

Return to:  
California State University, Northridge  
Financial Aid & Scholarship Department  
Bayramian Hall, Student Services Center  
18111 Nordhoff Street  
Northridge, CA 91330-8307  
Phone: (818) 677-4085  
FAX: (818) 677-4665  
[financial.aid@csun.edu](mailto:financial.aid@csun.edu)  
[www.csun.edu/finaid/](http://www.csun.edu/finaid/)

Name of Financial Aid Applicant (please print):

\_\_\_\_\_

Last Name, First Name Middle

Student ID Number: \_\_\_\_\_

## 2009-2010 INCOME APPEAL — PARENTS OF DEPENDENT STUDENTS

*Income Appeals may be submitted from September 14, 2009 to April 16, 2010. Most Income Appeals take approximately 6 to 8 weeks to complete the process. If student will be attending ONLY the fall 2009 term, you must submit your Income Appeal by 11/20/09.*

### DOCUMENTATION REQUIREMENT

**Dependent students must submit parental documentation to support the appeal. Please read the items checked below. Attach the information requested to this form and return it to the Financial Aid & Scholarship Department for processing.**

- Submit a copy of the **most recent or final** (if employment terminated) pay stub for student's parent(s). Include pay stubs for all employers/jobs. Pay stubs must show Year to Date income earned. If parent was self-employed, attach a statement that projects the income that will be reported as 2009 business income on the 2009 Federal Tax Return. If parent did not work at all during 2009, explain why not on page 4.
- If pay stubs are being submitted, calculate earnings estimates for student's parent(s) from the date of the most recent or final pay stub through December 31, 2009. Show the calculations you used to derive estimates on page 4.
- Submit a copy of a statement from the Employment Development Department showing the maximum unemployment available for student's unemployed parent. On the copy, show calculations of your estimate of the total unemployment benefits that will be received during the 2009 calendar year. If the unemployed parent(s) did not receive unemployment, explain why not on page 4.
- If student's parent received Workmen's Compensation, submit a copy of a statement from Workmen's Compensation regarding total benefits for which the parent is eligible. On the copy, show estimates of the total Workmen's Compensation that will be received from during 2009.
- Submit a copy statement from the Social Security Administration, State Disability or any other agency for student's parent(s) showing benefits received during 2009.
- Submit 2009/2010 Dependent Verification Worksheet along with a signed copy of your and your parent(s)' federal tax forms and all W-2 forms for 2008. If you have already submitted these documents during the 2009/2010 academic year they do not need to be resubmitted. If you are requesting an increase in your budget Verification documents are not required.

Other: \_\_\_\_\_

Office use only:  All supporting documents have been submitted.  
 There is an award for this student on our system.

## 2009-2010

# INCOME APPEAL — PARENTS OF DEPENDENT STUDENTS

If parents' income for 2009 is significantly less than 2008 income because of unusual circumstances such as a natural disaster, change in marital status, loss or reduction of income, etc., a student may appeal to the Financial Aid & Scholarship Department to use parents' 2009 actual and/or estimated income in determining student's financial aid eligibility. We may also be able to consider other unusual circumstances that have adversely affected their income. To appeal, you must complete ALL PAGES of this form. Return it with your supporting documentation to the Financial Aid & Scholarship Department.

### SECTION I: CHANGE IN INCOME

Read the descriptions; check all boxes that apply to student's parents.

