

EDUCATIONAL POLICIES COMMITTEE:

<http://www.csun.edu/~epcugs/home.html>

Minutes of Meeting: October 08, 2003
 Approved by Committee November 05, 2003
 Submitted to Executive Committee _____
 Approved by Executive Committee _____
 Submitted to Academic Senate _____
 Approved by Academic Senate _____

Policies [Experimental Topics in General Education Policy \(Item I.G.\)](#)
[Repeat Policy \(Item II.E.\)](#)

MEMBERS PRESENT: D. Aiken (Student Rep.), A. Akers, J. Dow, M. Fieweger, Mehran Kamrava, L. Lampert, J. Matos (Chair), J. Munsch, M. Pardo, D. Schwartz, G. Truex.
 MEMBERS ABSENT: Hillary Hertzog (EED)
 GUESTS PRESENT: Nagwa Bekir (ECS), Anthony Constantini (MCLL), Darrick Danta (GEOG), David Diaz (CHS), Marilynn Filbeck (HHD), Estelle Hekkers (A&R), Akiko Hirota (MCLL), Hermine Mahseredjian (MCLL), Elliot McIntire (SBS), Patrick Nichelson (RS), Elizabeth Say (HUM).
 STAFF: S. Loffler (Recording Secretary)

I. Announcements

A. This was the fourth EPC meeting of the 2003-2004 Academic Year. EPC 2003-2004 [Meetings](#):

FALL 2003	SPRING 2004
September 10, 24	February 4, 18
<i>*October 1</i>	
<i>**October 8, 22</i>	March 3, 17
November 5, 19	April 14, 28
December 3, 17	May 12, 26

* On Oct. 1, 2003, in UN 211, 3:00-4:00 p.m., a special meeting was held to discuss a proposed process for GE revision.

**Different meeting location for October 8th & 22nd will be held in UN 277

B. Remaining Fall 2004 Curriculum Review Date: **October 22**

Time Certain of 2:15 p.m.: College of Engineering and Computer Science curriculum review.

1st ECS [Provisionally Approved](#) and [Substantive Curriculum](#) Proposals

2nd AMC [Provisionally Approved](#) and [Substantive Curriculum](#) Proposals

Members are encouraged to first email concerns over Curriculum Proposals to [Associate Deans](#), cc'ing [the Chair, M. Fieweger](#), and [S. Loffler](#) at least one week before each College's curriculum is up for EPC review.

- C.** On October 1, 2003 the Committee met for a special session to discuss the process for revising General Education. With one amendment, the process was unanimously approved and was forwarded to the Faculty Senate on October 9, 2003. Lynn Lampert stated that the proposal approved by EPC had been modified before it reached the Faculty Senate in that the term "academic college" had been added. She was concerned the term "academic college" might exclude the Library which is involved in accreditation and GE curriculum. She also raised concern about editorial modifications to an EPC approved motion – that it affects the spirit of the voting process. Margaret Fieweger agreed that any changes should receive the committees approval. Chair Jennifer Matos admitted that she viewed the changed wording as only a minor editorial modification. The Chair acknowledged the raised concern and agreed that future editorial amendments should first be reviewed and approved by the committee.
- D.** CSUN successfully completed its contribution to the research study on civic engagement, "Raise Your Voice Campaign," funded by the Pew Charitable Trust. Margaret Fieweger praised the campus community for volunteering its time and efforts.
- E.** The Faculty Senate elected Hillary Hertzog (Elementary Education) as the eleventh member of EPC whose term will expire in 2005.
- F.** Faculty President Michael Neubauer will report to EPC on the status of the following GRTF [Recommendation #7](#) which was approved by EPC on May 21, 2003: (EPC's recommendation was stated in two parts)

1. Students who have completed 140 or more semester units and have not graduated will return to the lowest registration priority until filing for graduation at which time they will receive graduating-senior registration priority.
 2. Students who receive graduating-senior registration priority twice and who do not graduate will return to the lowest registration priority.
- (EPC Approved April 9, 2003)

The rationale for this two-part recommendation is stated in the GRTF report.

