or tape and play.
4. Turn on amplifier and select **DVD/VCR**. Speaker A and speaker B must be on.

### CD Playback

1. Turn on DVD/VHS player, load CD and play.
2. Turn on amplifier and select **DVD/VCR**. Speaker A and speaker B must be on.

### University Video Network (UVN)

1. Turn on projector using Epson remote control.
2. Press **Video** on the Epson remote control.
3. Turn on DVD/VHS player, select **VCR** and tune to assigned channel.
4. Turn on amplifier and select **DVD/VCR** input. Speaker A and speaker B must be on.
5. Use telephone and remote control instructions to control playback.

### **Closed Caption Decoder**

VGIS decoder must be activated with VGIS remote control.

1. Press **Menu** on the VGIS remote control. On the Menu page, select **[4]**.
2. To turn captions **ON**, select **[2]**.
3. To turn captions **OFF**, select **[1]**.
4. Press **Menu** on the VGIS remote control to exit.

For more information, contact Kevin Glasson via email at [Kevin.glasson@csun.edu](mailto:Kevin.glasson@csun.edu). To report equipment problems, call Classroom Technology at campus extension 3062.

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