

**Department: Central American Studies Program**

**Effective Date of Appointment: 08/23/2008**  
(Subject to Budgetary Approval)

**Position / Rank: Graduate Assistant**

**Salary: Dependent on qualifications**

**Qualifications: Enrolled graduate student in good standing, majoring in Central American Studies or interdisciplinary related field. Experience as a student in the Central American Studies undergraduate program. Excellent writing, reading, and organizational skills. Education-related experience preferred.**

CSUN is a Learning Centered University. The successful candidate will be expected to join faculty and staff in a commitment to active learning, to the assessment of learning outcomes, and to multiple pathways that enable students to graduate.

At time of appointment, the successful candidate, if not a U.S. citizen, must have authorization from the Bureau of Citizenship and Immigration Services to work in the United States.

Exceptions to the minimum eligibility qualifications may be granted at the sole discretion of the University.

**Responsibilities:**

The Central American Studies Program Graduate Assistant (GA) will work as a grader for CAS 100 Introduction to Central American Studies during the Fall 2008 semester, and will report directly to the Program Coordinator and/or her designee. The work will include keeping a roster of absent students based on attendance information provided by instructor, and grading student assignments throughout the semester and during finals, as needed. The GA is not required to attend each class session. The Program Coordinator will train the GA on grading papers and exams. Position conforms to Job Classification Code 2355.

**Application Deadline: August 22, 2008.**

Inquiries and nominations should be addressed to: Tiffany Bonner  
Office of Interdisciplinary Studies  
18111 Nordhoff Street  
Jerome Richfield Hall, Room 253  
Northridge, CA 91330-8415

**Please note students applying for Teaching Associate and Graduate Assistant positions must be currently enrolled in the graduate program of the Department in which they are applying. Graduate Students may also be employed within departments of closely related fields. Academic Student Employees may not concurrently hold a faculty or staff position. Students with assignments in more than one student classification (i.e. Teaching Associate and Graduate Assistant) are restricted to working a maximum of 20 hours per week during the Academic Year. The 20 hour per week maximum includes hours worked in all positions.**

**General Information:**

California State University, Northridge, long known for the intellectual, social and cultural relevance of its 200 academic programs and engaged centers, embraces both innovation – in community service and hands-on experience – and rigor. A minority serving university in a globally diverse region, it is a national leader in preparing teachers for K-12 and first generation college students for graduate studies. 1,700 of its 34,000 students are international. Located in the San Fernando Valley, with 1.8 million people, Cal State Northridge is a park-like campus, 20 miles northwest of downtown Los Angeles. Cal

State Northridge is a welcoming university; we value accessibility, academic excellence and student achievement. For more information about the University, check our website: <http://www.csun.edu/>.

In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, California State University, Northridge has made crime-reporting statistics available on-line at <http://www-admn.csun.edu/publicsafety/police/crimereport.htm>. Print copies are available in the library and by request from the Office of Public Safety and the Office of Faculty Affairs.

Applicants who wish to request accommodations for a disability may contact the Office of Equity and Diversity, (818) 677-2077.

The university is an Equal Opportunity/Affirmative Action employer and does not discriminate on the basis of race, religion, national origin, sexual orientation, gender, marital status, age, disability, disabled veteran or Vietnam-era veteran status.

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