- G. On September 25, 2003, the Faculty Senate Executive Committee gave a “do pass” to EPC’s recommendation for an addendum to the **Experimental Topics in General Education Policy**. On October 9, 2003 this item will go before the Faculty Senate.
- Policy Revision: to bar all future Experimental Topics Courses from inclusion in General Education. This revision adds item “1.c” to the policy and edits item “3” in the policy.*
- (EPC Approved April 9, 2003)
- H. Program Review: The department of Biology is scheduled to complete its self-study in S/04 for program/accreditation review. An EPC representative will be assigned. For more information, contact Patty Faiman x2969 or email patty.faiman@csun.edu
- I. CSUN’s Student Research Symposium will be held on November 21, 2003 – 8:00 a.m. to 5:00 p.m. EPC Members were encouraged to volunteer as judges for the Symposium. Contact Hedy Carpenter or Katherine Bradford at 677-2138 or email hedy.carpenter@csun.edu or katherine.g.bradford@csun.edu
- J. The 16th Annual Lilly Conference on College & University Teaching-West will be held March 19 & 20, 2004 at CalPoly, Pomona. The theme for 2004 is "Building Community for Teaching & Learning." Proposals for workshops and seminars are due September 30. Information on the conference is available at <http://www.iats.com>. Contact Director Laurie Richlin (laurie.richlin@cgu.edu) Tel (909) 607-8978 or Fax (909) 621-8270

II. Business

- A. The Minutes of September 9, 2003 were unanimously **approved**.
- B. CURRICULUM REVIEW – For Fall 2004 implementation, EPC reviewed the following Provisionally Approved and Substantive Curriculum Proposals: (**Curriculum details in Attachment 1**)
1. SBS - **Provisionally Approved** and **Substantive Curriculum** Proposals
It was **MSP** by consensus to approve for Fall 2004 implementation the curriculum proposals submitted by the College Social and Behavioral Sciences.
 2. HUM - **Provisionally Approved** and **Substantive Curriculum** Proposals
It was **MSP** by consensus to approve for Fall 2004 implementation the curriculum proposals submitted by the College Humanities.
- Point of information:** The committee members expressed concerns about standards of consultation between colleges and whether there should be a formalized procedure for documenting consultation. The concern was raised because questions were asked whether departments have adequate opportunities to review curriculum proposals that may result in overlap and also to inform other departments of courses that are being offered across campus. Consultation should be used as an informational process and perhaps better documentation would help to accomplish that purpose. Consultation should be completed before curriculum proposals reach EPC. Associate Deans Elizabeth Say and Elliot McIntire agreed to bring up the issue at the October 10, 2003 Associate Deans meeting.
- The College of Humanities was praised for submitting certification forms with their GE curriculum proposals.
- C. On behalf of the Senate Executive Committee, Michael Neubauer requested that EPC comment on the impact of a proposed Class Schedule Change to MW, TTH, (1.5 hours) and Friday (3 hours). The committee raised concerns about impacts upon departments whose resources depend upon GE courses loaded into the MWF schedule. It was also stated that the university doesn’t have space. Concerns were raised over the popularity of students’ attendance in Friday courses. Margaret Fieweger suggested that departments would need to be assured that space is available to meet FTES. She also stated that, according to Institutional Research (Fran Horvath), a space

analysis had been conducted and that the suggested schedule change is “do-able” and would not adversely affect departments’ space needs. It was stated that Community Colleges have already moved to this schedule and that enrollment patterns do change as a result.

Jim Dow stated that the College of Business and Economics is already using this schedule and that at least a number of Friday classes are full. The question was asked whether other CSUs utilize this schedule and how they might be compared to the current schedule. Margaret Fieweger stated that space is not currently being adequately scheduled for 50 minute cycles.

The committee was concerned about the flexibility of the current schedule which might be at risk with the proposed schedule. It was suggested that students may want the new schedule because the commute to campus is taking longer and Friday courses seem to be poorly attended. It was suggested that both schedules might coexist or perhaps departments could follow one or the other schedule. It was also stated that this schedule might rely more on parttime faculty. A concern was raised about the impact of a schedule change for E.O. 665 students and Margaret Fieweger and the Chair stated that they would not be affected.

The Associate Students, Inc. will vote on the schedule change on October 9, 2003.

EPC’s formal response is hereby submitted in three parts:

1. The issues surrounding the potential impact of a schedule change to MW, TTH, (1.5 hours) and Friday (3 hours) are ill defined in terms of resource impact,
 2. Departments are satisfied with the current schedule’s flexibility, and
 3. The committee might be in favor of the change if favorable guarantees could be given with regard to space issues and resource impacts.
- D. The **Revised** Standard Operating Procedures were **approved** by consensus.
- E. EPC Subcommittee on Repeats – Data from Instructional Resources was requested by EPC during Spring 2003. The committee wished to thank EPC’s 2002-2003 Subcommittee Members for their work on Repeats data acquisition. The data for which the Subcommittee was charged with acquiring is no longer requested by the 2003-2004 EPC committee. However, it was stated at the meeting that it would be beneficial to see the impact of the recently revised **Repeat Policy**.
- F. Discussion of EPC vs. GSC roles in reviewing curriculum for Credential Program will be taken up at a future meeting.

