

Return to:
California State University, Northridge
Financial Aid & Scholarship Department
Bayramian Hall, Student Services Center
18111 Nordhoff Street
Northridge, CA 91330-8307
Phone: (818) 677-4085
FAX: (818) 677-4665
financial.aid@csun.edu
www.csun.edu/finaid/

Name of Financial Aid Applicant (please print): _____

Last Name, First Name Middle _____

Student ID Number: _____

2009-2010 INCOME APPEAL — STUDENT

Income Appeals may be submitted from September 14, 2009 to April 16, 2010. Most Income Appeals take approximately 6 to 8 weeks to complete the process. If you are attending ONLY the fall 2009 term, you must submit your Income Appeal by 11/20/2009.

DOCUMENTATION REQUIREMENT

You must turn in documentation to support your appeal. Please read the items checked below. Attach the information requested to this form and return it to the Financial Aid & Scholarship Department.

- Submit a copy of the **most recent or final** (if employment terminated) pay stub for you (and/or your spouse). Include pay stubs for all employers/jobs. Pay stubs must show Year to Date income earned. If you (and/or your spouse) were self-employed, attach a statement that projects the income you and/or your spouse) will report as 2009 business income on the 2009 Federal Tax Return. If you (and/or your spouse) did not work at all during 2009, explain why not on page 4.
- If you are submitting pay stub(s), calculate earnings estimates for you (and/or your spouse) from the date of the most recent or final pay stub through December 31, 2009. Show the calculations you used to derive your estimates on page 4.
- If you and/or your spouse are unemployed, submit a copy of a statement from the Employment Development Department showing the maximum unemployment available for you (and/or your spouse). On the copy, show calculations of your estimate of the total unemployment benefits that will be received during the 2009 calendar year. If you (and/or your spouse) are unemployed, but did not receive unemployment benefits, explain why not on page 4.
- If you (and/or your spouse) received Workmen's Compensation, submit a copy of a statement from Workmen's Compensation regarding the total benefits for which you and/or your spouse are eligible. On the copy, show estimates of the total Workmen's Compensation that will be received from during 2009.
- Submit a copy of a statement from the Social Security Administration, State Disability or any other agency for you (and/or your spouse) showing benefits received during 2009.
- Submit 2009/2010 Verification Worksheet along with a signed copy of your federal tax return and all W-2 forms for 2008. If you are a Dependent student, you should also submit your parent(s)' federal tax forms and all W-2 forms for 2008. If you have already submitted these documents during the 2009/2010 academic year they do not need to be resubmitted. If you are requesting an increase in your budget Verification documents are not required.
- Other: _____

Office use only: All supporting documents have been submitted.
 There is an award for this student on our system.

2009-2010 INCOME APPEAL — STUDENT

If you anticipate your income for 2009 to be reduced significantly from 2008 because of unusual circumstances such as a natural disaster, change in marital status, reduction or loss of full time employment, etc., you may appeal to the Financial Aid & Scholarship Department to use your 2009 actual and/or estimated income in determining your financial aid eligibility. We may also be able to consider other unusual circumstances that have adversely affected your income. To appeal, you must complete ALL PAGES of this form. Return it with your supporting documentation to the Financial Aid & Scholarship Department.

SECTION I: CHANGE IN INCOME

Read the descriptions and check all boxes that may apply to you or your spouse.

- A. I worked full-time (**at least 35 hours per week**) for **at least 30 weeks** in 2008, but I am not working full-time now.
During **2008**, I worked _____ hours per week for _____ weeks.
I reduced my work schedule to _____ hours per week on _____.
(month / day / year)
- B. My spouse earned money in 2008, but he/she has lost his/her job for at least 10 weeks in 2009.
My spouse has been unemployed since _____.
(month / day / year)
- C. I and/or my spouse have earned less money during 2009 due to other unusual circumstances: (Write explanation on page 4.)
- D. I and/or my spouse earned money in 2008 but have not been able to earn money in the usual way for at least 10 weeks in 2009 because of a disability that happened in 2008 or 2009.
I have been disabled since _____.
(month / day / year)
My spouse has been disabled since _____.
(month / day / year)
- E. I and/or my spouse earned money in 2008 but have not been able to earn money in the usual way for at least 10 weeks in 2009 because of a natural disaster (fire, flood, earthquake, etc.) that happened in 2008 or 2009.
My income was reduced because of the _____ disaster which happened _____.
(month / day / year)
My spouse's income was reduced because of the _____ disaster which happened _____.
(month / day / year)
- F. I and/or my spouse received unemployment compensation or some untaxed income or benefit in 2008, but have **completely** lost that income or benefit for at least 10 weeks in 2009. The untaxed income or benefit must be from a public or private agency, from a company, or from a person because of a court order. (Do not include the loss of Veteran's educational benefits.)
The type of benefit I received in 2008 was: _____.
I have **completely** lost this benefit since: _____.
(month / day / year)
The type of benefit my spouse received in 2008 was: _____.
My spouse has **completely** lost this benefit since: _____.
(month / day / year)
- G. **I have already applied for federal student aid** as married and since that time, I have gotten separated or divorced.
I have been separated or divorced since: _____.
(month / day / year)

Your Name: _____ Student ID Number: _____

H. I have already applied for federal student aid as married and since that time, my spouse has died.

My spouse passed away on: _____
(month / day / year)

I. I have already applied for federal student aid as a dependent student and since that time, my last surviving parent has died.

My last surviving parent passed away on: _____
(month / day / year)

COMPLETE SECTION II IF YOU RESPONDED TO ANY PART OF SECTION I

SECTION II: STUDENT (& SPOUSE) EXPECTED TAXABLE & NONTAXABLE INCOME AND BENEFITS FROM JANUARY 1, 2009 - DECEMBER 31, 2009

Provide the BEST estimate of your (and your spouse's) income from all sources for the period from January 1, 2009 through December 31, 2009. **You must answer each of the following 7 lines. Report "0" if nothing is received.** Be sure to list figures for the entire 2009 calendar year — it may be necessary for you to project or estimate a portion of this income.

12-MONTH FIGURES:

2009 Gross Income earned from work by	Student	_____
2009 Gross Income earned from work by	Spouse	_____
2009 Other taxable gross income (Unemployment Benefits, interest, dividends, etc.)		_____
2009 Untaxed income and benefits (yearly total only)		
a. 2009 Child support received for all children		_____
b. 2009 Other untaxed income & benefits (housing vouchers, disability, etc.)		_____

The Financial Aid & Scholarship Department may request further documentation to verify information provided on this form. Failure to respond in a timely manner may affect your ability to complete your financial aid file, which may limit your chances to receive certain aid programs and/or delay disbursement of aid funds for which you might be eligible.

SECTION III: OTHER UNUSUAL CIRCUMSTANCES

In most cases, circumstances below, if approved, will result in possible increased loan eligibility only.

J. I have incurred unusually high "out-of-pocket"/unreimbursed medical/dental expenses in 2008 or 2009 totaling:
\$ _____. (You must attach documentation of all medical expenses.)

K. I have incurred elementary or secondary school tuition expenses for my legal dependents in 2008 or 2009 totaling:
\$ _____. (You must attach documentation of all tuition expenses paid.)

SIGNATURES

Student's signature _____ Date _____

Spouse's signature _____ Date _____

