

MINUTES OF EPC MEETING: **SEPTEMBER 13, 2006**
APPROVED BY COMMITTEE **SEPTEMBER 27, 2006**
SUBMITTED TO EXECUTIVE COMMITTEE _____
SUBMITTED TO ACADEMIC SENATE _____
APPROVED BY ACADEMIC SENATE _____

MEMBERS PRESENT: S. Morgan (Chair) D. Rodriguez, L. Lampert, A. Akers, H. Hertzog, K. Baker, R. Horowitz, D. Schwartz, V. Covrig, R. Cohen, C. Rawitch

MEMBERS ABSENT: S. Jackson

GUESTS PRESENT: E.Hekkers, M. Kabo, G. Truex, K. Kearns, R Fischbach, V. Pedone, A. Eaton, M. Afifi, G. Nakagawa, E. Weiss, H. Hertzog, A. Matsubara, C. Van Mayrhauser, M. Filbeck

STAFF: G. MENA

I. Announcements

- A. The new EPC members and the Associate Deans present were introduced.
- B. The EPC 2006-2007 Calendar was announced.
- C. S. Morgan reviewed the Fall 2006 Curriculum Review Schedule and announced that the Spring 2007 is currently being revised
- D. S. Morgan reviewed the GE Review Hiatus: reminder. GE proposals will not be reviewed until the Fall of 2007.
- E. S. Morgan asked EPC to think about ways in which we should assess the impact of the GE Plan R.
- F. It was announced that the GE Residency Policy policy passed by EPC in spring 2006 will go to Senate Executive committee this semester.

II. Business

- A. The Minutes from March 22, April 5, April 26 and May 10 **were approved.**
- B. S. Morgan announced that the EPC 2006-2007 Standard Operating Procedures will be voted on for next meeting. EPC is anticipating matching curriculum deadlines for EPC and GSC.
- C. **EPC 2005-2006 Annual Report was approved** with one addition; it will be posted at www.csun.edu/epc.

In connection with the approval of the 05/06 report, it was agreed that future reports should include an exact tally of curriculum changes.

- D. **GE Substitution FOR UPPER DIVISION G.E.** After lengthy discussion, EPC **approved the following statement of clarification** with respect to GE Substitution in Plan R:

A department may request that a non-GE Course be substituted for an existing GE course in a specific subject category. The substituted course must be of higher intensity than the one it replaces. Consideration of for (WI)UDGE and/or IC must be requested independently.

- E. The discussion of GE Recertification was **postponed** until the next EPC meeting.

- F. **Assessment Related Components of New Course Proposal Forms** C. Van Mayrhauser, representing the Academic Assessment Liaison Committee, distributed a handout with recommendations and informational charts to EPC.

It was approved that the following two parts of the handout will be included on the appropriate curriculum forms beginning Fall 2007: the course Alignment Matrix and the Course Planning Chart.

- G. Curriculum Forms

- i. Lecture/Lab Proposals: A. Matsubara explained the different possible lecture and lab combinations that are allowable in Solar.

The **consensus of the committee members was that the New Course form should be revised** in order to reduce confusion for the Colleges and for the Office of Institutional Research. A. Matsubara and C. Rawitch work out a draft for the next EPC meeting.

- ii. Course Repeatability was briefly discussed.

- H. This item was not addressed because of lack of time: **EPC Suggested Agenda Items for 2006-2007**

III. Pending Items

- A. Need for more IC courses in GE
B. Summer Session, priority for Extended Learning students?
C. Double major restrictions