III. Items Pending for 2003-2004

- A. **General Education** – postponed pending formation of GE-Taskforce.
1. Process of Certification and Recertification of GE courses
 2. Pattern Modifications - Discuss allowing upper division GE courses to count in the GE pattern modifications listed on pages 44-45 in the catalog (Estelle Hekkers, A & R).
- B. Discuss “Standards into Credit by Exam Policies” published by The College Board (photocopied document distributed 8-21-2003 via campus mail)
- C. Review Annual Report on Medical Withdrawals from Student Health Center
- D. Subcommittee for Online-Instruction Course Assessments - Discuss EPC’s role in assessment for alternative delivery courses (e.g. online)
- E. Review of the Academic Calendar Proposed for the 2004-2005 Academic Year
- F. New Curriculum Manual (SOLAR specific)
- G. New Curriculum Forms (SOLAR specific)
- H. Retention of Student Work Policy

The next meeting will be October 22, 2003, in University Hall (UN) 277, 2:00-4:00 p.m.

(Attachment 1)

ITEM II.B.1.

SBS

COLLEGE OF SOCIAL AND BEHAVIORAL SCIENCE

Provisionally Approved

Course Modifications (4 Including 1 GE below)

- a. **GEOG 306/L. INTERMEDIATE GIS AND LAB (1 u. @ C-4; 2 u. @ C-16)** *Change classification to (2 u. @ C-4; 1 u. @ C-16)*
- b. **GEOG 406/L. ADVANCED GIS AND LAB (1 u. @ C-4; 2 u. @ C-16)** *Change classification to (2 u. @ C-4; 1 u. @ C-16)*
- c. **GEOG 408/L. APPLICATIONS IN GIS AND LAB (1 u. @ C-4; 2 u. @ C-16)** *Change classification to (2 u. @ C-4; 1 u. @ C-16)*
- d. **HIST 342. CONTEMPORARY WORLD CIVILIZATION SINCE 1945 (3 u. @ C-4)**
Change Cat Description to An analysis of the post World War II evolving civilization which focuses on the changing relationships between the Euro-centric cultures and the developing “third-world” countries, as well as the emerging nations of the former communist bloc.

Substantive

GE Course Modifications (1)

- e. **ANTH 300. ANTHROPOLOGY AND THE MODERN WORLD (3 u. @ C-5)** *Change Type of Class to: (3u. @ C-2). Change Cat Description to: Prerequisites: Lower division G.E. course in Cultural Anthropology, Sociology, Political Science or Cultural Geography and completion of the lower-division writing requirement. An examination of contemporary global issues and problems and their effects on western and nonwestern cultures. Topics include anthropological perspectives on colonialism, modernization, acculturation, poverty, racism, sexism, energy, pollution, and applied anthropology. (Available for General Education, Social Sciences.)*

NEW COURSES

- f. **HIST 456. MODERN FRANCE (3 u. @ C-2)** Reviews French social, cultural, economic, military and political history from the fall of Napoleon to end of the Cold War. Examines in detail the social turmoil caused by France’s many revolutions and major wars during the period. Places special emphasis on the effect of class and social conflict on its modern history.
- g. **HIST 464A. HISTORY OF ARGENTINA (3u. @ C-4)** Examines Argentina’s past to introduce students to the historical factors that have shaped the contours of modern Argentina social, political, economic and cultural development. After looking into the colonial background, the course explores the 19th century and covers relevant topics such as *caudillismo*, the power struggle between Buenos Aires and the provinces, economic growth and the international economy, and cultural and social legacies from the colonial past. The last part of the course covers the 20th century including such themes as populism, labor movement, feminism, military rule, and the transition to democracy.
- h. **HIST 476. YOUTH CULTURE IN THE 20TH CENTURY UNITED STATES (3 u. @ C-4)** Examines the phenomenon of “youth culture” as it evolved in the United States during the 20th century. In surveying the experiences of young people from a variety of racial, economic, regional, and ethnic backgrounds, it will explore how America’s youth have helped shape both the nation’s political and popular cultures. Focuses on how adults have sought to keep various social forces from “corrupting” their children and how young people have responded to their elders’ efforts.
- i. **HIST 477. THE POPULAR ARTS AND AMERICAN HISTORY (3 u. @ C-4)** Explore 19th and 20th century U.S. history through the lens of the popular arts. By examining mass produced novels and illustrations, theatrical productions, movies, songs, music, and radio and television programs, the course will consider the power of the popular arts to influence politics, cultural developments, social movements, and international relations. Instead of approaching these

materials as idle diversions to be consumed and discarded, course considers them as works that can repay serious analysis and interpretation.