- A.  One of student's parents who earned money in 2008 has lost his/her job for at least 10 weeks in 2009.
- My father has been unemployed since \_\_\_\_\_.  
(month / day / year)
- My mother has been unemployed since \_\_\_\_\_.  
(month / day / year)
- B.  One of student's parents is earning less money during 2009 due to other unusual circumstances: (Write circumstances on page 4.)
- C.  One of student's parents earned money in 2008 but has not been able to earn money in his/her usual way for at least 10 weeks in 2009 because of a disability that happened in 2008 or 2009.
- My father has been disabled since \_\_\_\_\_.  
(month / day / year)
- My mother has been disabled since \_\_\_\_\_.  
(month / day / year)
- D.  One of student's parents earned money in 2008 but has not been able to earn money in his/her usual way for least 10 weeks in 2009 because of a natural disaster (fire, flood, earthquake, etc.) that happened in 2008 or 2009.
- My father's income was reduced because of the \_\_\_\_\_ disaster which happened on \_\_\_\_\_.  
(month / day / year)
- My mother's income was reduced because of the \_\_\_\_\_ disaster which happened on \_\_\_\_\_.  
(month / day / year)
- E.  One of student's parents received unemployment compensation or some untaxed income or benefit in 2008, but has **completely** lost that income or benefit for at least 10 weeks in 2009. The untaxed income or benefit must be from a public or private agency, from a company, or from a person because of a court order. (Do not include the loss of Veteran's educational benefits.)
- The type of benefit my father received in 2008 was: \_\_\_\_\_
- My father has **completely** lost this benefit since: \_\_\_\_\_  
(month / day / year)
- The type benefit my mother received in 2008 was: \_\_\_\_\_
- My mother has **completely** lost this benefit since: \_\_\_\_\_  
(month / day / year)
- F.  **I have already applied for federal student aid** and, since that time, the student's parents have been separated or divorced. My parents have been separated or divorced since \_\_\_\_\_.  
(month / day / year)
- (CHECK ONE) I am dependent on my  Father for financial support  Mother for financial support

Student Name: \_\_\_\_\_

Student ID Number: \_\_\_\_\_

G.  I have already applied for federal student aid and, since that time, one of the student's parents has died.

My father passed away on \_\_\_\_\_  
(month / day / year)

My mother passed away on \_\_\_\_\_  
(month / day / year)

**COMPLETE SECTION II IF YOU RESPONDED TO ANY PART OF SECTION I**

**SECTION II: PARENTS' EXPECTED TAXABLE & NONTAXABLE INCOME AND BENEFITS FROM JANUARY 1, 2009 - DECEMBER 31, 2009**

Provide the BEST estimate of your parents' income from all sources for the period from January 1, 2009 through December 31, 2009. **You must answer each of the following 7 lines. Report "0" if nothing is received.** Be sure to list figures for the **entire** 2009 calendar year -- it may be necessary for you to project or estimate a portion of this income.

**12-MONTH FIGURES:**

2009 **Gross** Income earned from work by student's **Father** \_\_\_\_\_

2009 **Gross** Income earned from work by student's **Mother** \_\_\_\_\_

2009 Other taxable **gross** income (Unemployment Benefits, interest, dividends, etc.) \_\_\_\_\_

2009 Untaxed income and benefits (yearly total only):

c. 2009 Child support received for all children \_\_\_\_\_

d. 2009 Other untaxed income & benefits (housing vouchers, disability, etc.) \_\_\_\_\_

The Financial Aid & Scholarship Department may request additional documentation to verify information provided on this form. Failure to respond in a timely manner may affect your ability to complete your financial aid file, which may limit your chances to receive certain aid programs and/or delay disbursement of aid funds for which you might be eligible.

**SECTION III: OTHER UNUSUAL CIRCUMSTANCES**

In most cases, circumstances below, if approved, will result in possible increased loan eligibility only.

H.  My parents have incurred unusually high "out-of-pocket"/unreimbursed medical/dental expenses in 2008 or 2009 totaling \$\_\_\_\_\_. (You must attach documentation of all unreimbursed medical expenses.)

I.  My parents have incurred elementary or secondary school tuition expenses for their legal dependents in 2008 or 2009 totaling \$\_\_\_\_\_. (You must attach documentation of all tuition expenses paid.)

**SIGNATURES**

Student's signature \_\_\_\_\_ Date \_\_\_\_\_

Parent(s) signature(s)\* \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

\* only one parent is required to sign

