

Department: Humanities Interdisciplinary Program

Effective Date of Appointment: 1/08/08
(Subject to Budgetary Approval)

Position / Rank: Graduate Assistant

Salary: Dependant on Qualifications

Qualifications: Enrolled graduate student in good standing, majoring in a humanities-related field. Experience working within an academic environment. Organizational skills.

CSUN is a Learning Centered University. The successful candidate will be expected to join faculty and staff in a commitment to active learning, to the assessment of learning outcomes, and to multiple pathways that enable students to graduate.

At time of appointment, the successful candidate, if not a U.S. citizen, must have authorization from the Bureau of Citizenship and Immigration Services to work in the United States.

Responsibilities:

The Humanities Interdisciplinary Program's Graduate Assistant (GA) will work 20 hours per week, through the Spring 2008 semester, and report directly to the Program Coordinator, and/or his/her designee. The GA will provide assistance as needed. The work will include assisting in assessment, participating in off campus activities (including off-campus recruitment), preparation of course materials, research, and other areas, as needed. Position conforms to Job Class Code 2325.

Application Deadline: 12/19/06

Inquiries and nominations should be addressed to:

Tina L. Chewning
Office of Interdisciplinary Studies
18111 Nordhoff Street
Jerome Richfield Hall Room 219
Northridge, CA 9130-8415

Please note students applying for Teaching Associate and Graduate Assistant positions must be currently enrolled in the graduate program of the Department in which they are applying. Graduate Students may also be employed within departments of closely related fields. Academic Student Employees may not concurrently hold a faculty or staff position. Students with assignments in more than one student classification (i.e. Teaching Associate and Graduate Assistant) are restricted to working a maximum of 20 hours per week during the Academic Year. The 20 hour per week maximum includes hours worked in all positions.

General Information:

California State University, Northridge, one of the largest of the 23 campuses of The California State University system, is located twenty-five miles northwest of central Los Angeles in the San Fernando Valley, a suburb with a multi-ethnic population of over one million people. The University enrolls approximately 32,000 students (24,000 FTEs) from diverse ethnic backgrounds, served by 2,000 faculty. Eight Colleges offer baccalaureate degrees in 50 disciplines, master's degrees in 41 fields, and credentials in the field of education. For more information about the University, check our website: <http://www.csun.edu/>.

In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, California State University, Northridge has made crime-reporting statistics available on-line at <http://www-admn.csun.edu/publicsafety/police/crimereport.htm>. Print copies are available in the library and by request from the Office of Public Safety and the Office of Faculty Affairs.

Applicants who wish to request accommodations for a disability may contact the Office of Equity and Diversity, (818) 677-2077.

The university is an Equal Opportunity/Affirmative Action employer and does not discriminate on the basis of race, religion, national origin, sexual orientation, gender, marital status, age, disability, disabled veteran or Vietnam-era veteran status.

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