- j. *The proposal was withdrawn at the meeting.* ~~**PAS 158. ACADEMIC STRATEGIES FOR SUCCESS (2 u. @ C-2)**~~ Helps students command the necessary skills to establish a pattern of academic success at the college and university level. Provides students with intensive strategies and practice in effective college level writing, chapter/article/story outlining, note taking, calculation and successful test taking at the college/university level. Frequently used as an adjunct class for discipline specific courses, and is taught in six week modules, with one skill focused on per week. Does not count towards graduation. (Credit/No Credit only).-
- k. **PAS 417. EQUITY AND DIVERSITY IN SCHOOLS (3 u. @ C-5)** Prepares teacher candidates to examine principles of educational equity, diversity, and the implementation of curriculum content and school practices for elementary/secondary students. Focuses on the history and culture of a specific ethnic experience and a comparative analysis made with other ethnic groups in California. Engages students to examine, critique, and reflect on their personal biases regarding children of color.

ITEM II.B.2.

HUM

Humanities

Provisionally Approved

DELETES (7)

- a. FLIT 344. HOLOCAUST LITERATURE
- b. FLIT 470. SLAVIC PEOPLES AND CULTURES
- c. ITAL 200. BEGINNING ITALIAN CONVERSATION
- d. RUSS 305. APPLIED RUSSIAN LINGUISTICS
- e. SPAN 390. APPLIED SPANISH PHONETICS
- f. RS 315. RELIGION AND EXISTENTIALISM
- g. RS 360. ETHICAL ISSUES AND LAW

Program Modification

- h. **ENGLISH CREDENTIAL OPTION** *Change undergraduate option name to “Credential Preparation Option.”*

SUBSTANTIVE

General Education Course Modification (1)

- i. **CH S 360. POLITICAL ORGANIZATIONS OF THE BARRIO (3 u. @ C-5)** *Change Course Title to: Political Organizations and Social Movements in the Barrio Change Cat Description to: A study of the origin and development of Chicana and Chicano organizations such as the Mexican American Political Association (MAPA), League of United Latin American Citizens (LULAC), and La Raza Unida Party (LRUP), and the emergence of social movements emphasizing their role in the electoral process and in the development of the Chicana/o Community (Available for General Education in Applied Arts and Sciences).*

General Education New Courses (2)

- j. **FLIT 370. MODERN JAPANESE CULTURE (3 u. @ C-4)** Conducted in English. No background knowledge of Japan or the language is required. The course explores the country that quickly modernized and westernized to become an economic and industrial force in the world and yet remains distinctly Asian. It examines the Japanese people and culture and their recent changes, and the current critical issues in Japan, such as the changes in the basic values, philosophy, and behavior that the recent political, economic, and social situations have wrought. It compares the

interpretations and presentations of Japanese culture made by the Japanese and the non-Japanese, by scholars and popular writers, in order to learn to critically look at issues from various perspectives. (Available for General Education, Comparative Cultural Studies)

- k. **FLIT 371. MODERN ITALIAN CULTURE (3 u. @ C-4)** Conducted in English. This course meets the upper division General Education writing requirements. This course is a survey of contemporary Italy. It captures the major literary and cultural aspects and examines the social relations, customs, traditions, and productive forces that have contributed to the emergence of Italy as a leading industrial European country. (Available for General Education, Comparative Cultural Studies Requirement)

NEW COURSES)

- L. **ARMN 306. ADVANCED ARMENIAN COMPOSITION (3 u. @ C-4)** Prerequisite: Upper division standing in Armenian. This course, taught in Armenian, is devoted to the analysis of different types of writing patterns and to their practical application. It will focus on language syntax through the study of representative writing styles.

NOTE: in the originally distributed agenda, "Composition" was incorrectly listed as "Conversation." The course title is ARMN 306. ADVANCED ARMENIAN COMPOSITION.

- m. **ITAL 360. ITALIAN LITERATURE OF THE 19TH CENTURY (3 u. @ C-4)** Prerequisite: Italian 204 or permission of the instructor. This course offers students of Italian a view of the literary movements (Classicism, Romanticism, Realism, Positivism, Verism, Symbolism) and of the works of major Italian poets and writers of the 19th Century.
- n. **RS 363. ISLAM IN THE MODERN WORLD (3 u. @ C-2)** This course will introduce students to the contemporary Islamic religious tradition. It will focus on contemporary Muslim religiosity and activity both within the United States and in an international setting. Regular written assignments will be required.
- o. **RS 450. DEATH AND DYING IN THE WORLD'S RELIGIONS (3 u. @ C-3)** This course is a cross-cultural look at death and dying in several different religious traditions. In the first half the course will specifically examine issues of death and dying (as well as issues of life and living) in these traditions. The course will be concerned with both beliefs and practices in these traditions. In the second half the course will examine where these different traditions interact, and how they affect the lives and deaths of women, children and men. Regular written assignments will be required.
- p. **NOTE: LRS 396GW was not originally submitted with the College of Humanities Previously Offered Experimental Topics courses. The College requested that the course be allowed for Spring 2004 offering. The committee accepted the late submission.**

END DOCUMENT